

An Organizational Meeting of the Town Board of the Town of Collins, County of Erie State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on the 5th day of January 2015.

Present:	David Tessmer, Supervisor	Kenneth Martin, Councilman
	Mary Stelley, Councilman	Becky Jo Summers, Town Clerk
	Mary Clark, Councilman	Susan Gamel, Budget Officer
	Janet Vogtli, Councilman	James Musacchio, Attorney

Others Present: Dennis Jensen Highway Superintendent; Gene Degman, Charles Siegle Code Enforcement Officers; Samantha D'Amato, Director of Recreation II; Tammy Fabbiano Recreation Supervisor; Richard Clark; Dick Agle; and Richard Westland reporter Gowanda Penny Saver News

Supervisor Tessmer called the meeting to order at 7:00 PM with the pledge to the Flag.

The 2015 Organizational Resolutions were gone through.

Resolution # 1 – 60: **2015 ORGANIZATIONAL RESOLUTIONS**

Motion made by Supervisor Tessmer seconded by Councilman martin to adopt the following Organizational Resolutions for 2015 as presented:

1. That a Bond in the amount of not less than \$100,000.00 be obtained as a blanket undertaking for all Town employees; excepting: the Justices to have not less than \$200,000.00 each, the positions of Town Clerk/Tax Collector, Supervisor, Budget Officer and Deputy Town Clerk to have not less than \$250,000.00 each.
2. That the Town Clerk retains the amount of \$250.00 Petty Cash Fund.
3. That the two Town Justices retain the amount of \$50.00 each Petty Cash Fund.
4. That the Town Recreation Program retains the amount of \$225.00 Petty Cash Fund.
5. That the Town Senior Recreation Program retains the amount of \$200.00 Petty Cash Fund.
6. That the Sales Tax received from Erie County be retained and applied to reduce the Real Estate Taxes to be collected by the Town.
7. Designating the official banks of the Town of Collins as Community Bank, N.A. and First Niagara Bank.
8. Establishing the time of the Collins Town Board Meetings as the first and third Mondays of January, February, March, April, May, June, September, October, November and December at 7:00 PM; the second Monday of July and August at 7:00 PM. A workshop session will be held during the Board meetings held on the third Mondays. All meetings will be held in the Collins Town Hall, and when the meeting date falls on a legal holiday, it shall be held on the following business day.
9. Authorizing the Superintendent of Highways to rent equipment at rates not to exceed NY State rates.
10. Setting the mileage rate expense incurred while on Town business at 50 cents per mile.
11. Authorizing the Supervisor and Budget Officer to invest Town Funds not immediately needed in Time Open Accounts (Certificates of Deposit) for interest and in Interest-Bearing Accounts pursuant to the Town's Investment Policy.
12. Authorizing the Supervisor to attend meetings and schools pertaining to the Office of Supervisor with expenses paid.
13. Authorizing the Town Clerk to attend meetings and schools pertaining to the Office of Town Clerk, Office of Tax Collector and the Office of Registrar of Vital Statistics with expenses paid.
14. Authorizing the Highway Superintendent to attend meetings and schools pertaining to the Office of Highway Superintendent with expenses paid.

15. Designating the Dunkirk Observer as the Town's official paper and the local Gowanda and Springville Penny Saver News as secondary publications.
16. Setting the salary of the elected Town Supervisor at \$18,000.00 annually plus an additional amount of \$1,500.00 to oversee the water department; totaling \$19,500.00.
17. That the appointed Deputy Supervisor serves at no additional salary.
18. Setting the salary of the four (4) elected Town Councilmen at \$6,000.00 each annually.
19. Setting the salaries of the Assessment Board of Review members at \$281.00 each annually.
20. Setting the salary of the Attorney for the Town at \$11,480.10 annually.
21. Setting the salary of the full-time Town Budget Officer/Bookkeeper at \$20.40 per hour.
22. Setting the salary of Gene Degman; Code Enforcement Officer at \$8,114.10 annually, and Charles Siegle; Assistant Code Enforcement Officer at \$5,574.30 annually.
23. Setting the salary of the elected Town Clerk at \$39,119.07 annually.
24. Setting the salary of the appointed Deputy Town Clerk at \$11.68 per hour.
25. Setting the salary of Mary Dankert, Dog Control Officer at \$5,000.00 annually.
26. Appointing Dennis Jensen, Highway Superintendent to supervise the transfer station and the parks department employees of the Town of Collins with the authority to schedule workers in those departments.
27. Setting the base salary of the elected Town Superintendent of Highways at \$52,284.97 annually, plus an additional amount of \$2,000.00 for overseeing the transfer station and the parks department; totaling \$54,284.97.
28. Setting the salary of the experienced Highway Department workers (Motor Equipment Operators) as follows: Peter Waterman at \$22.00 per hour; Nicholas Gernatt at \$21.96 per hour and Mark Hobson at \$21.48 per hour.
29. Setting the salary of the Highway Department Automotive Mechanic at \$23.95 per hour.
30. That the appointed Deputy Highway Superintendent serves at an additional \$1,000.00 annually.
31. Authorizing all permanent full-time employees of the Highway and Water Departments to be given up to a maximum of \$ 150.00 for safety apparel allowance.
32. That the Highway Department Laborers be paid \$12.00 per hour (if not experienced, \$9.00 per hour for the first six months).
33. Setting the salary of Irvine Gaffney, Town Historian at \$200.00 annually
34. Setting the salary of the two (2) elected Town Justices at \$14,500.00 each annually.
35. Setting the salary of the two (2) Court Clerks at \$9,450.00 each annually.
36. Appointing Carol Lazar and Elaine Thordahl as members of the Collins Library Board of Trustees to a five year term to expire December 31, 2019.
37. Appointing Rhiannon Starks as Caretaker at \$10.20 per hour
38. Appointing Douglas Martindale as Laborer (Buildings & Grounds) at \$10,200.00 annually
39. Setting the salary of the Town of Collins Planning Board Members at \$785.00 each annually and appointing Richard Agle to a five-year term to expire December 31, 2019.

40. Setting the salary of the Chairman of the Planning Board at an additional \$600.00 annually.
 41. Setting the salary of the Secretary of the Planning Board at \$25.00 per meeting.
 42. Appointing James Musacchio as Town Prosecutor at \$5,000.00 annually.
 43. Appointing Jeanne Ebersole as Town Assessor at \$20,000.00 annually.
 44. Setting the salary of the Registrar of Vital Statistics at \$400.00 annually.
 45. Appointing the Deputy Town Clerk as Deputy Registrar of Vital Statistics at no salary.
 46. Setting the salary of Scott Martindale, Seniors Program Coordinator at \$11.93 per hour.
 47. Setting the salary of Patricia Tucker, Seniors Program Assistant at \$9.49 per hour.
 48. Setting the salary of Samantha D'Amaro, Director of Recreation II (PT) at \$15.00 per hour, for the Summer and Winter Recreation programs.
 49. Setting the salary of the Summer Beautification probationary (first year) youth workers at \$9.00 per hour and returning workers at \$9.30 per hour.
 50. Setting the salary of Tamara Fabbiano, Recreation Supervisor (PT) at \$12.00 per hour.
 51. Setting the salary of Tammy Utley, Kenneth Tyger, Mark Mangano, Donald Johnson and Joshua Porter (as needed/fill-in) as Transfer Station Attendants at \$10.05 per hour.
 52. Setting the salary of Matthew Wurst, Water Maintenance Worker for all water districts at \$22.12 per hour until August 5, 2015 anniversary of step increase to \$22.70 per hour.
 53. Setting the salary of Justin Wallschlaeger, Maintenance Worker (PT) for all water districts at \$18.64 per hour.
 54. Setting the salary of the members of the Zoning Board of Appeals at \$115.00 each annually, and appointing Noel Allen to a five-year term to expire December 31, 2019.
 55. Setting the salary of the Recreation Attendants at \$9.30 per hour and the Probationary Attendants at \$9.00 per hour.
 56. That the Tax Collector collect a \$1.00 surcharge for delinquent taxes for 2015 and \$1.00 for copies of tax bills.
 57. Appointing Becky Jo Summers as the ADA Coordinator, Affirmative Action Officer and Bingo Inspector at no additional salary.
 58. To adopt the Town Investment Policy.
 59. To adopt the Town Procurement Policy.
 60. To adopt the Town Rules of Procedure.
- ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

Departmental Appointments for 2015

Supervisor Tessmer appointed Irvine Gaffney as Town Historian, Douglas Martindale as Assistant Town Historian, Susan Gamel as Budget Officer/Bookkeeper, Mary Clark as Deputy Supervisor and James Musacchio as Attorney for the Town.

Town Clerk Summers appointed Joanne Kibler as Deputy Town Clerk.

Highway Superintendent Jensen appointed Peter Waterman as Deputy Highway Superintendent.
Planning Board Chairman Martin appointed Debra Martin as Planning Board Secretary.

Justice Cain appointed Karen Smith as Court Clerk.
Justice Gernatt appointed Peggy Tessmer as Court Clerk.

Resolution # 61: **AGENDA APPROVAL**

Motion made by Councilman Clark seconded by Councilman Stelley to approve the agenda as presented.

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

Resolution # 62: **MINUTES APPROVAL**

Motion made by Councilman Martin seconded by Councilman Stelley to approve the minutes of the Monday, December 15, 2014 town board meeting.

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

Resolution # 63: **ABSTRACT APPROVAL**

Motion by Councilman Stelley seconded by Councilman Martin that the bills be paid on abstract #23 for 2014 dated January 5, 2015 for listed vouchers # 854 – 870 for \$10,262.17 and abstract # 1 for 2015 dated January 5, 2015 for listed vouchers # 1 – 6 for \$62,254.65.

Abstract # 23 - 2014

General – Townwide	9,371.27	Water District #4	_____ .82
Water District #1	691.06	Total	\$10,262.17
Water District #3	199.02		

Abstract #1 – 2015

General – Townwide	6,581.66	Water District #1	4,497.42
General – Part Town	4,082.03	Water District #3	1,379.20
Highway	42,056.66	Water District #4	119.93
Special Refuse	3,537.75		<u>62,254.65</u>

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

Departmental Reports

Assessor met with the Supervisor on a new report format.

Code Enforcement Officers submitted their annual report and discusses a few abandoned properties.

Highway Superintendent Jensen reported they have finished half of the floor drain, worked on the plows, helped move Morning Enrichment to the back of the building and the last trash day used three and one half bins.

Park and Recreation – Samantha D'Amato reported they are all moved into the rooms upstairs. Some areas need painting, there are electrical cords that have to be taken care of and they need a telephone line.

Town Clerk Summers reported December sales of \$4,786.00 with the town's portion \$4,611.76.

Water report was gone through by Supervisor Tessmer.

Town Board Reports

Councilman Vogtli spoke with Chief Masula on the switch-over to Evans dispatch and all is going well.

Councilman Martin reviewed the vouchers.

Councilman Stelley interviewed recreation attendant applicants, met with the new recreation officials, updated the website and reviewed the vouchers

Councilman Clark interviewed recreation attendant applicants and met with the new recreation officials.

Supervisor Tessmer has been working on the year end.

Old Business

1. Town Board committee and liaison appointments

Liaisons:

Association of Erie County Governments
Highway / Transfer
NEST
Rural Transit
Prison Advisory
Seniors
Parks & Recreation
Southtowns Planning & Development
Water

David Tessmer, Mary Clark (alternate)
Mary Clark
David Tessmer
Janet Vogtli
Mary Stelley, Kenneth Martin
David Tessmer
Mary Stelley, Mary Clark
Kenneth Martin
Mary Clark

Committees:

Insurance
Personnel
Finance
Codes

David Tessmer, Mary Clark
Mary Stelley, Mary Clark
Kenneth Martin, Mary Stelley
Kenneth Martin, Janet Vogtli, James
Musacchio, Brian Martin

Buildings / Grounds

Kenneth Martin, Janet Vogtli, Becky Jo Summers,
Douglas Martindale

Workplace Violence
Safety

Mary Stelley, Mary Clark
David Tessmer, Janet Vogtli, Mark Hobson, Matthew
Wurst, Susan Gamel, Scott Martindale, Samantha
D'Amaro

IT / Website

Mary Clark, Mary Stelley

2. Newly elected and appointed officials must complete a time log for 90 days for NYS retirement

3. Resolution to adopt Local Law No. 1 of 2015

Resolution # 64: **ENACT LOCAL LAW NO. 1 - 2015**

Motion made by Supervisor Tessmer, seconded by Councilman Martin that the following is:

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

WHEREAS, a public hearing was held the 1st day of December, 2014 by the Town Board of the Town of Collins, notice of which was given as required by the Municipal Home Rule Law, the Open Meetings Law and the Town Law of the State of New York, and

WHEREAS, at said public hearing the Town Board considered the enactment of proposed Local Law No. 1 2015, entitled A LOCAL LAW TO PROVIDE FOR THE CODIFICATION OF THE LOCAL LAWS, ORDINANCES AND CERTAIN RESOLUTIONS OF THE TOWN OF COLLINS INTO A MUNICIPAL CODE TO BE DESIGNATED THE "CODE OF THE TOWN OF COLLINS", and

WHEREAS, all interested persons were given an opportunity to be heard with respect to the enactment of said local law.

NOW, THEREFORE, BE IT RESOLVED, that the Collins Town Board issue a SEQR Negative Declaration and enact Local Law No. 1 – 2015 as follows:

(copy of local law is attached at end of minutes)

Town Code items that were not changed will be worked on for insertion into the new code.

4. Resolution to approve Struble Dog Kennel Special Use Permit

The dog barking has been reduced and facilities (kennels) must be 50' off the property lines per town code. Mr. Struble will move the three dog houses so they are 50' back.

Resolution # 65: **APPROVE DOG KENNEL SPECIAL-USE PERMIT**

Motion made by Supervisor Tessmer seconded by Councilman Vogtli to approve the 2015 Dog Kennel Special-Use permit for the following applicant:

Todd Struble, 3124 West Becker Road, Gowanda, NY 14070

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

New Business

1. Resolution – Approval of Agreement to spend highway funds

Resolution # 66: **APPROVE AGREEMENT TO SPEND HIGHWAY FUNDS**

Motion made by Supervisor Tessmer, and seconded by Councilman Clark that the Town Board hereby approves entering into an agreement with Dennis Jensen, Highway Superintendent, for the 2015 Agreement to Spend Town Highway funds in the Town of Collins, County of Erie, as read, and authorize the Town Board members to sign the agreement.

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

2. Resolution to hire winter recreation staff

Resolution # 67: **AUTHORIZE HIRING RECREATION ATTENDANTS FOR WINTER YOUTH PROGRAM**

Motion made by Councilman Clark, seconded by Councilman Stelley that the following is:

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

WHEREAS, the Town of Collins sponsors a Youth Program during the winter months, and

WHEREAS, the town wishes to fill the positions necessary to begin this program, and

WHEREAS, the Town advertised for the position of Recreation Attendant and the Personnel Committee, along with the Recreation Director and Recreation Supervisor interviewed ten applicants.

NOW THEREFORE BE IT RESOLVED, that the Collins Town Board follow the recommendation of the interview committee and hire the following applicants for the 2015 winter program:

Returning attendants at \$9.30 per hour are: Thomas McMullen, Rebecca McMullen, Christian Peglowski, Chandler Kusiowski and Tina Marrocco.

New attendants at \$9.00 per hour are: Melissa Budziszewski, Ryan Mammoser and as alternate, to fill in when necessary is Kim Duncan.

Director of Recreation D'Amato stated they could be ready to start the last weekend of January (or sooner). The program will be Friday night and Saturday afternoon

New Topics – Discussion and Comments

With no further business, on a motion of Councilman Vogtli seconded by Councilman Martin the meeting was adjourned at 8:22 pm.

Becky Jo Summers, Town Clerk

A Regular Meeting of the Town Board of the Town of Collins, County of Erie State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on the 20th day of January 2015.

Present: David Tessmer, Supervisor
Mary Stelley, Councilman
Mary Clark, Councilman

Becky Jo Summers, Town Clerk
Susan Gamel, Budget Officer
James Musacchio, Attorney

Absent: Kenneth Martin, Councilman; Janet Vogtli, Councilman

Others Present: Charles Siegle Code Enforcement Officer; Samantha D'Amaro, Director of Recreation II; Tammy Fabbiano Recreation Supervisor; Margaret Degenfelder; Tina Marrocco; Richard Clark; Dick Agle; and Samantha McDonnell reporter Observer

Supervisor Tessmer called the meeting to order at 7:00 PM with the pledge to the Flag.

Resolution # 68: **AGENDA APPROVAL**

Motion made by Councilman Clark seconded by Councilman Stelley to approve the agenda after adding a resolution under new business increasing the salary of the court officer.

ADOPTED Aye 3 Stelley, Clark, Tessmer
Nay 0

Resolution # 69: **MINUTES APPROVAL**

Motion made by Councilman Stelley seconded by Councilman Clark to approve the minutes of the Monday, January 5, 2015 town board meeting.

ADOPTED Aye 3 Stelley, Clark, Tessmer
Nay 0

Resolution # 70: **ABSTRACT APPROVAL**

Motion by Councilman Stelley seconded by Councilman Clark that the bills be paid on abstract #24 for 2014 dated January 20, 2015 for listed vouchers # 871 – 898 for \$66,125.85 and abstract # 2 for 2015 dated January 20, 2015 for listed vouchers # 6 – 22 for \$14,134.82:

Abstract # 24 - 2014

General – Townwide	6,025.02	Water District #1	1,065.50
General- Part Town	17,968.33	Water District #3	275.85
Highway	36,863.58	Water District #4	2,561.60
Special Lighting	1,182.86	Total	\$ 66,125.85
Special Refuse	183.11		

Abstract #2 – 2015

General – Townwide	10,115.48	Special Refuse	57.00
General – Part Town	136.17	Water District #1	100.00
Highway	3,726.17	Total	\$ 14,134.82

ADOPTED Aye 3 Stelley, Clark, Tessmer
Nay 0

Old Business

1. Resolution needed to authorize Supervisor sign contract with General Code

Resolution # 71: **AUTHORIZE ENROLLMENT WITH GENERAL CODE'S eCODE 360**

Motion made by Supervisor Tessmer and seconded by Councilman Clark for the Collins Board to authorize the Supervisor to sign the agreement with General Code to enroll in their eCode 360 service and pay the \$1,495.00 startup cost, and thereafter, pay the \$1,195.00 annual maintenance fee.

ADOPTED Aye 3 Stelley, Clark, Tessmer
Nay 0

2. Discussion on tax freeze – Supervisor Tessmer handed out to the board an information sheet on the tax freeze and will give them the web information.

New Business

1. Resolution needed to accept Supervisor's Report for December 2014

Resolution # 72: **ACCEPT DECEMBER 2014 SUPERVISORS REPORT**

Motion made by Councilman Clark and seconded by Councilman Stelley to accept the Town of Collins Supervisor's Report as submitted, for the month of December 2014

ADOPTED Aye 3 Stelley, Clark, Tessmer
 Nay 0

2. Resolution needed to allocate 2014 excess sales tax revenue

Resolution # 73: **APPROVE EXCESS SALES TAX ALLOCATION TO B AND DB FUNDS**

Motion made by Supervisor Tessmer seconded by Councilman Clark to allocate the excess 2014 sales tax revenue of \$70,887.48, and modify the appropriate budget lines as follows:

B-1120 - Non-Property Tax Distribution, increased by \$35,443.74

DB-1120 - Non-Property Tax Distribution, increased by \$35,443.74

ADOPTED Aye 3 Stelley, Clark, Tessmer
 Nay 0

3. Resolution needed to authorize a credit card in Samantha D'Amato's name for recreation

Resolution # 74: **OBTAIN TOWN CREDIT CARD FOR DIRECTOR OF RECREATION II**

Motion made by Supervisor Tessmer and seconded by Councilman Clark to obtain a Town credit card for Samantha D'Amato, Youth Recreation Director.

ADOPTED Aye 3 Stelley, Clark, Tessmer
 Nay 0

4. Resolution to approve 2015 Budget Modification

Resolution # 75: **APPROVE 2015 BUDGET MODIFICATION**

Motion made by Councilman Clark seconded by Councilman Stelley to approve the following 2015 Budget Modification:

SW-1 Fund:

Decrease:

SW-1 8310.121 Personal Services \$100.00

Increase:

SW-1 8310.442 Water Admin Shared Projects \$100.00

ADOPTED Aye 3 Stelley, Clark, Tessmer
 Nay 0

5. Resolution authorizing Code Enforcement to secure abandoned property

Resolution # 76: **AUTHORIZE CODE ENFORCEMENT OFFICE TO SECURE ABANDONED PROPERTY**

Motion made by Supervisor Tessmer and seconded by Councilman Clark to authorize the Code Enforcement office to secure abandoned house at 2228 Collins Road.

ADOPTED Aye 3 Stelley, Clark, Tessmer
 Nay 0

6. Resolution needed to increase salary of court officer

Resolution # 77: **INCREASE COURT OFFICER SALARY**

Motion by Supervisor Tessmer, seconded by Councilman Clark to approve the following resolution:

Whereas, the Town of Collins employs a Court Officer, and

Whereas, the Court Officer has assumed additional duties and improved the efficiency of the Court operations, and

Whereas, two elected Town Justices have detailed those additional duties and requested that the salary of the Court Officer be increased.

Now Therefore Be It Resolved, that the Town of Collins Town Board approve the requested salary increase of Seth Howard, Court Officer due to additional duties from \$12.50 per hour to

\$13.00 per hour effective January 21, 2015.

ADOPTED Aye 3 Stelley, Clark, Tessmer
 Nay 0

Resolution # 78: **ENTER INTO EXECUTIVE SESSION**

Motion made by Supervisor Tessmer seconded by Councilman Clark that the Board moves into an executive session at 7:37 PM to discuss the employment history of a particular person/persons relating to the appointment, promotion, demotion, discipline or removal.

ADOPTED Aye 3 Stelley, Clark, Tessmer
 Nay 0

Resolution # 79: **RETURN TO REGULAR SESSION**

Motion made by Supervisor Tessmer seconded by Councilman Clark that the Board returns to regular session at 8:08 pm.

ADOPTED Aye 3 Stelley, Clark, Tessmer
 Nay 0

With no further business, on a motion of Councilman Clark seconded by Councilman Stelley the meeting was adjourned at 8:08 pm.

Becky Jo Summers, Town Clerk

An Executive Session of the Town Board of the Town of Collins, County of Erie, State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on the 20th day of January 2015.

Present: David Tessmer, Supervisor Mary Clark, Councilman
Mary Stelley, Councilman James Musacchio, Attorney

Others Present: Samantha D'Amaro, Recreation Director

Supervisor Tessmer called the session to order at 7:40 PM.

The Board discussed behavioral issues with newly appointed Recreation Attendant, Tina Marrocco, and determined that employee's conduct is detrimental to Recreation program.

Samantha D'Amaro, Recreation Director, was invited into the session and cited specific examples of employee's conduct, and her frustration in dealing with this employee's unprofessional behavior.

The Town Attorney advised the Board that the proper course of action would be to terminate employment.

Resolution # 1: **TERMINATION OF EMPLOYEE FOR CAUSE**

Motion made by Supervisor Tessmer seconded by Councilman Clark to terminate the employment of Tina Marrocco, Recreation Attendant, effective immediately.

ADOPTED Aye 3 Stelley, Clark, Tessmer
Nay 0

Executive Session ended at 8:08 PM.

David F. Tessmer, Supervisor

A Regular Meeting of the Town Board of the Town of Collins, County of Erie State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on the 2nd day of February 2015.

Present: David Tessmer, Supervisor
 Mary Stelley, Councilman
 Mary Clark, Councilman
 Janet Vogtli, Councilman
 Kenneth Martin, Councilman
 Becky Jo Summers, Town Clerk
 Susan Gamel, Budget Officer
 James Musacchio, Attorney

Others Present: Gene Degman Code Enforcement Officer; Doug Martindale; Samantha D'Amato, Director of Recreation II; Tammy Fabbiano Recreation Supervisor; Margaret Degenfelder; Richard Clark; Dick Agle; Richard Westland reporter Gowanda Penny Saver News and Samantha McDonnell reporter Observer

Supervisor Tessmer called the meeting to order at 7:00 PM with the pledge to the Flag.

Resolution # 80: **AGENDA APPROVAL**

Motion made by Councilman Clark seconded by Councilman Vogtli to approve the agenda.

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

Resolution # 81: **MINUTES APPROVAL**

Motion made by Councilman Martin seconded by Councilman Clark to approve the minutes of the Tuesday, January 20, 2015 regular town board meeting and the executive session.

ADOPTED Aye 3 Stelley, Clark, Tessmer
 Nay 0
 Abstained 2 Vogtli, Martin (not in attendance at the last meeting)

Resolution # 82: **ABSTRACT APPROVAL**

Motion by Councilman Stelley seconded by Councilman Martin that the bills be paid on abstract #25 for 2014 dated February 2, 2015 for listed vouchers # 899 – 908 for \$22,982.83:

General – Townwide	3,349.87	Water District #1	2,014.33
Highway	5,887.52	Water District #3	132.71
Helmuth Fire Control	10,050.00	Total	\$ 22,982.83
Special Refuse	1,548.40		

ADOPTED Aye 4 Martin, Stelley, Clark, Tessmer
 Nay 1 Vogtli

Resolution # 83: **ABSTRACT APPROVAL**

Motion by Councilman Stelley seconded by Councilman Martin that the bills be paid on abstract # 3 for 2015 dated February 2, 2015 for listed vouchers # 24 – 59 for \$66,307.47:

General – Townwide	3,484.62	Water District #1	1,231.08
General – Part Town	453.98	Water District #3	257.06
Highway	37,229.59	Water District #4	15.22
Helmuth Fire Control	23,333.33	Total	\$ 66,307.47
Special Refuse	302.59		

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

Departmental Reports

Assessor Ebersole turned in her monthly report.

Attorney Musacchio reported on the settlement in a disputed property assessment case.

Code Enforcement Officer Degman reported one building permit for a manufactured home was issued and they now are in the town hall on Tuesday evenings from 7:00 to 8:00 pm.

Highway Superintendent Jensen reported since November 13th to the present we have received 121" of snow and they have been out 75 times plowing. Last trash day at the transfer station used

three bins and a sign was put up to break down all cardboard boxes. Mr. Jensen spoke with Mr. Musacchio about getting rid of the Drott excavator.

Recreation Director D'Amaro reported opening day of recreation went well with 54 kids. On Saturday 43 attended. Pizza can be sold in the room but nothing can be cooked in the rooms. Ms. D'Amaro has been talking with the parents and they like what she is doing with the program.

Town Clerk Summers reported January sales of \$4,622.65 with the town's portion \$4,490.53.

Water Department report was gone through by the Supervisor.

Town Board

Councilman Vogtli attended the Prison Advisory meeting.

Councilman Martin attended the Helmuth Advisory and the Prison Advisory meetings and reviewed the vouchers.

Councilman Stelley reviewed the vouchers, updated the website, attended the Prison Advisory meeting and the Collins Center Fire Department Installation Dinner and went on Saturday to the LKP recreation.

Councilmen Clark and Stelley are working on a list of things new employees will have to do.

Supervisor Tessmer attended the Association of Erie County Governments meeting, worked on the longevity chart, did a draft of an LKP bid package for the lift and stair lift, put new signboards at both entrances of the town hall, met with Charlie Siegle regarding the last workshop and will continue it on March 16th. The code enforcement officers will work on a list of abandoned property and Mr. Tessmer attended the Collins Center Fire Department Installation Dinner.

Old Business

1. Discussion on employee longevity increases – Supervisor Tessmer handed out informational packets for the board to look over.

2. Discussion on LK Painter Center Wheel Chair and stair lifts – The Supervisor handed out copies of an invitation for bids to replace the LKP wheel chair and stair lifts for the board to look over.

3. Discussion on Code Enforcement / Assessor Workshop schedule and tasks – workshop set for March 16th meeting.

New Business

1. Resolution supporting County wide Government Efficiency Plan was discussed and put on hold.

2. Discussion on 2015 JCAP grant and Town Hall Boiler replacement – The Justice court received a \$7,500.00 grant for heating and cooling of the courtroom. The town hall heating system needs work and replacement of the boiler.

3. Discussion on setting up Liberty Fest Committee –The plan is to have this year's festival family oriented with a band, fireworks and games for the kids. No date has been set yet.

4. Resolution to Increase Town Justice Petty Cash Fund

Resolution # 84: **INCREASE TOWN JUSTICE PETTY CASH FUND**

Motion made by Supervisor Tessmer and seconded by Councilman Clark to increase the Town Justice Petty cash fund from \$50.00 to \$100.00 for each Justice.

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

With no further business, on a motion of Councilman Stelley seconded by Councilman Clark the meeting was adjourned at 8:55 pm.

A Regular Meeting of the Town Board of the Town of Collins, County of Erie State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on the 17th day of February 2015.

Present: David Tessmer, Supervisor
Mary Stelley, Councilman
Mary Clark, Councilman
Janet Vogtli, Councilman
Kenneth Martin, Councilman
Becky Jo Summers, Town Clerk
Susan Gamel, Budget Officer

Others Present: Dick Agle; Mary Dankert DCO; Richard Westland reporter Gowanda Penny Saver News and Samantha McDonnell reporter Observer

Supervisor Tessmer called the meeting to order at 7:06 PM with the pledge to the Flag.

Resolution # 85: **AGENDA APPROVAL**

Motion made by Councilman Stelley seconded by Councilman Clark to approve the agenda.

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
Nay 0

Resolution # 86: **MINUTES APPROVAL**

Motion made by Councilman Martin seconded by Councilman Clark to approve the minutes of the January 20, 2015 regular town board meeting.

ADOPTED Aye 5 Vogtli, Martin Stelley, Clark, Tessmer
Nay 0

Resolution # 87: **ABSTRACT APPROVAL**

Motion by Councilman Stelley seconded by Councilman Martin that the bills be paid on abstract # 4 for 2015 dated February 17, 2015 for listed vouchers # 60 – 113 for \$90,605.39:

General – Townwide	40,937.39	Water District #1	1,717.33
General – Part Town	798.95	Water District #3	3,028.80
Highway	41,841.28	Water District #4	2.81
Special Lighting	1,300.70	Total	\$ 90,605.39
Special Refuse	978.13		

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
Nay 0

Old Business

1. Resolution to approve 2014 Budget Modifications / Transfers to Reserve

Resolution # 88: **APPROVE 2014 BUDGET TRANSFERS & MODIFICATIONS**

Motion made by Councilman Clark and seconded by Councilman Vogtli to approve the following 2014 Budget Transfers & Modifications:

Budget Transfers

A Fund:

Transfer From:		Transfer To:	
A1320.400 Finance – Independent Audit	\$1.58	A1340.100 Budget Officer – Persl Svcs.	\$1.58
A1355.100 Assessor Personal Service	\$190.03	A1355.400 Assessor Contractural	\$190.03
A1620.490 Shared Services – Janitoria	\$33.96	A1620.460 Shred Svcs – Supplies	\$33.96
A5132.460 Highway Supplies	\$311.90	A5132.440 Highway Telephone	\$103.10
		A5182.400 Highway Street Lighting	\$208.80
A7620.420 Sr. Citizens Travel	\$410.46	A7620.410 Sr. Citizens LKP50+ Seniors	\$410.46
TOTAL A	\$947.93		\$947.93

DB Fund:

Transfer From:		Transfer To:	
DD5110.400 Hwy Part Town Contractl	\$4,912.40	DB5142.400 Snow Contractural	\$1,060.15

DB5142.404 Snow ContractI - Sand \$415.24
 DB5148.401 Snow C-ContractI-Dsl \$2,610.56
 DB5148.404 Snow C-ContractI-Sand \$826.45

TOTAL DB **\$4,912.40** **\$4,912.40**

SR Fund:

Transfer From:		Transfer To:	
SR8160.100 Refuse Garbage Pers Svcs	\$1,671.95	SR8160.400 Purchase of Supplies	\$1,671.95
TOTAL SR	\$1,671.95		\$1,671.95

SW1 Fund:

Transfer From:		Transfer To:	
SW1 8310.410 Truck Travel Exp	\$1,017.44	SW1 8320.431 Purchase of Supplies	\$1,017.44
TOTAL SW1	\$1,017.44		\$1,017.44

SW3 Fund:

Transfer From:		Transfer To:	
SW3 8310.425 Collection of Bills	\$432.69	SW3 8310.125 Water Admin Pers Serv	\$432.69
SW3 8320.455 Lagoon Cleaning	\$332.42	SW38320.415 Surc of Power Light/Heat	\$187.29
		SW38320.435 Source of Power Supplies	\$145.13
TOTAL SW3	\$765.11		\$765.11

Transfers to Reserve:

Fund	Budgeted:	Transfer from:	To:
A	\$ 15,000.00	A9950.900 Transfer to Reserve	A230 Capital Reserve
B	\$ 2,250.00	B9950.900 " "	B202 Capital / Repair Reserve
DB	\$ 100,000.00	DB9950.900 " "	DB202 Capital Reserve
SR	\$ 70,000.00	SR8160.240 Refuse Garbage To Reserve	SR230 Capital Reserve
SW1	\$100,000.00	SW19950.900 Transfer to Capital Funds	SW1231 Capital Reserve
	\$8,760.00	SW19950.260 Transfer to Truck Reserve	SW1232 Truck Reserve
SW3	\$2,000.00	SW39950.250 Transfer to Reserve	SW3231 Capital Reserve
	\$1,000.00	SW39950.264 Transfer to Truck Reserve	SW3232 Truck Reserve
SW4	\$4,500.00	SW49950.261 Transfer to Reserve	SW4231 Capital Reserve
	\$450.00	SW49950.260 Transfer to Truck Reserve	SW4232 Truck Reserve
ADOPTED	Aye 5	Vogtli, Martin, Stelley, Clark, Tessmer	
	Nay 0		

2. Resolution to create Recreation Supervisor (PT) position

Resolution # 89: **CREATE RECREATION SUPERVISOR (PT) POSITION**

Motion by Supervisor Tessmer and seconded by Councilman Clark that the following resolution is:

ADOPTED	Aye 5	Vogtli, Martin, Stelley, Clark, Tessmer
	Nay 0	

WHEREAS, The Town of Collins prepared and submitted a PO-17 form outlining the duties of Recreation Supervisor (PT), and

WHEREAS, Erie County has accepted the New Position Duties Statement, and

WHEREAS, In accordance with the provisions of Civil Service Law, Section 22, the Erie County Personnel Officer has certified the title of Recreation Supervisor (PT).

NOW, THEREFORE BE IT RESOLVED that the Collins Town Board hereby authorizes the

Supervisor to approve the creation of the position of Recreation Supervisor (PT) by signing and submitting the certified PO-17 to Erie County.

3. Resolution to advertise for bids for LKPCC wheel chair / stair lifts

Resolution # 90: **ADVERTISE NOTICE TO BIDDERS FOR LKPCC WHEEL CHAIR & STAIR LIFTS**

Motion made by Supervisor Tessmer, seconded by Councilman Clark to advertise the attached notice to bidders in the Dunkirk Observer on Sunday, February 22, 2015, and also distribute Invitations to Bid to local vendors, with bids to be received and opened at 4:00 PM on March 13, 2015, at the office of the Collins Town Clerk.

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

**EQUIPMENT PURCHASE / INSTALLATION –
WHEEL CHAIR AND STAIR LIFTS – TOWN OF COLLINS NEW YORK**

Sealed bids for the purchase and installation of one Commercial Grade Wheel Chair Lift and two Stair Lifts by the Town of Collins, will be received by the Town Clerk's office located in the Town Hall, 14093 Mill Street, Collins, New York 14034 on or before 4:00 P.M., local time, on the 13th day of March, 2015, at which time they will be publicly opened and read aloud.

Invitations to Bid and specifications for the purchase may be obtained at the office of the Collins Town Clerk or at www.Townofcollins.com.

Each bid proposal shall be submitted in a sealed envelope, clearly marked
"BID ENCLOSED: WHEEL CHAIR / STAIR LIFTS".

The Town reserves the right to reject any and all bids, to consider the reputation and experience of any bidders in making its selection, to waive any informalities or minor deviations from the specifications, and to award the contract to other than the lowest bidder, if considered to be in the best interest of the Town of Collins. All bids shall be submitted intact on bidding form available for that purpose and addressed to: Becky Jo Summers Collins Town Clerk, 14093 Mill Street, Collins, New York 14034

New Business

1. Discussion on youth recreation Facebook page - Recreation Director has requested to start a Facebook page to share information about the recreation program. Samantha D'Amaro will be the one handling the page posting to it. No comments will be accepted on the page.

2. Resolution to appoint Alternate Winter Recreation Attendants

Resolution # 91: **HIRE RECREATION ATTENDANTS FOR WINTER YOUTH PROGRAM**

Motion made by Councilman Clark and seconded by Councilman Vogtli that the following resolution is:

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

WHEREAS, the Town of Collins sponsors a Youth Program during the winter months, and
WHEREAS, the Town wishes to fill the positions necessary to properly staff this program, and
WHEREAS, the Town received additional applications for the position of Recreation Attendant, PT, and the Personnel Committee, along with the Recreation Director, interviewed 3 applicants.

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Collins follow the recommendations of the interview committee, and hire the following applicants as alternates, to be utilized as needed, for 2015 winter program, at an hourly rate of \$9.00, the rate for new appointees: Cole Smith and Benjamin Spires.

Workshop - Dog Census

Mary Dankert, Dog Control Officer explained the procedure of how she will do the dog census; starting it in the spring and continuing through the summer. There will be a \$10.00 fee for all dogs

found in the census that are unlicensed. Mary will receive \$2.50 for each dog counted plus mileage. After completing a few roads Mary will contact the Town Clerk with those completed roads and what dogs were found unlicensed so the \$10.00 fee can be assessed. If the licenses have not been obtained in a month, tickets will be issued.

With no further business, on a motion of Councilman Vogtli seconded by Councilman Martin the meeting was adjourned at 8:16 pm.

Becky Jo Summers, Town Clerk

A Regular Meeting of the Town Board of the Town of Collins, County of Erie State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on the 2ND day of March 2015.

Present: David Tessmer, Supervisor
Mary Stelley, Councilman
Mary Clark, Councilman
Janet Vogtli, Councilman
Kenneth Martin, Councilman
Becky Jo Summers, Town Clerk
Susan Gamel, Budget Officer
James Musacchio, Attorney

Others Present: Sean Christopher; Dick Clark; Sam D'Amaro; Tammy Fabbiano; Richard Westland reporter Gowanda Penny Saver News and Samantha McDonnell reporter Observer

Supervisor Tessmer called the meeting to order at 7:00 PM with the pledge to the Flag.

Resolution # 92: AGENDA APPROVAL

Motion made by Councilman Clark seconded by Councilman Martin to approve the agenda.

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
Nay 0

Resolution # 93: MINUTES APPROVAL

Motion made by Councilman Stelley seconded by Councilman Martin to approve the minutes of the February 17, 2015 regular town board meeting.

ADOPTED Aye 5 Vogtli, Martin Stelley, Clark, Tessmer
Nay 0

Resolution # 94: ABSTRACT APPROVAL

Motion by Councilman Stelley seconded by Councilman Vogtli that the bills be paid on abstract # 5 for 2015 dated March 2, 2015 for listed vouchers # 114 – 151 for \$32,370.39:

General – Townwide	10,721.46	Water District #1	183.36
General – Part Town	967.45	Water District #3	43.94
Highway	20,143.07	Water District #4	3.81
Special Refuse	307.66	Total	\$ 32,370.75

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
Nay 0

Reports of Department Heads

Attorney Musacchio reported the planning board received an application on Gernatt Gravel. Code Enforcement Officer Degman submitted his monthly report.

Highway Superintendent reported we have received 203" of snow; they are obtaining quotes for getting the drain in the highway barn completed and are also obtaining quotes for a new pickup. Mr. Jensen asked if the Collins Fire Department can use the LKP parking lot for their St. Patrick's Day Dinner on March 17th.

Recreation Director D'Amaro reported the Facebook page has been set-up; Facebook.com/TownofCollinsRecreation.

Town Clerk Summers reported February sales of \$3,253.14 with the town's portion \$3,138.16 and \$361,348.81 has been collected for taxes and turned over to the Supervisor.

Water report was gone through by the Supervisor.

Board Reports

Councilman Vogtli is working with the Assessor on the Veterans Exemptions and they went to Gowanda Veteran's organizations.

Councilman Martin would like to have a Building and Grounds meeting; is compiling a list of town fees to hand out and reviewed the vouchers.

Councilman Stelley updated the website, attended liberty fest meetings; reviewed the vouchers and reported the month of March is the annual training month for workplace violence.

Councilman Clark attended the liberty fest meetings. The date will be Sunday July 5th.

Supervisor Tessmer sent out bid packages to replace the chair and stair lifts at the LKP; sent a letter to the Southern Tier Snowdrifters regarding snowmobiles not staying on the trail through the park; met with Selective Insurance representative; spoke with the roofing contractor regarding the ice and attended the Southtowns Coalition and EC Association of Gov't meetings. Saturday June 20th is the John Mills Hot Dog Roast for the Collins Library.

Old Business

1. Resolution supporting County wide Government Efficiency Plan

Resolution # 95: **SUPPORTING TOWN PARTICIPATION IN COUNTYWIDE GOVERNMENT EFFICIENCY PLAN**

Motion made by Supervisor Tessmer and seconded by Councilman Vogtli that the following resolution is:

ADOPTED Aye 4 Vogtli, Martin, Stelley, Tessmer
 Nay 1 Clark

WHEREAS, Governor Andrew Cuomo and the New York State Legislature enacted the Property Tax Freeze Credit to provide property tax refunds to homeowners as part of the 2014-2015 State Budget, and

WHEREAS, the new law encourages local governments to generate long-term tax -relief for taxpayers by sharing services, consolidating or merging, and demonstrating and implementing operational efficiencies, and

WHEREAS, in year one of the program, which is 2015 for local governments, homeowners will receive the Freeze Credit if their local government stays within the property tax cap, and

WHEREAS, in year two of the program, which is 2016 for local governments, homeowners will receive the Freeze Credit for property taxes from any taxing jurisdiction in which the homeowner resides that stays within the property tax cap and puts forward a State-approved Government Efficiency Plan demonstrating savings equivalent to one percent of their property tax levies in each of the following three years, and

WHEREAS, while local governments may take a variety of approaches to develop their Government Efficiency Plans, the State has strongly encouraged they convene and facilitate a process to develop and submit county-wide Government Efficiency Plans, and

WHEREAS, Erie County has offered to coordinate the development of such Government Efficiency Plans as the 'lead agency' on behalf of all other interested municipalities, and

WHEREAS, the Town of Collins is interested in intergovernmental cooperation with Erie County and other municipalities in submitting a county-wide Government Efficiency Plan and desires to memorialize its intention to participate in a coordinated Plan to allow its homeowners to receive the Freeze Credit.

NOW, THEREFORE, BE IT RESOLVED that the Town of Collins seeks to ensure that Town homeowners will receive the Freeze Credit as part of this new State law, and

BE IT FURTHER RESOLVED that the Town of Collins did not exceed its designated property tax cap for fiscal year 2015 and memorializes that it has no intention of exceeding the cap for fiscal year 2016, which if exceeded would disqualify the town from participation in the Property Tax Cap Freeze Credit Program, and

BE IT FURTHER RESOLVED that the Collins Town Board does hereby express its support for, and participation in an Erie County-wide Government Efficiency Plan, and

BE IT FURTHER RESOLVED that the Collins Town Board urges the New York State Division of the Budget to approve Erie County's coordinated Government Efficiency Plan with local governments with the understanding that the Town of Collins has played an active role in the identification of preexisting and implementation of new shared services, consolidations or merges, and operational efficiencies within the Town of Collins for inclusion in the county-wide plan, and

BE IT FURTHER RESOLVED that certified copies of this resolution shall be forwarded to the Erie County Executive; the Commissioner of the Department of Environment and Planning; the County Comptroller; the County Attorney; the Director of the Division of Budget and Management; and the Association of Erie County Governments.

New Business

1. Discussion on Gowanda Little League request for batting cage was presented by Sean Christopher, VP of the Gowanda Little League. The cage will consist of three arches with netting over them. The cage will be the sole responsibility of the league; they will maintain and their insurance covers their players, but it does not cover anyone else getting hurt. They would also like to put a shed up for storage. Our insurance will be checked out.

2. Discussion on Engineering cost proposals for 2015 projects – Supervisor Tessmer met with William Schutt and Paul Bowers and asked them to put together engineering proposals for a town hall boiler replacement, playground for Collins Park and the LKP north parking lot. Costs came back as:

Boiler replacement	\$6,500.00
Playground equipment	7,500.00
LKP parking lot	13,900.00

Councilman Martin suggested letting Doug Martindale spec the boiler project and check what was done on the Collins Center Park playground.

With no further business, on a motion of Councilman Clark seconded by Councilman Martin the meeting was adjourned at 8:45 pm.

Becky Jo Summers, Town Clerk

A Special Meeting of the Town Board of the Town of Collins, County of Erie State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on the 11th day of March 2015.

Present:	David Tessmer, Supervisor	Janet Vogtli, Councilman
	Mary Stelley, Councilman	Kenneth Martin, Councilman
	Mary Clark, Councilman	Becky Jo Summers, Town Clerk
		James Musacchio, Attorney (2:05)

Others Present: Nick Hodak

Supervisor Tessmer called the meeting to order at 2:00 PM with the pledge to the Flag.

Resolution # 96: **AGENDA APPROVAL**

Motion made by Councilman Clark seconded by Councilman Martin to approve the agenda.

ADOPTED	Aye	5	Vogtli, Martin, Stelley, Clark, Tessmer
	Nay	0	

Resolution # 97: **ENTER INTO EXECUTIVE SESSION**

Motion made by Supervisor Tessmer seconded by Councilman Vogtli that the Board moves into an executive session at 2:02 PM to discuss the employment history of a particular person/persons relating to the appointment, promotion, demotion, discipline or removal.

ADOPTED	Aye	5	Vogtli, Martin, Stelley, Clark, Tessmer
	Nay	0	

Attorney Musacchio arrived after the session started and left before it ended.

Resolution # 98: **RETURN TO REGULAR SESSION**

Motion made by Supervisor Tessmer seconded by Councilman Clark that the Board returns to regular session at 2:54 pm.

ADOPTED	Aye	5	Vogtli, Martin, Stelley, Clark, Tessmer
	Nay	0	

With no further business, on a motion of Councilman Stelley seconded by Councilman Vogtli the meeting was adjourned at 2:55 pm.

Becky Jo Summers, Town Clerk

A Regular Meeting of the Town Board of the Town of Collins, County of Erie State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on the 16th day of March 2015.

Present: David Tessmer, Supervisor
Mary Stelley, Councilman
Mary Clark, Councilman
Janet Vogtli, Councilman
Kenneth Martin, Councilman
Becky Jo Summers, Town Clerk
James Musacchio, Attorney (7:15)

Others Present: Gene Degman Code Enforcement Officer; Margaret Degenfelder; Nick Hodak; Dick Agle; Matt Wurst Water Department; Jeanne Ebersole Assessor; Richard Westland reporter Gowanda Penny Saver News and Samantha McDonnell reporter Observer

Supervisor Tessmer called the meeting to order at 7:00 PM with the pledge to the Flag.

Resolution # 99: **AGENDA APPROVAL**

Motion made by Councilman Clark seconded by Councilman Martin to approve the agenda.

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
Nay 0

Resolution # 100: **MINUTES APPROVAL**

Motion made by Councilman Stelley seconded by Councilman Martin to approve the minutes of the March 2, 2015 regular town board meeting and the March 11, 2015 Special Meeting.

ADOPTED Aye 5 Vogtli, Martin Stelley, Clark, Tessmer
Nay 0

Resolution # 101: **ABSTRACT APPROVAL**

Motion by Councilman Stelley seconded by Councilman Vogtli that the bills be paid on abstract # 6 for 2015 dated March 16, 2015 for listed vouchers # 152 – 200 for \$254,765.69:

General – Townwide	7,214.05	Special Refuse Fund	791.04
General – Part Town	3,587.57	Water District #1	2,916.34
Highway	26,615.80	Water District #3	545.92
Collins Fire District	191,706.42	Water District #4	14.59
Rosenburg Fire District	20,141.00	Total	\$ 254,765.69
Special Lighting Fund	1,232.96		

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
Nay 0

Old Business

1. Resolution to award LKPCC wheel chair / stair lift bid

Resolution # 102: **AWARD BID TO PURCHASE LKPCC WHEEL CHAIR AND STAIR LIFTS**

Motion made by Supervisor Tessmer and seconded by Councilman Clark that the following is:

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
Nay 1

WHEREAS, the Town solicited bids for the purchase and installation of a new wheelchair lift and two stair lifts in the LK Painter Community Center, and

WHEREAS, Sealed bid were received by, and opened on, March 13, 2015, at 4:00 PM, and

WHEREAS, two vendors submitted bids for the purchase and installation, and

WHEREAS, the lowest responsible bidder meets the terms and conditions of the purchase requirements.

NOW, THEREFORE BE IT RESOLVED, that the Collins Town Board award the purchase of a new wheelchair lift and two stair lifts, as specified, to Access Elevator of Cheektowaga, New York, for the amount of \$19,930.00, and

BE IT FURTHER RESOLVED, that the purchase be made using 2015 Budget line A1620.470 - Improvements.

New Business

1. Resolution to approve purchase and installation of LKPCC Community room flooring

Resolution # 103: AUTHORIZE PURCHASE AND INSTALLATION OF LKPCC COMMUNITY ROOM FLOORING

Motion made by Supervisor Tessmer and seconded by Councilman Vogtli that the following is:

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

WHEREAS, the Town solicited quotations for the purchase and installation of new commercial tile flooring in the LK Painter Community Center Community Room, and

WHEREAS, three quotations were received, meeting the purchase requirements.

NOW, THEREFORE BE IT RESOLVED, that the Collins Town Board authorizes the purchase of new commercial tile flooring and installation, as specified, to Carpet World of Springville, New York, for the amount of \$3,600.00, and

BE IT FURTHER RESOLVED, that the purchase be made using 2015 Budget line A1620.470 - Improvements.

2. Request by Nick Hodak to use LKPCC Gymnasium for the Collins Fire Company Little League Team when the weather prevents them from using the diamond from now to June. He would like to use the gym Tuesdays and Wednesdays 5:15 to 7:30pm and Saturdays 2:15 to 4:30pm. Mr. Hodak was asked to submit a copy of their insurance and 501 (C) (3) status. Supervisor Tessmer will talk with Mr. Hodak after he talks with Sue Gamel.

3. Resolution to approve advertising for Summer Beatification laborers

Resolution # 104: APPROVE AD FOR SUMMER BEAUTIFICATION EMPLOYEES

Motion made by Supervisor Tessmer, seconded by Councilman Clark to approve placing the following ad in the Gowanda News and Springville Journal for the weeks of March 29 and April 5, 2015, with a deadline of April 17, 2015, at 4:00 pm, for summer beautification employees.

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

Summer Jobs: The Town of Collins is accepting applications for Beautification Laborers. Positions are open to all residents 18 and over. Applications are available at the Town Clerk's office and must be returned by April 17, 2015 by 4:00 PM. Preference given to Town of Collins residents.

Attorney Musacchio arrived at 7:15pm.

Scott Martindale, Seniors Program Director would like to have blinds installed in the Community Room of the LKP Community Center. He has received a price from Lowe's for the blinds and installation. Supervisor Tessmer feels the VA room should have blinds also. Ok to do both rooms.

Councilman Vogtli would like a 'parking lot list' on the minutes of what has been discussed and what has to be done. Supervisor Tessmer stated this used to be on the agenda and he will come up with a way to do it.

Clair Schindler from Bagdad Road stated there is a problem on Bagdad Road with water not draining off as a neighbor has plugged the culvert with stones. Supervisor Tessmer will take with the highway superintendent and if they have to will contact Erie County.

Workshop – Code Enforcement / Assessor (continued from November meeting)

The building permit process was gone through.

It was suggested to put a line on the fee schedule of the application for penalties.

Jeanne Ebersole states she needs information / changes by mid-April to have time to have to roll completed by May 1st.

Ms. Ebersole would like a copy of the Certificate of Occupancy from the Code Enforcement department. She will set it up that the Code Enforcement Officers and Town Clerk will get a 'dummy' read-only copy of the assessment roll with periodic updates.

When there is a fire, the fire department contacts the code enforcement officers and they will call the Assessor after. (If it happens after May 1st, it will not be put in the computer until next year; but, the Assessor can go back three years to correct this.)

Gene Degman said they will log all complaints on the form the Supervisor made up.

An inventory of vacant / distressed properties will be completed. Councilman Vogtli suggests contacting our State and Federal representative to see if there is any help for rehabilitation or demolishing the houses.

With no further business, on a motion of Councilman Stelley seconded by Councilman Martin the meeting was adjourned at 9:20 pm.

Becky Jo Summers, Town Clerk

A Regular Meeting of the Town Board of the Town of Collins, County of Erie State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on the 6th day of April 2015.

Present: Mary Stelley, Councilman Kenneth Martin, Councilman
 Mary Clark, Councilman Becky Jo Summers, Town Clerk
 Janet Vogtli, Councilman James Musacchio, Attorney (7:06)

Absent: David Tessmer, Supervisor

Others Present: Gene Degman Code Enforcement Officer; Samantha D'Amato Recreation
 Margaret Degenfelder; Dick Agle; and Richard Westland reporter Gowanda Penny Saver News

Deputy Supervisor Clark called the meeting to order at 7:00 PM with the pledge to the Flag.

Resolution # 105: **AGENDA APPROVAL**

Motion made by Councilman Martin seconded by Councilman Stelley to approve the agenda.

ADOPTED Aye 4 Vogtli, Martin, Stelley, Clark
 Nay 0

Resolution # 106: **MINUTES APPROVAL**

Motion made by Councilman Vogtli seconded by Councilman Martin to approve the minutes of the March 16, 2015 regular town board meeting.

ADOPTED Aye 4 Vogtli, Martin Stelley, Clark
 Nay 0

Resolution # 107: **ABSTRACT APPROVAL**

Motion by Councilman Stelley seconded by Councilman Martin that the bills be paid on abstract # 7 for 2015 dated April 6, 2015 for listed vouchers # 201 – 220 and 223 - 262 for \$ 66,836.01:

General – Townwide	25,142.99	Water District #1	2,765.56
General – Part Town	616.48	Water District #3	750.35
Highway	36,120.95	Water District #4	29.11
Special Lighting Fund	1,106.03	Total	\$ 66,836.01
Special Refuse Fund	304.54		

ADOPTED Aye 4 Vogtli, Martin, Stelley, Clark
 Nay 0

Public Access

The highway superintendent would like the board to send a letter to Evans Dispatch about radio reception and dispatch procedures. Councilman Vogtli will contact Kevin Hughes. Also, Mr. Jensen reported on May 2nd from 10 to 2pm Gowanda Ford will bring vehicles to test drive to the Collins Fire Hall for a fundraiser. The State Troopers will have the roll over car and car seat check overs. Refreshments will be available.

Reports of Department Heads and Consultants

Assessor – Councilman Vogtli stated the value of the utilities on the tax roll has decreased over the last few years.

Attorney Musacchio reported he received a letter from our attorney on the Wittmeyer case to not sell the excavator.

CEO Degman reported no building permits were issued last month; they are working with the assessing office and will attend a training session on Thursday.

Highway & Transfer Station – This past winter we received 158" of snow and they plowed 120 times. The electric meter was knocked off the highway building and was put back on. The sign inventory is being done, roads are being assessed for repairs, trees were cut down on S. Quaker and the fire extinguishers were done. Four boxes were filled last trash day, 311 vehicles were counted and it is working well with the cardboard boxes being opened and flattened.

Recreation will wrap up on April 26th, on Saturdays the big kid hours were cut for lack of attendance. Dick Agle asked about the Collins Center School being condemned. Yes, by the State and all kids will come to Collins for recreation.

Planning Board will meet next Tuesday. At their last meeting Rich Pecnik of Gernatt's was there regarding expansion onto the Agle property.

Town Clerk Summers reported sales last month of \$ 4,368.00 with the town's portion \$ 4,051.64.

Water report was read by Councilman Clark.

Board Reports

Councilman Vogtli attended the building committee meeting; the prison advisory meeting and reported Gowanda Harley will be hosting an electronic drop-off.

Councilman Martin attended the building committee meeting, reviewed the vouchers and is working on zoning.

Councilman Stelley reviewed the vouchers, updated the website, attended the prison advisory and the liberty fest meetings.

Councilman Clark attended the liberty fest meeting and met with the supervisor and the highway superintendent.

Resolution # 108: **ENTER INTO EXECUTIVE SESSION**

Motion made by Councilman Clark seconded by Councilman Martin that the Board moves into an executive session at 7:42 PM to discuss the employment history of a particular person/persons relating to the appointment, promotion, demotion, discipline or removal.

ADOPTED Aye 4 Vogtli, Martin, Stelley, Clark
 Nay 0

Resolution # 109: **RETURN TO REGULAR SESSION**

Motion made by Councilman Clark seconded by Councilman Vogtli that the Board returns to regular session at 8:00 pm.

ADOPTED Aye 4 Vogtli, Martin, Stelley, Clark
 Nay 0

Old Business

1. Resolution to create Park Crew Chief position

Resolution # 110: **CREATE PARK CREW CHIEF POSITION**

Motion made by Councilman Clark and seconded by Councilman Stelley that the following is:

ADOPTED Aye 4 Vogtli, Martin, Stelley, Clark
 Nay 0

WHEREAS, The Town of Collins prepared and submitted a PO-17 form outlining the duties of Park Crew Chief, and

WHEREAS, Erie County has accepted the New Position Duties Statement, and

WHEREAS, In accordance with the provisions of Civil Service Law, Section 22, the Erie County Personnel Officer has certified the title of Park Crew Chief.

NOW, THEREFORE BE IT RESOLVED that the Collins Town Board hereby authorizes the Supervisor to approve the creation of the position of Park Crew Chief by signing and submitting the certified PO-17 to Erie County.

2. Resolution authorizing Gowanda Little League construct batting cage and storage shed in Town Park

Resolution # 111: **AUTHORIZE GOWANDA LITTLE LEAGUE TO CONSTRUCT BATTING CAGE AND STORAGE SHED**

Motion made by Councilman Clark and seconded by Councilman Vogtli that the following is:

ADOPTED Aye 4 Vogtli, Martin, Stelley, Clark
 Nay 0

WHEREAS, Gowanda Little League utilizes Town of Collins Baseball fields for the benefit of their program and our youth, and

WHEREAS, Gowanda Little League has requested they be allowed to construct a baseball batting cage and associated storage shed in the Collins Town Park, and

WHEREAS, Gowanda Little League possesses sufficient liability insurance coverage and agrees to maintain the cage and shed.

NOW THEREFORE BE IT RESOLVED, that the Collins Town Board approves the request to erect a batting cage and small storage shed as requested.

3. Update on Tax Cap reporting requirements – The Supervisor received some worksheets from Erie County and are due back by May 1st and he is working on them.

New Business

1. Resolution to purchase Highway Department Pickup truck

Resolution # 112: **PURCHASE HIGHWAY DEPARTMENT PICKUP TRUCK**

Motion made by Councilman Clark and seconded by Councilman Vogtli that the following is:

ADOPTED Aye 4 Vogtli, Martin, Stelley, Clark
 Nay 0

Whereas, the Town of Collins Highway Department maintains a pickup truck for use by the Highway Superintendent, and

Whereas, the current truck is a 2007, and

Whereas, the Highway Superintendent wishes to now replace this vehicle, and

Whereas, the Highway Superintendent has obtained the contract price for a similar 2014 F150 XLT 4x4 supercab from Gowanda Ford.

Therefore, Be It Resolved that the Town of Collins Highway Superintendent purchase a 2014 Ford F150 XLT supercab 4x4 at the contract price of \$31,404.12, plus additional features of a spray-in bed liner at a cost of \$500.00, a remote start at a cost of \$399.00, and cab roof lights at a cost of \$445.00, bringing the total cost to \$32,748.12. The 2007 F150 will be traded with a trade-in value of \$5,500.00 bringing the cost of the 2014 F150 to \$ 27,248.12.

3. Resolution to purchase Highway Garage floor grating

Resolution # 113: **PURCHASE HIGHWAY GARAGE FLOOR GRATING**

Motion made by Councilman Clark and seconded by Councilman Stelley that the following is:

ADOPTED Aye 4 Vogtli, Martin, Stelley, Clark
 Nay 0

Whereas, the Highway Department of the Town of Collins maintains a building housing the garage and workshop for the storage and repair of vehicles and equipment needed for maintenance of the roads and Town property in the Town, and

Whereas, this building has a floor drain to collect the run-off from these vehicles, and

Whereas, the Highway Superintendent determined in 2013 that this drain had become a safety hazard for both vehicles and employees due to corrosion and warping, and

Whereas, grating was purchased from the 2013 budget to replace the worst one-half of the corroded grating with the intent to replace the other half at a later date, and

Whereas, the Highway Superintendent has obtained the required written quotes for the replacement of the remaining half of this grating.

Now, Therefore Be it Resolved, that the Town Board of the Town of Collins approve the Highway Superintendent to purchase the necessary Stainless Steel grating from Klein Steel Service at a cost of \$5,162.00.

With no further business, on a motion of Councilman Vogtli seconded by Councilman Martin the meeting was adjourned at 8:10 pm.

A Regular Meeting of the Town Board of the Town of Collins, County of Erie State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on the 20th day of April 2015.

Present: David Tessmer, Supervisor
 Mary Stelley, Councilman
 Mary Clark, Councilman
 Janet Vogtli, Councilman
 Kenneth Martin, Councilman
 Becky Jo Summers, Town Clerk
 James Musacchio, Attorney (7:10)

Others Present: Gene Degman and Charles Siegle Code Enforcement Officers; Doug Martindale; Margaret Degenfelder; Mike Finch; Stephanie Cieszynski; Deb Moritz; Sandy Grimm; Dick Agle; Dick Clark and Richard Westland reporter Gowanda Penny Saver News

Supervisor Tessmer called the meeting to order at 7:00 PM with the pledge to the Flag.

Resolution # 114: **AGENDA APPROVAL**

Motion made by Councilman Clark seconded by Councilman Stelley to approve the agenda.

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

Resolution # 115: **MINUTES APPROVAL**

Motion made by Councilman Martin seconded by Councilman Clark to approve the minutes of the April 6, 2015 regular town board meeting.

ADOPTED Aye 4 Vogtli, Martin Stelley, Clark
 Nay 0
 Abstained 1 Tessmer (was absent)

Resolution # 116: **ABSTRACT APPROVAL**

Motion by Councilman Vogtli seconded by Councilman Stelley that the bills be paid on abstract # 8 for 2015 dated April 20, 2015 for listed vouchers # 263 – 289 for \$ 18,516.80:

General – Townwide	7,299.84	Water District #1	2,957.44
General – Part Town	918.44	Water District #3	828.75
Highway	3,781.37	Water District #4	2,455.20
Special Lighting Fund	25.73	Total	\$ 18,516.80
Special Refuse Fund	250.03		

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

Old Business

1. Resolution to accept proposal from William Schutt Associates to design, bid and inspect Collins Town Park playground

Resolution # 117: **ACCEPT ENGINEERING PROPOSAL FOR COLLINS TOWN PARK PLAYGROUND**

Motion made by Supervisor Tessmer and seconded by Councilman Clark that the following is:

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

WHEREAS, the town of Collins has identified the need for new playground equipment at the Collins Town Park, and

WHEREAS, William Schutt Associates has submitted a cost proposal to provide design, engineering, bidding and inspection services to construct the playground for \$ 7,500.00, and

WHEREAS, using professional engineering services will safeguard the Town and expedite the process.

NOW, THEREFORE BE IT RESOLVED, that the Town of Collins accept the engineering cost proposal from William Schutt Associates to complete the Collins Town Park playground.

Stephanie Cieszynski asked the board if \$7,500.00 would be put into the Collins Center Playground. Supervisor Tessmer asked for ideas for the park.

2. Review submittal to Erie County for Tax Cap efficiencies – the towns are obligated to save money through sharing services. We have to save 1% for the next three years.

New Business

1. Resolution authorizing Supervisor to send letter of support to Dept. of Corrections

Resolution # 118: **AUTHORIZE SUPERVISOR TO SEND LETTER OF SUPPORT TO CORRECTIONS**

Motion made by Supervisor Tessmer and seconded by Councilman Clark that the following is:

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

WHEREAS, the Village of Gowanda is proposing to take over the operation and maintenance of the Collins and Gowanda Correctional facilities' water system, and

WHEREAS, the Department of Corrections has agreed in concept to this proposal, and

WHEREAS, the Town of Collins has a vested interest in the future operations and maintenance of the system.

NOW THEREFORE BE IT RESOLVED, that the Collins Town Board authorizes the Supervisor to send a letter of support to the Department of Corrections Commissioner supporting Gowanda's proposal.

Public Access

Stephanie Cieszynski asked about the Collins Center School that has supposedly been condemned. What is the town going to do to keep recreation in Collins Center? Many children ride their bikes or walk; but cannot do that if Collins is the only site. Supervisor Tessmer will look into what can be done.

Workshop Topics

Presentation by Thomas Gould on distressed property management - Mr. Gould went through the process that the Town of Hanover does on vacant and/or distressed properties. He also explained how they go through the process on demolition of properties.

We will start with an inventory of vacant properties to see if there are any that need to come down. If there are any properties that would have to come down the owner would have to be notified by regular and certified mail before the town could proceed.

Reviewed the Town Fee Schedule that Councilman Martin handed out and asked for any comments to be returned.

Reviewed the Longevity Policy and change it by taking the longevity out of the salary effective December 31, 2015.

Discuss modifications to Procurement Policy by increasing 2.a. to \$20,000.00 and 2.b. to \$35,000.00

With no further business, on a motion of Councilman Clark seconded by Councilman Vogtli the meeting was adjourned at 8:19 pm.

Becky Jo Summers, Town Clerk

A Regular Meeting of the Town Board of the Town of Collins, County of Erie State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on the 4th day of May 2015.

Present: David Tessmer, Supervisor
 Mary Stelley, Councilman
 Mary Clark, Councilman
 Janet Vogtli, Councilman
 Kenneth Martin, Councilman
 Becky Jo Summers, Town Clerk
 Sue Gamel, Bookkeeper

Others Present: Gene Degman and Charles Siegle Code Enforcement Officers; Mark Burr with the Hollywood Theater; Sam D'Amaro of Recreation; Margaret Degenfelder; Dick Agle; Wayne Harvey and Richard Westland reporter Gowanda Penny Saver News

Supervisor Tessmer called the meeting to order at 7:00 PM with the pledge to the Flag.

Resolution # 119: **AGENDA APPROVAL**

Motion made by Councilman Clark seconded by Councilman Martin to approve the agenda.

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

Resolution # 120: **MINUTES APPROVAL**

Motion made by Councilman Martin seconded by Councilman Clark to approve the minutes of the April 20, 2015 regular town board meeting.

ADOPTED Aye 5 Vogtli, Martin Stelley, Clark, Tessmer
 Nay 0

Resolution # 121: **ABSTRACT APPROVAL**

Motion by Councilman Vogtli seconded by Councilman Clark that the bills be paid on abstract # 9 for 2015 dated May 4, 2015 for listed vouchers # 290 – 339 for \$ 129,994.41:

General – Townwide	9,092.29	Water District #1	24,012.68
General – Part Town	159.96	Water District #3	13,648.98
Highway	39,003.79	Water District #4	2.24
Library Fund	40,625.00	Total	\$ 129,994.41
Special Refuse Fund	3,449.47		

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

Public Access

Wayne Harvey stated road ditches have not been cleaned out in three years and many roads are bad and he has spoken with the Highway Superintendent. Supervisor Tessmer is meeting with Pat Baskerville of Erie County tomorrow and Councilman Vogtli will call EC Legislator John Mills. Councilman Martin reported the road at the bridge on Jennings Road is caving in.

Ted Welch, School Business Administrator of the Springville Griffith Institute School District gave a presentation of the 2015-2016 School Budget.

Mark Burr of the Hollywood Theater reported on the progress of the restoration of the 1926 theater and asked if the board would pass a resolution supporting the Gowanda's Historic Hollywood Theater's Grant application.

Reports of Department Heads and Consultants

Code Enforcement Officer Degman handed out their April report. Charlie Siegle has started taking photos of distressed properties in the town.

Highway Department – Councilman Clark reported they are getting ready to put the plow truck on the auction site. The auction will be held June 1st. The new plow truck is at Valley Fab. The highway department is doing spring cleanups.

Recreation for the winter session finished April 25th. The town was notified we cannot use the Collins Center School any more for summer recreation. Area bus companies are being contacted for pricing of transporting Collins Center attendees to the Collins site. The church in Collins Center is being looked at for a recreation site but there is no gym there. Samantha D'Amaro, Director said if there is no gym, she is not sure of how many will attend. The summer program will start July 6th.

Town Clerk Summers reported sales last month of \$ 5,987.90 with the town's portion \$ 5,146.50 and \$ 34,301.13 was received for taxes.

Board Reports

Councilman Vogtli reported our gas wells have dropped from \$ 11.68 per unit to \$ 2.37 per unit and we have lost approximately \$ 1,343,618.00 in valuation.

Councilman Martin reviewed the vouchers.

Councilman Stelley reviewed the vouchers, updated the website, interviewed Beautification applicants and attended the liberty fest meeting.

Councilman Clark attended the liberty fest meeting, interviewed Beautification applicants and met with the highway superintendent a few times.

Supervisor Tessmer submitted the tax cap by the deadline, has been working with Samantha D'Amaro on recreation, met with the health department, met with Charles Siegle on the distressed property project, signed the DWI Memorandum of Understanding. Rural Transit will be getting a new van this week. Supervisor Tessmer and Highway Superintendent Jensen will meet with Pat Baskerville and the resident on Bagdad Road regarding the drainage problem. There is a meeting at the Collins playground tomorrow at 3:00 pm.

Old Business

1. Resolution on Beautification Appointments

Resolution # 122: **HIRE 2015 BEAUTIFICATION WORKERS**

Motion made by Councilman Clark and seconded by Councilman Stelley that the following is:

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

WHEREAS, the Town of Collins sponsors a Summer Beautification program to assist in maintaining the Town parks, cemeteries and other Town property, and

WHEREAS, the Town wishes to fill the positions necessary for this program, and

WHEREAS, the Town advertised for the position of Summer Beautification Worker, and the Personnel Committee, along with the Parks Crew Chief, interviewed applicants responding to this ad.

NOW, THEREFORE Be it Resolved, that the Town Board of the Town of Collins follow the recommendations of the Personnel Committee, and hire the following applicants as Beautification Workers for the 2015 Summer Beautification Program, effective May 5, 2015: Rhiannon Starks, at \$9.30 per hour (returning); Joshua Veloski and Michael Naples at \$9.00 per hour (new). Alternate, to serve as needed is Heidi Ploetz, at \$9.00 per hour (new).

2. Resolution to adopt new longevity policy

Resolution # 123: **ADOPT REVISED LONGEVITY POLICY**

Motion made by Supervisor Tessmer and seconded by Councilman Clark to adopt a revised longevity policy as follows:

700 COMPENSATION

701 Wage and Salary

Rate of Pay – An employee's rate of pay will be established by the Town Board

Longevity Increments – Longevity Pay is an annual lump sum amount that is paid in a separate check.

Systematically paid in December only, based on increment eligibility.

Employee must be an incumbent of an eligible position on November 30, each year. Effective date for longevity payment is December 1.

After the completion of:

- o 5 Years of Job Rate credit - \$500.00
- o 10 Years of Job Rate credit - \$1,000.00

Employee must be salary graded in order to be eligible for the longevity payment.

And incorporate the revised policy into the Employee Handbook to be effective January 1, 2016.

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

3. Resolution to modify Town Procurement Policy

Resolution # 124: **ADOPT REVISED TOWN PROCUREMENT POLICY LIMITS**

Motion made by Supervisor Tessmer and seconded by Councilman Martin to adopt revised procurement limits, as allowed by NYS General Municipal Law §103, as follows:

GUIDELINE 2.

All purchases of

- a) supplies or equipment which will exceed \$20,000 in the fiscal year or
- b) public works contracts over \$35,000 shall be formally bid pursuant to GML § 103.

GUIDELINE 3.

All estimated purchases of supplies or equipment:

- Less than \$20,000 but greater than \$3,000 require a written request for a responsible formal proposal (RFP) and written/fax quotes from three vendors
- Less than \$3,000 is left to the discretion of the Purchaser

All estimated public works contracts of:

- Less than \$35,000 but greater than \$3,000 requires a written RFP and written/fax proposals from three contractors.
- Less than \$3,000 is left to the discretion of the purchaser.

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

New Business

1. Resolution declaring May 3 - 9, 2015, as Municipal Clerks Week

Resolution # 125: **DECLARE MAY 3-9, 2015 AS MUNICIPAL CLERKS WEEK**

Motion made by Supervisor Tessmer and seconded by Councilman Martin that the following is:

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

WHEREAS, the Office of the Municipal Clerk, a time honored and vital part of local government exists throughout the world, and

WHEREAS, the Office of the Municipal Clerk is the oldest among public servants, and

WHEREAS, the Office of the Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels, and

WHEREAS, Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all, and

WHEREAS, the Municipal Clerk serves as the information center on functions of local government and community, and

WHEREAS, Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Municipal Clerk through participation in education programs, seminars, workshops and the annual meeting of their state, province, county and international professional organizations, and

WHEREAS, it is most appropriate that we recognize the accomplishments of the Office of the Municipal Clerk.

NOW, THEREFORE BE IT RESOLVED, That Collins Town Board, recognizes the week of May 3 through May 9, 2015, as Municipal Clerk's Week, and further extend appreciation to our Municipal Clerk, Becky Jo Summers and to all Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

2. Resolution to advertise for Summer Recreation attendants

Resolution # 126: **ADVERTISE FOR YOUTH RECREATION ATTENDANTS**

Motion made by Councilman Clark and seconded by Councilman Martin that the following is:

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

WHEREAS, the Town of Collins provides Recreational Services to the Youth of the Town, and

WHEREAS, the Recreation program requires a Recreation Supervisor and Attendants to oversee the activities of the participants.

NOW, THEREFORE BE IT RESOLVED, that the Collins Town Board authorize the Town Clerk to place an ad for these positions in the Gowanda News, the Dunkirk Observer, and the Springville Journal, to run for one printing each the weeks of 5/10/15 and 5/17/15, and shall require that all applications be delivered to the Collins Town Clerk no later than 4:00 p.m., Friday, May 29, 2015.

3. Resolution to place Dog Census Notification ad

Resolution # 127: **ADVERTISE DOG CENSUS NOTIFICATION**

Motion made by Supervisor Tessmer and seconded by Councilman Vogtli that the following is:

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

WHEREAS, the Town of Collins will conduct a Dog Census in 2015, and

WHEREAS, the Census is intended to ensure the safety of our residents and to comply with all applicable laws and regulations.

NOW, THEREFORE BE IT RESOLVED, that the Collins Town Board authorize the Town Clerk to place an ad for the Dog Census in the Gowanda News, the Dunkirk Observer, and the Springville Journal, to run for one printing each the weeks of 5/10/15 and 5/17/15, as follows:

The **Town of Collins** will be conducting a **DOG CENSUS**
throughout the summer – beginning in June 2015

All dogs 4 months and older **MUST** be licensed

Expired dog licenses are considered unlicensed.

Dogs found to be unlicensed during the Census will be charged an additional **\$10.00**

License your dog today

BE IT FURTHER RESOLVED, that the Collins Town Board authorizes the Town Clerk to assess a \$5.00 fee for all dog licenses, outside the Census, that are 60 days or more past due.

With no further business, on a motion of Councilman Vogtli seconded by Councilman Clark the meeting was adjourned at 8:30 pm.

Becky Jo Summers, Town Clerk

A Special Meeting of the Town Board of the Town of Collins, County of Erie State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on the 13th day of May 2015.

Present: David Tessmer, Supervisor Kenneth Martin, Councilman
Mary Clark, Councilman (11:27) Mary Stelley, Councilman
Janet Vogtli, Councilman Becky Jo Summers, Town Clerk

Others Present: Richard Westland reporter Gowanda Penny Saver News

Supervisor Tessmer called the meeting to order at 11:02 am with the pledge to the Flag.

Resolution # 128: **AGENDA APPROVAL**

Motion made by Councilman Stelley seconded by Councilman Martin to approve the agenda as presented.

ADOPTED Aye 4 Vogtli, Martin, Stelley, Tessmer
 Nay 0

Resolution # 129: **ENTER INTO EXECUTIVE SESSION**

Motion made by Supervisor Tessmer seconded by Councilman Stelley that the Board moves into an executive session at 11:04 am to discuss the employment history of a particular person/persons relating to the appointment, promotion, demotion, discipline or removal.

ADOPTED Aye 4 Vogtli, Martin, Stelley, Tessmer
 Nay 0

Councilman Clark arrived at 11:27 am, after the executive session started.

Resolution # 130: **RETURN TO REGULAR SESSION**

Motion made by Supervisor Tessmer seconded by Councilman Clark that the Board returns to regular session at 11:58 am.

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

New Business

1. Resolution to enter into agreement with the Village of Gowanda

Resolution # 131: **APPROVE WATER DEPARTMENT OPERATIONS AND MAINTENANCE INTERMUNICIPAL AGREEMENT WITH THE VILLAGE OF GOWANDA**

Motion made by Supervisor Tessmer and seconded by Councilman Clark that the following is:

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

WHEREAS, in an effort to control costs and consolidate services, the Collins Town Board in continuously examining Town expenses and identifying areas where savings can be realized, and

WHEREAS, New York State has mandated that local governments undertake efficiency improvements to help reduce the overall tax burden, and

WHEREAS, in keeping with that directive, all local governments have identified and begun implementing efficiency programs, shared services agreements and consolidation plans, and

WHEREAS, the Village of Gowanda, similarly, has identified consolidation and efficiency programs, and has prepared an Intermunicipal Agreement to provide Water Department Operations and Maintenance services to the Town of Collins, and

WHEREAS, this Intermunicipal Agreement to consolidate services which was approved by the Erie County Health Department and executed by the Village of Gowanda on May 12, 2015, will provide over \$40,000.00 in first-year savings to the Town of Collins.

NOW, THEREFORE BE IT RESOLVED, that the Collins Town Board approve the Intermunicipal Agreement with the Village of Gowanda to provide the Town of Collins with Water Department Operations and Maintenance, effective May 13, 2015, immediately abolish the two Town of Collins Water Department positions, and authorize the Supervisor to sign the Intermunicipal Agreement.

With no further business, on a motion of Councilman Clark seconded by Councilman Martin the meeting was adjourned at 12:00 pm.

Becky Jo Summers, Town Clerk

A Regular Meeting of the Town Board of the Town of Collins, County of Erie State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on the 18th day of May 2015.

Present: David Tessmer, Supervisor
Mary Stelley, Councilman
Mary Clark, Councilman
Janet Vogtli, Councilman
Kenneth Martin, Councilman
Becky Jo Summers, Town Clerk
Sue Gamel, Bookkeeper

Others Present: Doug Martindale; Kevin and Sharon Wurst; Matt Wurst; Wayne Harvey; Karl Simmeth from NYS Assemblyman Dave DiPietro's office; Samantha D'Amato of Recreation; Lois Johnson; Margaret Degenfelder; Dick Agle; Dick Clark; Rick Solem and Laura Landers of Freed Maxick CPA's

Supervisor Tessmer called the meeting to order at 7:00 PM with the pledge to the Flag.

Supervisor Tessmer read the following statement:

Effective May 13, 2015, all operations and maintenance of the Collins Water Districts are being completed by the Village of Gowanda Department of Public Works.

Day-to-day operations and maintenance, including daily logs, complaints, leaks, UFPO stake-outs, meter-reads, improvements and upgrades will be overseen by Jason Opferbeck, Superintendent of the Gowanda DPW.

He can be reached at 532-9328 or at collinswater1@gmail.com

All regular water-related calls should be directed to him. Forwarding information is available by calling our existing Water Department number 532-2536. Administrative and billing questions should continue being directed here to the Town Clerk.

For after-hours emergencies you are directed to call the Gowanda Police Department at 532-2020.

Contrary to some circulating rumors – This will not affect water rates. I want to stress that all non-service and maintenance control remains with the Town of Collins.

This Board will continue to set the rates; our personnel will continue to send out bills, our website will contain important updates. We will control the Water Department budget.

Over the past weeks, we worked very closely with the Erie County Health Department – from contract negotiations through to the current transition. They have assured us that this is a common situation and will continue to support us in our goal to provide public water that meets or exceeds public health standards.

Over the coming weeks we will be working with Jason and his crew to correct any existing deficiencies and design and implement new projects that will improve the way we service our customers – and I assure you that he is the consummate professional.

Resolution # 132: AGENDA APPROVAL

Motion made by Councilman Stelley seconded by Councilman Martin to approve the agenda.

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

Resolution # 133: MINUTES APPROVAL

Motion made by Councilman Vogtli seconded by Councilman Martin to approve the minutes of the May 4th regular town board meeting and May 13th special town board meeting.

ADOPTED Aye 5 Vogtli, Martin Stelley, Clark, Tessmer
 Nay 0

Resolution # 134: ABSTRACT APPROVAL

Motion by Councilman Stelley seconded by Councilman Martin that the bills be paid on abstract # 10 for 2015 dated May 18, 2015 for listed vouchers # 340 – 371 for \$ 30,807.07:

General – Townwide	19,018.75	Water District #1	1,177.31
General – Part Town	5,228.04	Water District #3	431.26

Highway	3,849.34	Water District #4	0.61
Special Lighting	1,009.97	Total	\$ 30,807.07
Special Refuse Fund	91.79		
ADOPTED	Aye 5	Vogtli, Martin, Stelley, Clark, Tessmer	
	Nay 0		

Presentation – Laura Landers of Freed Maxick CPA's – 2014 Annual Financial Report Update - Ms. Landers went through the management report and they found one deficiency. All cash positions are in good shape and we have good reserves. The State says that fund balances should be reasonable. Ms. Landers tells clients that with the tax cap and freeze having fund balances and reserves allows you to do fiscally what you have to do and that each board determines what is reasonable.

Karl Simmeth from NYS Assemblyman Dave DiPietro's office gave an update on that Mr. DiPietro has done and if anyone has any questions to please call the office

Old Business

1. Resolution to modify Recreation Supervisor (PT) PO-17

Resolution # 135: **MODIFY RECREATION SUPERVISOR (PT) JOB DESCRIPTION AND PO-17**

Motion made by Supervisor Tessmer and seconded by Councilman Clark that the following is:

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

WHEREAS, the Town of Collins has prepared, submitted and approved a job description and form PO-17 for the position of Recreation Supervisor (PT), and

WHEREAS, the job classification included requirements to appoint this position on an annual basis, and

WHEREAS, due to the varying duties and responsibilities of this position as it relates to the Town of Collins summer and winter recreation programs, it is more desirable to appoint personnel to this position seasonally, to coincide with other staffing for these programs.

NOW, THEREFORE BE IT RESOLVED, that the Collins Town Board modify the current job description and PO-17 for the position of Recreation Supervisor (PT) to include seasonal appointments, and send the updated PO-17 to Erie County for approval

2. Resolution Supporting Hollywood Theatre Grant Application

RESOLUTION # 136: **SUPPORTING HOLLYWOOD THEATRE GRANT APPLICATION**

Motion made by Supervisor Tessmer and seconded by Councilman Vogtli that the following is:

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

WHEREAS, Gowanda's Historic Hollywood Theatre, Ltd. Is applying for a grant to the New York State Office of Parks, Recreation and Historic Preservation, in accordance with provisions of Title 9 of the Environmental Protection Act of 1993, to continue historic restoration at 39 West Main Street located in the Gowanda Village Historic District, and

WHEREAS, Gowanda's Historic Hollywood Theatre, Ltd. Is applying for a New York Main Street Downtown Anchor Project Grant, specifically to repair and restore the floor and original fixed seating which will enable them to re-open the theatre for community programming. These monies will enable Gowanda's Historic Hollywood Theatre Ltd. To continue in its effort to restore and re-open the Historic Hollywood Theatre as a rural center for the visual and performing arts, which is expected to revitalize the Gowanda Village Historic District, and

WHEREAS, a requirement under the rules of these programs dictates that Gowanda's Historic Hollywood Theatre must obtain the approval/endorsement of the governing body of the municipality in which the project is located, and

WHEREAS, this body is aware of local and county studies conducted over past years that agree that restoration of the Hollywood Theatre is a key element to the preservation and enhancement of the Gowanda Village Historic District and is expected to create jobs and enhance cultural tourism.

NOW, THEREFORE BE IT RESOLVED, that the Collins Town Board does approve and support the applications of Gowanda's Historic Hollywood Theatre, Ltd. for the continued restoration of the 1926 Historic Hollywood Theatre.

New Business

1. Resolution to pre-pay Gowanda Water Billing

RESOLUTION # 137: **AUTHORIZING PREPAYMENT OF VILLAGE OF GOWANDA WATER BILLING**

Motion made by Supervisor Tessmer and seconded by Councilman Clark that the following is:

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

WHEREAS, it is the desire of the Town of Collins to pay outstanding invoices in a timely manner, and

WHEREAS, it is acceptable practice under NYS General Municipal Law to prepay utility bills incurred by the Town, and

WHEREAS, because the quarterly billing for water-use in the Town of Collins Water District 4 by the Village of Gowanda has occasionally arrived beyond the Town's due date for vouchers to be approved by the first monthly meeting, bills have been paid beyond the due date, and late fees have been imposed.

NOW, THEREFORE BE IT RESOLVED, that the Collins Town Board authorizes the pre-payment of water billing by the Village of Gowanda, as with other utility bills, and the voucher to be included in the Abstract for the next soonest meeting of the Town Board.

Workshop Topic

1. Town of Collins 2015 Capital Projects – Updates and Priorities - Supervisor Tessmer handed out a list of capital projects and went through it giving an update on each item.

Attorney Musacchio arrived at 7:45 pm.

Matt Wurst read a statement regarding the elimination of two positions in the water department and the way it was done.

Sharon Wurst also spoke on the topic.

With no further business, on a motion of Councilman Vogtli seconded by Councilman Martin the meeting was adjourned at 8:42 pm.

Becky Jo Summers, Town Clerk

A Regular Meeting of the Town Board of the Town of Collins, County of Erie State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on the 1st day of June 2015.

Present: David Tessmer, Supervisor
 Mary Stelley, Councilman
 Mary Clark, Councilman
 Janet Vogtli, Councilman
 Kenneth Martin, Councilman
 Becky Jo Summers, Town Clerk
 Sue Gamel, Bookkeeper
 Attorney Musacchio (7:08)
 Dennis Jensen, Hwy Superintendent

Others Present: Doug Martindale; Samantha D'Amaro of Recreation; Lois Johnson; Margaret Degenfelder; Dick Agle; Dick Clark; Jason Opferbeck Gowanda DPW; Rich Pencik Gernatt Gravel; Richard Westland reporter Gowanda Penny Saver News and Samantha McDonnell reporter Observer

Supervisor Tessmer called the meeting to order at 7:00 PM with the pledge to the Flag.

Resolution # 138: **AGENDA APPROVAL**

Motion made by Councilman Clark seconded by Councilman Martin to approve the agenda.

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

Resolution # 139: **MINUTES APPROVAL**

Motion made by Councilman Stelley seconded by Councilman Martin to approve the minutes of the May 18th regular town board meeting.

ADOPTED Aye 5 Vogtli, Martin Stelley, Clark, Tessmer
 Nay 0

Resolution # 140: **ABSTRACT APPROVAL**

Motion by Councilman Stelley seconded by Councilman Martin that the bills be paid on abstract # 11 for 2015 dated June 1, 2015 for listed vouchers # 372 – 406 for \$ 17,232.97:

General – Townwide	4,913.37	Water District #1	172.74
General – Part Town	325.46	Water District #3	44.77
Highway	11,607.38	Water District #4	2.97
Special Refuse Fund	166.28	Total	\$ 17,232.97

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

Reports

Attorney Musacchio sent a certified letter to the Richter's regarding the transfer station property lease.

Code Enforcement Officer Degman handed out the monthly report. Supervisor Tessmer will work with Gene on letters to distressed property owners. DCO Mary Dankert stated there are a lot of houses with no house numbers posted.

Highway Superintendent reported new flags were put up for Memorial Day, Wednesday they will fix the library parking lot, all water repairs have been completed, International Auction will come and look at the Mack and old garage door to be put to auction. On the last trash day four bins were filled up. Last Saturday someone made up their own blue sticker and taped it to a bag. The dead trees have been removed from the park; the bleachers have been put together and maybe will flush the parking lot drainage on Tuesday. The Collins Center Fire Department thanked Jason for fixing the hydrant at the fire hall.

Recreation has a tentative recreation schedule put together.

Town Clerk Summers reported May sales of \$4,717.35 with the town's portion \$4,483.11 and taxes collected this past month were \$43,795.80.

Water report given by Jason Opferbeck, Gowanda DPW Superintendent: Armes Court water meters were read today; fixed the hydrant in front of the Collins Center Fire Hall; looking into a

monitoring system to constantly monitor the water system; did 14 UFPO's; would like to get a locator (the town does not have one); Doug Martindale did some repairs on the Collins Center system; switched to Slack Chemical for chlorine supplies – cleaner chlorine and it is cheaper; a soft-start system with a variable speed drive would save a lot of money on electric.

Board Reports

Councilman Vogtli went with the Assessor to the Smith compound on Becker Road.

Councilman Martin reviewed the vouchers and attended the Memorial Day Service at the Collins Center Cemetery.

Councilman Stelley attended the liberty fest meeting, updated the website, reviewed the vouchers and attended the Memorial Day Service at the Collins Center Cemetery.

Councilman Clark attended the liberty fest meeting.

Supervisor Tessmer sent the tax cap papers to Erie County; is working with the recreation on the Collins Center site; drafted a code violation letter; is working with Jason and the health department on the water quality report; marked trees at the town hall and LKP to be removed; spoke with Wm Schutt on parking lots; worked on concepts of signs for town buildings and attended the Memorial Day Service at the Collins Center Cemetery.

Old Business

1. Resolution to award Collins Town Park electrical upgrades

RESOLUTION # 141: **ACCEPT QUOTATION FOR ELECTRICAL UPGRADES IN COLLINS TOWN PARK**

Motion made by Supervisor Tessmer and seconded by Councilman Clark that the following is:

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

WHEREAS, the Town solicited three quotations for the installation of electrical upgrades in the Collins Town Park, and

WHEREAS, three contractors submitted quotations for the work, and

WHEREAS, the lowest quotation meets the project requirements.

NOW, THEREFORE BE IT RESOLVED, that the Town of Collins award the installation of electrical upgrades in the Collins Town Park to Dubai Electric Inc., of 1024 North Main Street, Delevan, New York 14042, for the lump sum amount of \$ 6,339.84 and fund the project from 2015 Budget Line B7110.220.

2. Discussion on Summer Recreation – Collins Center Site -- Supervisor Tessmer spoke with the CC Methodist Church and the recreation can use the basement. There are no sidewalks from the church to the park; but there are concerns of safety, staffing. To bus from Collins To Collins the daily cost would be about \$200.00. Councilman Clark asked if our insurance agent was contacted and suggests having recreation at the park outside and in the pavilion.

New Business

1. Resolution to accept January and February 2015 Supervisors Report

RESOLUTION # 142: **ACCEPT JANUARY AND FEBRUARY 2015 SUPERVISORS REPORTS**

Motion made by Supervisor Tessmer and seconded by Councilman Clark to accept the Town of Collins Supervisor's Report as submitted, for the months of January and February 2015.

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

2. Resolution to set public hearing date for Gernatt Gravel Special Use Permit

Agle Trenching and Excavating owns the property and Dan Gernatt Gravel Products, Inc. will lease it and they applied to the Town Planning Board to modify their current special use permit. The Planning Board recommended the Town Board approve the modification. Supervisor Tessmer referred the request to Erie County whereby the public comment period will expire June 12, 2015. Supervisor Tessmer will contact Mark Lee of Erie County on the status of their comments. The board cannot vote on the request during this 30-day comment period. The DEC did a negative declaration.

RESOLUTION # 143: SET PUBLIC HEARING FOR DAN GERNATT GRAVEL PRODUCTS VAIL ROAD PIT PERMIT MODIFICATION

Motion made by Supervisor Tessmer, seconded by Councilman Vogtli to set a public hearing on Wednesday, June 10, 2015 at 7:00 pm, on the application by Dan Gernatt Gravel Products, Inc. for the Vail Road Pit-Permit modification and authorize publication of Hearing Notice as follows:

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

PLEASE TAKE NOTICE that the Town Board of the Town of Collins will hold a Public Hearing and receive public comment regarding the Dan Gernatt Gravel Products, Inc. application for Vail Road Pit-Permit Modification, Town of Collins, Erie County, DEC Permit No. 9-1436-00004/00001. The Town of Collins, after receiving public comment, may submit comments to the DEC regarding this application. A copy of the State Environmental Quality Review, Negative Declaration, and Notice of Determination of Non-Significance is posted at the Town of Collins Hall.

PLEASE TAKE NOTICE that the Town Board will receive public comments regarding the modification the Special Use Permit to add an additional 7.5 acres to the life-of-mine area at the same aforementioned Vail Road Pit which is currently operated by Dan Gernatt Gravel Products, Inc.

A Public Hearing will be held on Wednesday, June 10, 2015 at 5:00 p.m. at the Town Hall located at 14093 Mill Street, Collins, New York. The Town Board may, under the Zoning Ordinances of the Town of Collins, impose conditions and restrictions upon said Special Use Permit.

3. Resolution urging e-waste reform

RESOLUTION # 144: URGING STATE REPRESENTATIVES TO AMEND THE NEW YORK STATE ELECTRONIC EQUIPMENT RECYCLING AND REUSE ACT

Motion made by Supervisor Tessmer and seconded by Councilman Vogtli that the following is:

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

WHEREAS, the main reasons for the adoption of the New York State Electronic Equipment Recycling and Reuse Act (Act) were to assist local governments with managing the fast-growing electronics waste stream by relying on electronics manufacturers to fund a recycling infrastructure and relieve municipalities from the recycling and end-of-life management costs, and

WHEREAS, the Act has succeeded in significantly increasing electronics recovery and recycling in the state, but the collection infrastructure is unstable and local governments and other collectors are faced with mounting fees in the absence of consistent manufacturer funding and limited markets for cathode ray tubes (CRTs), and

WHEREAS, the consequence, specifically following the January 2015 Disposal Ban, is significant as a growing number of municipalities such as the Town of Collins are faced with bearing more of the financial responsibility for continued e-scrap collection in their communities, and

WHEREAS, the Act requires, and the state relies on, electronics manufacturers to fund e-scrap recycling programs that are effective, continuous and reasonably convenient to all consumers across the state, and

WHEREAS, once manufacturers have met their performance standard (goal), which in a number of cases is midway through the year, they no longer provide financial support to continue their collection programs, thus shifting management costs to local governments, and

WHEREAS, the issue is worsened by the fact that electronics sold today weigh much less than the obsolete CRT devices that make up approximately 70% of the weight of e-scrap generated, which are cost intensive to responsibly manage, and

WHEREAS, this has resulted in many local governments across the state having grappled with the burden to fund or cease e-scrap collection, which has been particularly difficult in rural communities that do not benefit from retail collectors or economies of scale.

NOW THEREFORE BE IT RESOLVED, that the Collins Town Board does hereby call upon Governor Cuomo, the New York State Assembly, the New York State Senate and the State Department of Environmental Conservation to improve the current law intended to build toward the long-term goals of creating a more stable and comprehensive, manufacturer implemented electronics

recycling infrastructure by implementing actions to strengthen communication among stakeholders, clarify key statutory provisions in their present rulemaking efforts, and promote the adoption of the Proposed Statutory Changes to the Act to provide for year round, no-cost collection of electronics, consistent with convenience standards for both rural and urban populations—that help alleviate the immediate financial pressures faced by local governments, and

BE IT FURTHER RESOLVED, that the Town of Collins shall forward copies of this Resolution to Governor Andrew Cuomo, Environmental Conservation Committee Chairman Thomas O'Mara, State Senator Patrick Gallivan, Member of the Assembly David DiPietro and Erie County Legislature John Mills.

4. Resolution setting date for 2015 Liberty Fest

RESOLUTION # 145: **SETTING DATE FOR 2015 LIBERTY FEST**

Motion made by Councilman Clark and seconded by Councilman Martin that the following is:

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

Whereas, the Town of Collins is interested in promoting an atmosphere of sociability among the residents of the Town, and

Whereas, to this end, since 2011 the Town has sponsored the Liberty Fest, which has been well-received among the community, and

Whereas, the Town endeavors to once again provide the residents with a similar opportunity to enjoy this recreational event, and

Whereas, the Town Board budgeted \$3,500.00 of unreimbursed Town Funds to fund this event.

NOW, THEREFORE BE IT RESOLVED that the Collins Town Board designates Sunday, July 5, 2015, as the date on which the 5th annual Liberty Fest will be held, with Saturday, July 11th as the rain date for the fireworks only.

With no further business, on a motion of Councilman Stelley seconded by Councilman Clark the meeting was adjourned at 8:47 pm.

Becky Jo Summers, Town Clerk

A Public Hearing of the Town Board of the Town of Collins, County of Erie State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on the 10th day of June 2015.

Present: David Tessmer, Supervisor
Mary Stelley, Councilman
Mary Clark, Councilman
Janet Vogtli, Councilman
Kenneth Martin, Councilman
Becky Jo Summers, Town Clerk
Attorney Musacchio

Others Present: Brian Martin Planning Board Chairman; Dick Agle Planning Board; David Agle; Rich Pecnik and Ken Ziccarelli Gernatt Gravel;
Supervisor Tessmer called the meeting to order at 5:00 PM with the pledge to the Flag.

Resolution # 146: **AGENDA APPROVAL**

Motion made by Councilman Vogtli seconded by Councilman Martin to approve the agenda.

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
Nay 0

RESOLUTION # 147: **OPEN PUBLIC HEARING FOR DAN GERNATT GRAVEL PRODUCTS, INC. VAIL ROAD PIT PERMIT MODIFICATION**

Motion made by Supervisor Tessmer seconded by Councilman Vogtli to open the public hearing on Wednesday, June 10, 2015 at 5:02 pm, on the application by Dan Gernatt Gravel Products, Inc. for the Vail Road Pit-Permit modification.

PLEASE TAKE NOTICE that the Town Board of the Town of Collins will hold a Public Hearing and receive public comment regarding the Dan Gernatt Gravel Products, Inc. application for Vail Road Pit-Permit Modification, Town of Collins, Erie County, DEC Permit No. 9-1436-00004/00001. The Town of Collins, after receiving public comment, may submit comments to the DEC regarding this application. A copy of the State Environmental Quality Review, Negative Declaration, and Notice of Determination of Non-Significance is posted at the Town of Collins Hall.

PLEASE TAKE NOTICE that the Town Board will receive public comments regarding the modification the Special Use Permit to add an additional 7.5 acres to the life-of-mine area at the same aforementioned Vail Road Pit which is currently operated by Dan Gernatt Gravel Products, Inc.

A Public Hearing will be held on Wednesday, June 10, 2015 at 5:00 p.m. at the Town Hall located at 14093 Mill Street, Collins, New York. The Town Board may, under the Zoning Ordinances of the Town of Collins, impose conditions and restrictions upon said Special Use Permit.

Supervisor Tessmer read the notice of public hearing and asked for comments. The Planning Board approved the application for a special use permit and makes recommendation to the Town Board of Collins to adopt the Special Use Permit Application made by Dan Gernatt Gravel Products Inc. with all the previous setbacks and conditions set forth within their previous permit to stay in effect. The setback restriction between Dan Gernatt Gravel Products Inc. property and the Agle Trenching & Excavating, Inc. property will be lifted, so that the mine will go from one property to the other at the same depth as stated in their application.

Rich Pecnik stated they will stay at the same floor elevation as permitted and the hours of operation will not change. The access drive will be on Vail Road and they will not use the road on Allen Road. They met with our highway superintendent and he has no issues to enter and exit on Vail Road.

Councilman Clark asks that the drivers be careful with trucks coming out with traffic on the road.

With no one else wishing to be heard the hearing was closed.

Resolution # 148: **CLOSE PUBLIC HEARING FOR DAN GERNATT GRAVEL PRODUCTS, INC. VAIL ROAD**

PIT PERMIT MODIFICATION

Motion made by Supervisor Tessmer, seconded by Councilman Vogtli to close the public hearing on Wednesday, June 10, 2015 at 5:11 pm, on the application by Dan Gernatt Gravel Products, Inc. for the Vail Road Pit-Permit modification.

The comment period expires on Friday, June 12, 2015 and we have not heard anything from Erie County. Supervisor Tessmer will contact Mark Lee regarding their comments.

The decision will be tabled until we hear from Erie County.

With no further business, on a motion of Councilman Stelley seconded by Councilman Clark the public hearing was adjourned at 5:13 pm.

Becky Jo Summers, Town Clerk

A Regular Meeting of the Town Board of the Town of Collins, County of Erie State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on the 15th day of June 2015.

Present: David Tessmer, Supervisor
Mary Stelley, Councilman
Mary Clark, Councilman
Janet Vogtli, Councilman
Kenneth Martin, Councilman
Becky Jo Summers, Town Clerk
Sue Gamel, Bookkeeper
Attorney Musacchio (7:03)

Others Present: Doug Martindale; Tom McMullen; Wayne Harvey; Samantha D'Amaro of Recreation; Lois Johnson; Stephanie Cieszynski; Dick Clark; Richard Westland reporter Gowanda Penny Saver News and Samantha McDonnell reporter Observer

Supervisor Tessmer called the meeting to order at 7:00 PM with the pledge to the Flag.

Resolution # 149: **AGENDA APPROVAL**

Motion made by Councilman Martin seconded by Councilman Clark to approve the agenda.

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
Nay 0

Resolution # 150: **MINUTES APPROVAL**

Motion made by Councilman Martin seconded by Councilman Stelley to approve the minutes of the June 1st regular town board meeting.

ADOPTED Aye 5 Vogtli, Martin Stelley, Clark, Tessmer
Nay 0

Resolution # 151: **ABSTRACT APPROVAL**

Motion by Councilman Vogtli seconded by Councilman Stelley that the bills be paid on abstract # 12 for 2015 dated June 15, 2015 for listed vouchers # 407 – 456 excluding 427,429 and 448 for \$32,308.33:

General – Townwide	17,478.37	Water District #1	1,882.34
General – Part Town	1,984.05	Water District #3	616.10
Highway	8,567.70	Water District #4	5.07
Special Lighting Fund	785.69	Total	\$ 32,308.33
Special Refuse Fund	989.01		

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
Nay 0

Resolution # 152: **ENTER INTO EXECUTIVE SESSION**

Motion made by Supervisor Tessmer seconded by Councilman Clark that the Board moves into an executive session at 7:09 PM to discuss the employment history of a particular person/persons relating to the appointment, promotion, demotion, discipline or removal.

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
Nay 0

Resolution # 153: **RETURN TO REGULAR SESSION**

Motion made by Supervisor Tessmer seconded by Councilman Clark that the Board returns to regular session at 7:30 PM.

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
Nay 0

Old Business

1. Update on Collins Center Recreation Site – The Collins Center School has been condemned and it cannot be used for recreation. There is a group of residents from Collins Center that does not want to see the program there eliminated. A hybrid outdoor program a few mornings a week was discussed. Lunch will not be served in Collins Center. Councilman Vogtli would like to see an

outdoor program a few hours a day and if there is low attendance after a while stop until next year. Samantha D'Amato suggests an afternoon program from 1:00 to 3:00 pm. If it rains the program is cancelled that day.

2. Updates on Code Violations and on-going projects – Councilman Vogtli and Supervisor Tessmer sent out five certified notices and have received three return cards back. Code Enforcement Officer Gene Degman gave some information on some properties and Charlie Siegle is working on the next round of letters.

Supervisor Tessmer sent out six requests of quotes to remove trees.

Mr. Tessmer called on the status of the LKP wheelchair lift and they will contact him.

Assessor Ebersole has requested a security monitor in her office.

Mark Mangano of Beautification is waiting for quotes for blacktop on the tennis/basketball courts.

3. Resolution to retract and re-award park electrical upgrades

Resolution # 154: **RETRACT AND RE-AWARD QUOTATION FOR ELECTRICAL UPGRADES IN COLLINS TOWN PARK**

Motion made by Councilman Supervisor Tessmer and seconded by Councilman Vogtli that the following is:

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

WHEREAS, the Town solicited quotations for the installation of electrical upgrades in the Collins Town Park and awarded the bid to Dubai Electric of Delevan, NY, on June 1, 2015, and

WHEREAS, this bidder is now unable to meet the terms and conditions of the quotation, and

WHEREAS, the next highest quotation does meet all the project requirements.

NOW, THEREFORE BE IT RESOLVED, that the Town of Collins retract the original award to Dubai Electric of Delevan New York and award the installation of electrical upgrades in the Collins Town Park to Gerwitz & McNeil, of West Valley NY, for the lump sum amount of \$7,751.00, and fund the project from 2015 Budget Line B7110.220.

New Business

1. Resolution to accept Supervisor's Reports for March and April 2015

RESOLUTION # 155: **ACCEPT MARCH AND APRIL 2015 SUPERVISORS REPORT**

Motion made by Supervisor Tessmer and seconded by Councilman Martin to accept the Town of Collins Supervisor's Report as submitted, for the months of March and April 2015.

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

2. Resolution to appoint summer recreation staff

RESOLUTION # 156: **APPOINT 2015 SUMMER RECREATION EMPLOYEES**

Motion made by Councilman Clark and seconded by Councilman Stelley that the following is:

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

WHEREAS, the Town of Collins sponsors a Summer Recreation programs for the purpose of providing activities for the youth of our Town and to provide summer employment for college students, and

WHEREAS, the Town wishes to fill the positions necessary to carry out this program, and

WHEREAS, the Town advertised for the positions of Recreation Supervisor and Recreation Attendant, and the Personnel Committee, along with the Recreation Director, interviewed applicants responding to this ad.

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Collins follow the recommendations of the Recreation Director and Personnel Committee, and hire the following applicants for the 2015 summer programs:

Recreation Supervisor - Thomas McMullen at \$12.00 per hour.

Recreation Attendants (return at \$9.30 per hour) - Kimberly Mrowczynski, Christian Peglowski, Rebecca McMullen, Nicholas Marrocco, Chandler Kusiowski, Angel Menoff
Recreation Attendants (new, at \$9.00 per hour) - Danielle Lesefsk, Dalton Francis, Jonathan Flynn
Alternate - Tamara Fabbiano (return, at \$9.30 per hour) – no eligible college students were available for this position.

3. Discussion on proposed Recreation Policies – Rules and regulations were handed out with program fees for town residents and guests. Collins Center program hours should be included.

4. Resolution to adopt new Recreation guest fees

RESOLUTION # 157: ACCEPT PROPOSED RECREATION RULES & REGULATIONS, REGISTRATION FORM, DISCIPLINARY CODE & GUEST FEES

Motion made by Councilman Clark and seconded by Supervisor Tessmer that the following is:

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

WHEREAS, the Town of Collins sponsors summer and winter recreation programs, and
WHEREAS, these programs require written regulations and forms to function smoothly, and
WHEREAS, the new Director of Recreation has concluded that these guidelines needed some minor updating for clarification.

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Collins accept the Recreation guidelines and fees as amended.

Workshop Topic – Update on Collins water department – Jason Opferbeck has received four quotes for a Ferrous Metal Detector VM-880 from:

Pow-r Mole Sales, LLC, 1400 Commerce Pkwy, Lancaster NY	\$4,618.74
Vivax Corp, 3251 Olcott St, Santa Clara, CA	\$5,025.00
Vivax Corp, 3251 Olcott St, Santa Clara, CA	\$4,813.00
Ferguson Enterprises, Inc., 6040 Drott Dr, E Syracuse, NY	\$5,280.00

Mr. Opferbeck recommends purchasing the one from Pow-r Mole Sales, LLC

RESOLUTION # 158: AUTHORIZE PURCHASE OF METAL DETECTOR

Motion made by Supervisor Tessmer and seconded by Councilman Vogtli that the Town Board authorize the purchase of a Ferrous Metal Detector VM-880 and kit VLP2-B002-15 for the water department from Pow-r Mole Sales, LLC, 1400 Commerce Pkwy, Lancaster, NY 14086 For \$ 4,684.17 purchased from the corresponding budget lines.

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

Mr. Opferbeck would like to purchase wireless well monitors and level controllers. This would allow the operator to turn the system on and off remotely with remote hook-up. Jason and two operators will have access to this. This cannot be authorized until the budget is looked at. A special meeting will be set for Friday, June 19, 2015 at 1:00 PM.

Councilman Vogtli asked about new water rates for Armes Court. Mr. Opferbeck stated he will draft a new contract.

Wayne Harvey stated there should be a back-up system when we are out of water and there is mold on the back of the water tank in Collins Center.

Water hydrant flushing needs to be done.

Jason Opferbeck stated the Village of Gowanda is going to put a plastics recycle container at the sewer treatment plant and wants to know about borrowing the truck to transport it. Supervisor Tessmer said we can work something out.

Supervisor Tessmer will authorize all water vouchers and Jason will sign also.

Wayne Harvey asked how many water meters are not working. They are not sure at this time; but did better on doing the readings.

Councilman Stelley would like to get quotes on the website.

Stephanie Cieszynski asked about Collins Center recreation and Supervisor Tessmer explained what was discussed earlier in the meeting.

With no further business, on a motion of Councilman Clark seconded by Councilman Vogtli the meeting was adjourned at 8:43 pm.

Becky Jo Summers, Town Clerk

A Special Meeting of the Town Board of the Town of Collins, County of Erie State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on the 19th day of June 2015.

Present: David Tessmer, Supervisor
 Janet Vogtli, Councilman
 Mary Clark, Councilman
 Kenneth Martin, Councilman
 Becky Jo Summers, Town Clerk
 Sue Gamel, Bookkeeper

Absent: Mary Stelley, Councilman

Supervisor Tessmer called the meeting to order at 1:05 PM with the pledge to the Flag.

Resolution # 159: **AGENDA APPROVAL**

Motion made by Councilman Clark seconded by Councilman Vogtli to approve the agenda.

ADOPTED Aye 4 Vogtli, Martin, Clark, Tessmer
 Nay 0

Old Business

1. Resolution to approve 2015 budget transfers

RESOLUTION # 160: **APPROVE 2015 BUDGET TRANSFERS:**

Motion made by Supervisor Tessmer and seconded by Councilman Clark to approve the following 2015 Budget Transfers:

SW-1

Transfer From:	SW1-915 Assigned Fund Balance - Unappropriated	\$12,121.63
Transfer To:	SW1-8320.421 Source of Supply Power – Purchase Tools	\$12,121.63

SW-3

Transfer From:	SW3-915 Assigned Fund Balance - Unappropriated	\$ 8,903.18
Transfer To:	SW3-8320.425 Source of Supply Power – Purchase Tools, Eqpt	\$ 8,903.18

To purchase wireless data monitoring systems, service plan, and Pow-R Mole locator for the Water Department.

ADOPTED Aye 4 Vogtli, Martin, Clark, Tessmer
 Nay 0

2. Resolution authorizing purchase of wireless well monitors, level controllers and service plan for Water Department

Resolution # 161: **AUTHORIZE PURCHASE OF WIRELESS WELL MONITORS AND LEVEL CONTROLLERS FOR WATER DEPARTMENT**

Motion made by Supervisor Tessmer and seconded by Councilman Vogtli that the following is:

ADOPTED Aye 4 Vogtli, Martin, Clark, Tessmer
 Nay 0

WHEREAS, the Town solicited 3 quotations for the purchase and installation of wireless well monitor and level control systems for the Water Department to properly manage pumping and chlorination, and

WHEREAS, Two contractors submitted quotations for the work, and one declined to bid, and

WHEREAS, the lowest quotation meets all the project requirements.

NOW, THEREFORE BE IT RESOLVED, that the Collins Town Board award the purchase and installation of wireless well monitor and level control systems to Cyclops Process Equipment, of Baldwinsville, New York, for the lump sum amounts of \$7,403.40 for Water District No. 1, and \$7,466.25 for Water District No. 3, and fund the project from 2015 Budget Lines SW1-8320.421, and SW3-8320.425, and

BE IT FURTHER RESOLVED, that the Collins Town Board authorizes the purchase and installation of wireless modems and antennas for the data monitoring systems from Wyless Connect for \$1,628.79.

3. Discussion on Collins Center Recreation Fees

If the Collins Center recreation program is going to be 1/3rd the length of the regular program it was recommended to charge them 1/3rd of the cost. There is nothing preventing someone that signed up in Collins Center to go to the Collins site as they can attend the trips – which are budget neutral. It was decided to charge one-half the cost: 1 child =\$15.00, 2 children \$27.00, 3 children \$37.00, 4 children \$47.00, Family cap \$50.00. Guests will pay \$3.00 per day, \$10.00 per week. If the participants switch to the Collins site full time they would have to pay the additional amount to equal the Collins site rate.

Resolution # 162: **APPROVE COLLINS CENTER RECREATION FEES FOR 2015**

Motion made by Councilman Vogtli seconded by Councilman Clark to approve the summer recreation fees for the Collins Center site for two hours a day, four days a week program of:

1 child	\$15.00
2 children	\$27.00
3 children	\$37.00
4 children	\$47.00
Family cap	\$50.00

Guests would pay \$3.00 per day, \$10.00 per week.

ADOPTED Aye 4 Vogtli, Martin, Clark, Tessmer
 Nay 0

With no further business, on a motion of Councilman Clark seconded by Councilman Martin the meeting was adjourned at 1:26 pm.

Becky Jo Summers, Town Clerk

A Regular Meeting of the Town Board of the Town of Collins, County of Erie State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on the 13th day of July 2015.

Present: David Tessmer, Supervisor Kenneth Martin, Councilman
 Mary Clark, Councilman Mary Stelley, Councilman
 Janet Vogtli, Councilman Becky Jo Summers, Town Clerk

Others Present: Stephanie Cieszynski; Mike Finch; Samantha D'Amaro, Tom McMullen of Recreation; Dick Clark; Dick Agle; Margaret Degenfelder; Rich Pecnik and Richard Westland reporter Gowanda Penny Saver News

Supervisor Tessmer called the meeting to order at 7:03 PM with the pledge to the Flag.

Resolution # 163: **AGENDA APPROVAL**

Motion made by Councilman Stelley seconded by Councilman Clark to approve the agenda.

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

Resolution # 164: **MINUTES APPROVAL**

Motion made by Councilman Martin seconded by Councilman Clark to approve the minutes of the June 10th, 15th and 19th town board meetings.

ADOPTED Aye 5 Vogtli, Martin Stelley, Clark, Tessmer
 Nay 0

Resolution # 165: **ABSTRACT APPROVAL**

Motion by Councilman Stelley seconded by Councilman Martin that the bills be paid on abstract # 13 for 2015 dated July 13, 2015 for listed vouchers # 457 – 562 for \$303,164.84:

General – Townwide	37,212.27	Water District #1	6,203.58
General – Part Town	13,429.58	Water District #3	2,199.28
Highway	238,404.60	Water District #4	<u>3,298.65</u>
Special Lighting Fund	839.41	Total	\$ 303,164.84
Special Refuse Fund	1,577.47		

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

Reports

Assessor Ebersole has taken some classes; our gas well assessments are down and she has been working with the code enforcement officers.

Code Enforcement Officers submitted their monthly report; has received responses from some of the letters sent out on distressed properties. A list and pictures of 20 more distressed properties were given to the supervisor.

Highway Department reported they have been oil and chipping; mowing; worked in the park on the electric; helped North Collins, Brant and Boston on oiling and will help Eden next week. The new truck has arrived.

Recreation Director reported the attendance is increasing: Collins Center went from 9 to 18 and Collins went from 48 to 65. The day at the library will switch from Tuesday to Wednesday. Stephanie Cieszynski asks if there could be boondoggle and coloring books brought to Collins Center.

Town Clerk reported June sales of \$ 6,579.80 and the town's portion \$ 5,956.42. A total of \$2,285,004.64 for taxes has been collected with \$ 211,125.19 unpaid.

Water report was from Jason Opferbeck.

Board Reports

Councilman Vogtli received a phone call from the Superintendent of the Prison regarding the range which is the highest rated one in the state and helped on the Liberty Fest.

Councilman Martin reviewed the vouchers.

Councilman Stelley updated the website, will have bids for the website for the next meeting, reviewed the vouchers and attended the Liberty Fest meetings.

Councilman Clark attended the Liberty Fest meetings; thanked Sam D'Amaro for all her efforts getting workers and reported the Liberty Fest was well attended.

Supervisor Tessmer met with the bookkeeper and the finance committee on capital projects; sent a request to all departments for input to the five-year plan; thanked all who helped at the Liberty Fest and met with town clerk and deputy town clerk on the second quarter water billing. Mr. Tessmer read a statement regarding water meter readings and stated if the meters are not accessible we will ask the customers to read the meters and contact us. A request for proposals for the removal of trees and blacktop at the parks were sent out; met with Charlie Siegle on the next round of distressed property letters and spoke with Erie County on fixing the potholes.

Old Business

1. Thanks to all who helped with 5th annual Liberty Fest

2. Resolution to approve Dan Gernatt Gravel Products Special Use Permit

RESOLUTION # 166: **APPROVE GERNATT SPECIAL USE PERMIT**

Motion made by Supervisor Tessmer and seconded by Councilman Vogtli that the following is:

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer

 Nay 0

WHEREAS, Dan Gernatt Gravel Products Inc. has applied to the Town of Collins for a Special Use Permit to add an additional 7.5 acres to the Vail Road Life-of-Mine, on property owned by Richard Agle Trenching & Excavating, which has an existing exempt sand and gravel mine, and

WHEREAS, the Town of Collins Planning Board recommended the approval of the Special Use Permit, and the New York State Department of Environmental Conservation has issued a SEQR Negative Declaration.

NOW THEREFORE BE IT RESOLVED, that the Town of Collins Town Board approves the Special Use Permit for Dan Gernatt Gravel Products, Inc. to add an additional 7.5 acres to the Vail Road Life-of-Mine, and authorize the Supervisor to sign the Agreement.

3. Resolution to award bid for tree removal services

Bids were received from:

Above & Beyond, 12680 Route 78, East Aurora, NY 14052	\$11,350.00
Natures Pride, 2875 Stearns Rd., Lawtons, NY 14091	7,900.00
Good Neighbor Tree Services, 9276 Dake Hill, Cattaraugus, NY 14719	11,125.00
Haskell Tree Service, 184 Ellicott Rd, West Falls, NY 14070	20,250.00
St Matthew's Tree Services, 6547 Wagner Rd, Springville, NY 14141	10,100.00

RESOLUTION # 167: **ACCEPT BID FOR TREE REMOVAL SERVICES**

Motion made by Supervisor Tessmer and seconded by Councilman Stelley that the following is:

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer

 Nay 0

WHEREAS, the Town solicited six quotations for the removal of trees and stumps at the LK Painter Community Center and Town Hall properties, and

WHEREAS, five contractors submitted quotations for the work, and one declined to bid, and

WHEREAS, the lowest quotation meets all the project requirements.

NOW, THEREFORE BE IT RESOLVED, that the Collins Town Board award the removal of trees and stumps, including complete haul-away and site restoration to Natures Pride, of Lawtons, New York, for the lump sum amount of \$7,900.00, and fund the project from 2015 Budget Line A1620.470 – Improvement.

4. Resolution to award bid for basketball court repairs and resurfacing

Bids were received from:

B & B Blacktop Enterprises, 9284 Erie Rd, Angola, NY 14006 \$ 13,000.00

Latak Blacktopping, Inc, 382 N Vaughn St, Springville, NY 14141 16,900.00

Steffan Paving & Excavating, 2665 Gowanda Zoar Rd, Gowanda, NY 14070 declined to bid

Daly Paving, 57 Haskell Ave, Arcade, NY 14009 declined to bid

RESOLUTION # 168: **ACCEPT BID FOR REPAIRS AND RESURFACING BASKETBALL COURTS**

Motion made by Supervisor Tessmer and seconded by Councilman Clark that the following is:

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer

Nay 0

WHEREAS, the Town solicited four quotations for the repairing and resurfacing of the basketball courts at the Collins and Collins Center parks, and

WHEREAS, two contractors submitted quotations for the work, and two declined to bid, and

WHEREAS, the lowest quotation meets all the project requirements.

NOW, THEREFORE BE IT RESOLVED, that the Collins Town Board award repair and resurfacing of the basketball courts at the Collins and Collins Center parks to B&B Blacktop Enterprises, Inc., of Angola, New York, for the lump sum amount of \$13,000.00, and fund the project from 2015 Budget Line B7110.220 – Improvement.

5. Discussion on Draft 5-Year Capital Plan status

New Business

1. Resolution to accept May 2015 Supervisors Report

RESOLUTION # 169: **ACCEPT MAY 2015 SUPERVISORS REPORT**

Motion made by Councilman Vogtli and seconded by Councilman Clark to accept the Town of Collins Supervisor's Report as submitted, for the month of May 2015

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer

Nay 0

2. Resolution to accept 2014 Financial Audit

RESOLUTION # 170: **ACCEPT AUDITORS 2014 REPORT**

Motion made by Supervisor Tessmer and seconded by Councilman Vogtli that the following is:

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer

Nay 0

WHEREAS, the Town has retained Freed Maxick CPA's to complete annual financial audits, and

WHEREAS, Freed Maxick submitted their Financial Audit for 2014, and presented their findings on May 18, 2015.

NOW THEREFORE, BE IT RESOLVED that the Collins Town Board acknowledges that the financial records of the Town have been audited and that the Town Board accepts the audit report for the year ending December 31, 2014, prepared by Freed Maxick CPA's P. C.

3. Resolution to accept Town Justices 2014 Financial Audit

RESOLUTION # 171: **ACCEPT TOWN JUSTICES 2014 AUDIT REPORT**

Motion made by Supervisor Tessmer and seconded by Councilman Martin that the following is:

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer

Nay 0

WHEREAS, the N.Y.S. Unified Court System's "Action Plan" for the Justice Courts includes initiatives to improve accountability and controls over Justice Court finances and records, and

WHEREAS, Section 2019-a of the Uniform Justice Court Act requires that town and village justices annually provide their court records and dockets to their respective town and village auditing boards, and that such records then be examined or audited, and

WHEREAS, the Collins Town Board has retained the firm of Freed Maxick, CPA's to audit the towns financial records, including those of the two (2) town justices.

NOW THEREFORE, BE IT RESOLVED that the Collins Town Board acknowledges that the records of Town Justices Walter Cain and Brian Gernatt have been audited and that the Town Board hereby accepts the audit report for the year 2014, as prepared by Freed Maxick CPA's.

4. Resolution authorizing both Town Justices to attend NYS Magistrates Association Conference
RESOLUTION # 172: **AUTHORIZE TOWN JUSTICES ATTEND NYS MAGISTRATES ASSOC. CONFERENCE**
Motion made by Supervisor Tessmer and seconded by Councilman Clark authorizing Collins Town Justices Walter Cain and Brian Gernatt to attend the 2015 NYS Magistrates Association Annual Conference in Niagara Falls, New York, on September 27-30, 2015, with all expenses paid.

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

Kenneth Martin as President of the Collins Center Cemetery Association stated that state law says cemeteries may go to the towns for some help. There is a grass driveway and Mr. Martin asks if the highway department will put stone in the driveway. He will do a formal request for the next board meeting.

With no further business, on a motion of Councilman Vogtli seconded by Councilman Martin the meeting was adjourned at 7:55 pm.

Becky Jo Summers, Town Clerk

A Regular Meeting of the Town Board of the Town of Collins, County of Erie State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on the 10th day of August 2015.

Present: David Tessmer, Supervisor Kenneth Martin, Councilman
 Mary Clark, Councilman Mary Stelley, Councilman
 Janet Vogtli, Councilman Becky Jo Summers, Town Clerk

Others Present: Dick Clark; Dick Agle; Sue Gamel Budget Officer; Richard Westland reporter
 Gowanda Penny Saver News and Rebecca Cuthbert reporter Observer

Supervisor Tessmer called the meeting to order at 7:00 PM with the pledge to the Flag.

Resolution # 173: **AGENDA APPROVAL**

Motion made by Councilman Martin seconded by Councilman Stelley to approve the agenda.

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

Resolution # 174: **MINUTES APPROVAL**

Motion made by Councilman Clark seconded by Councilman Martin to approve the minutes of the July 13th town board meeting with adding Councilman Vogtli toured the prison with John Southworth, Weapons Training Officer.

ADOPTED Aye 5 Vogtli, Martin Stelley, Clark, Tessmer
 Nay 0

Resolution # 175: **ABSTRACT APPROVAL**

Motion by Councilman Clark seconded by Councilman Martin that the bills be paid on abstract # 14 for 2015 dated August 10, 2015 for listed vouchers # 563 – 622 for \$160,741.03:

General – Townwide	12,053.71	Water District #1	9,083.27
General – Part Town	2,859.74	Water District #3	8,630.59
Highway	124,349.76	Water District #4	7.10
Special Lighting Fund	781.29	Total	\$ 160,741.03
Special Refuse Fund	2,975.57		

ADOPTED Aye 4 Martin, Stelley, Clark, Tessmer
 Nay 0

Abstained 1 Vogtli (check going to a business she owns)

Mitch Martin from Senator Gallivan's office was in attendance and left some brochures for residents.

Reports

Assessor Ebersole report was read and she is working on the tax rolls.

Code Enforcement Officers July monthly report was handed out; they are working on the distressed properties; going over cutting of tall grass process and the Supervisor is drafting a letter requesting proposals regarding mowing/cleaning up properties.

Highway Department – Supervisor Tessmer met with Pete Waterman on his list of things to be done.

Recreation Director Samantha D'Amato submitted her report to the board.

Town Clerk reported July sales of \$ 10,836.11 and the town's portion \$ 10,363.43. A total of \$2,285,004.64 for taxes has been collected with \$ 211,125.19 unpaid.

Water report was submitted.

Board Reports

Councilman Vogtli is working with the Assessor; with Legislator John Mills office on Rems (foreclosed properties) that go to auction and attended the prison advisory board meeting.

Councilman Martin reviewed the vouchers; is working on the zoning map; met with the Assessor on properties in the water districts.

Councilman Stelley attended the prison advisory board meeting; updated the website, reviewed the vouchers and received three quotes for web servers.

Councilman Clark sent a thank you ad to the penny saver for the liberty fest.

Supervisor Tessmer worked on proposals on the town hall landscaping; met with Pete Waterman on the 5-year capital plan; met with Gene Degman on distressed properties; researched survey map of the highway building; spoke with surveyor Manguso about re-staking the Collins Town Park boundary (the highway crew will be there with concrete for the posts); drafted a letter on property mowing and will meet with Wm. Schutt on the playground project.

Old Business

1. Draft 5-Year Capital Plan was gone over by the Supervisor.

2. Resolution to declare 2001 Mack truck surplus and sell to Village of North Collins

RESOLUTION # 176: DECLARE 2001 MACK DUMP TRUCK AS SURPLUS AND SELL TO VILLAGE OF NORTH COLLINS

Motion made by Supervisor Tessmer and seconded by Councilman Vogtli that the following is:

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

WHEREAS, The Town recently purchased a 2016 Mack truck as part of its vehicle replacement program, and

WHEREAS, the new truck replaces a 2001 Mack truck that is no longer required, and

WHEREAS, the 2001 Mack has been appraised to have a value of between \$11,000.00 and \$13,000.00

NOW, THEREFORE BE IT RESOLVED, that the Town of Collins declare the Highway Department 2001 Mack Dump Truck – VIN No. 1M2P263C7M032502 surplus and be sold to the Village of North Collins for \$12,000.00.

3. Resolution to award Town Hall landscaping work

Four bids were solicited:

A Growing Business	\$ 8,165.00
Birch Grove Landscaping & Nursery	\$14,900.00
Natures Pride	\$ 4,100.00
Todd's Landscaping	\$ 4,711.00

RESOLUTION # 177: ACCEPT BID FOR TOWN HALL LANDSCAPING WORK

Motion made by Supervisor Tessmer and seconded by Councilman Clark that the following is:

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

WHEREAS, the Town solicited four quotations for the landscaping work including edging, stone, and plantings at the Town Hall, and

WHEREAS, all four contractors submitted quotations for the work, and

WHEREAS, the lowest quotation meets all the project requirements.

NOW, THEREFORE BE IT RESOLVED, that the Collins Town Board award the Town Hall landscaping work to Natures Pride, of Lawtons, New York, for the lump sum amount of \$4,100.00, and fund the project from 2015 Budget Line A1620.470 – Improvement.

4. Website Design discussion - Councilman Stelley received quotes from three vendors to redesign our website.

RL Computing	\$ 2,100.00 plus \$ 144.00
Canalside Media	\$ 2,399.00
WebArt Designs	\$ 800.00 plus \$ 325.00 yearly (based on Wordpress CMS)

Councilman Stelley recommends RL Computing.

New Business

1. Resolution to declare 2012 Ford F350 pickup truck surplus and sell to A Fund

RESOLUTION # 178: **DECLARE 2012 FORD PICKUP TRUCK SURPLUS AND SELL TO TOWN OF COLLINS A-FUND**

Motion to approve was made by Supervisor Tessmer and seconded by Councilman Clark, but after discussion it was requested to be tabled until the board can come up with another plan. Supervisor Tessmer withdrew his motion.

Resolution was withdrawn by Supervisor Tessmer

2. Resolution to approve Budget Modifications

RESOLUTION # 179: **APPROVE 2015 BUDGET MODIFICATIONS AND TRANSFERS**

Motion made by Supervisor Tessmer and seconded by Councilman Clark to approve the following 2015 Budget Modifications:

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

Correct original Budget as follows:

Revenue Line	DB3501 Consolidated Highway Aid from	\$66,282.34	to \$66,264.29
Expenditure Line	DB5112.200 Capital Improvements CHIPS from	\$66,282.34	to \$66,264.29

And modify the 2015 Budget as follows:

Increase Revenue Line	DB3501 Consolidated Highway Aid by	\$9,861.77	to \$76,126.06
Increase Expenditure Line	DB5112.200 Capital Imprvmet CHIPS by	\$9,861.77	to \$76,126.06

To recognize additional \$9,861.77 in *Extreme Winter Recovery Appropriation* CHIPS Money for 2015, and adjust original budget to correct CHIPS appropriation for 2015.

Transfers

Transfer From:

Transfer To:

A Fund:

A1940.400 Contingency	\$5,162.00	A5132.200 Highway Repairs	\$5,162.00
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SW1 Fund:

SW18320.441 Source of Supply,	100.00	SW18310.442 Shared Projects	100.00
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SW3 Fund:

SW38320.445 Source of Supply,	44.97	SW38320.435 Source of Supply,	44.97
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3. Resolution to accept Supervisors Reports for June 2015

RESOLUTION # 180: **ACCEPT JUNE 2015 SUPERVISORS REPORT**

Motion made by Councilman Clark and seconded by Councilman Martin to accept the Town of Collins Supervisor's Report as submitted, for the month of June 2015.

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

4. Discussion on Collins Center Cemetery maintenance – Kenneth Martin, President of the Collins Center Cemetery Association submitted a request to the Town Board for assistance in upgrading a path through the Cemetery. Supervisor Tessmer states he supports doing this to help the cemetery.

5. 2016 Budget requests will be out this week

With no further business, on a motion of Councilman Clark seconded by Councilman Martin the meeting was adjourned at 8:45 pm.

A Regular Meeting of the Town Board of the Town of Collins, County of Erie State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on the 8th day of September 2015.

Present: David Tessmer, Supervisor
Mary Clark, Councilman
Janet Vogtli, Councilman
Kenneth Martin, Councilman
Mary Stelley, Councilman
Becky Jo Summers, Town Clerk
James Musacchio, Attorney

Others Present: Doug Martindale; Peter Waterman; Dick Agle; Dick Clark; Samantha D'Amaro; Jason Opferbeck; Margaret Degenfelder

Supervisor Tessmer called the meeting to order at 7:00 PM with the pledge to the Flag.

Resolution # 181: **AGENDA APPROVAL**

Motion made by Councilman Clark seconded by Councilman Vogtli to approve the agenda.

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
Nay 0

Resolution # 182: **MINUTES APPROVAL**

Motion made by Councilman Clark seconded by Councilman Martin to approve the minutes of the August 10th town board meeting.

ADOPTED Aye 5 Vogtli, Martin Stelley, Clark, Tessmer
Nay 0

Resolution # 183: **ABSTRACT APPROVAL**

Motion by Councilman Stelley seconded by Councilman Martin that the bills be paid on abstract # 15 for 2015 dated September 8, 2015 for listed vouchers # 623 – 685 for \$44,384.75:

General – Townwide	10,363.46	Water District #1	2,234.63
General – Part Town	5,311.82	Water District #3	1,896.40
Highway	22,007.08	Water District #4	0.85
Special Lighting Fund	881.04	Total	\$ 44,384.75
Special Refuse Fund	1,689.47		

ADOPTED Aye 4 Martin, Stelley, Clark, Tessmer
Nay 0
Abstained 1 Vogtli

PUBLIC NOTICE

**30-DAY PERIOD FOR INCLUSION OF PREDOMINANTLY VIABLE
AGRICULTURAL LANDS INTO EXISTING AGRICULTURAL DISTRICTS**

Per New York State Agriculture and Markets Law Section 303-b, the Erie County Legislature designated September 1 through September 30 as the annual thirty-day period during which landowners may submit requests to include predominantly viable agricultural land into any existing certified agricultural district.

Copies of the application form have been provided to Municipal Clerks, Assessors and Chief Elected Officials for distribution to interested landowners. The application is also available on the DEP website at www.erie.gov/environment.

The Erie County Department of Environment and Planning will accept applications from September 1 through September 30. Any question on the process should be directed to the Erie County Department of Environment and Planning.

A public hearing will also be scheduled at a later date to consider all inclusion requests and the recommendations of the Erie County Agricultural and Farmland Protection Board.

CONTACT: Elias Reden, Planner, Erie County Environment & Planning, 95 Franklin Street, 10th Floor, Buffalo, NY 14202, Phone: (716) 858-1911, Fax: (716) 858-7248, Email: agriculture@erie.gov

Reports

Assessor Ebersole reported she will start to send out Senior Star applications and after a while the rest of them. Online assessment information should be available soon

Attorney Musacchio received a response from the holders of the transfer station property.

Code Enforcement Officers monthly report was submitted.

Dog Control Officer has completed the dog census and will soon issue tickets to those who have not obtained a license and they will be charged the \$10.00 census fee.

Highway Department – has helped other towns; is doing skid paving and would like to purchase a gradall from Eden. Last trash day filled four bins.

Parks – a pathway was sealed; cleaned up and painted in both parks and this Thursday our insurance will inspect the park.

Recreation Director Samantha D'Amato is working on the winter program calendar

Town Clerk reported August sales of \$ 7,698.20 and the town's portion \$ 5,164.01.

Water report was turned in by Jason Opferbeck.

Board Reports

Councilman Vogtli asked for a letter of support for a clothing production facility, Our Way Adaptive Clothing that would revamp designer style clothing for disabled and elderly individuals. They would be looking to hire 25-30 employees.

Councilman Martin reviewed the vouchers; worked on the zoning project and attended the building committee meeting.

Councilman Stelley reviewed the vouchers; updated the website and prepared resolutions.

Supervisor Tessmer met with snowplow contractors; investigated firms to do background checks on employees; worked with code enforcement on distressed properties; attended the Southtowns Coalition Barn Dance; sent NYS Certificate of Annual Quality Water report; attended the water department inspection and is working on getting large town maps.

Old Business

1. Resolution modifying Tree Removal project Bid

RESOLUTION # 184: **MODIFY TREE REMOVAL BID AWARD**

Motion made by Supervisor Tessmer and seconded by Councilman Clark that the following is:

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

WHEREAS, the Town solicited six quotations for the removal of trees and stumps at the LK Painter Community Center and Town Hall properties, and

WHEREAS, Natures Pride was the lowest bidder and was awarded the work on July 13, 2015, and

WHEREAS, the request for bids was revised after mailing and all bidders were notified, and

WHEREAS, although Natures Pride was notified of the revision, they inadvertently omitted four trees on the Town Hall property.

NOW, THEREFORE BE IT RESOLVED, that the Collins Town Board modify the award for the removal of trees and stumps, including complete haul-away and site restoration to Natures Pride, of Lawtons, New York, by increasing the lump sum amount from \$7,900.00 to \$8,900.00, which remains the lowest bid received.

2. Resolution modifying agreement to sell 2001 Mack truck

RESOLUTION # 185: **MODIFY RESOLUTION TO SELL 2001 MACK DUMP TRUCK TO VILLAGE OF NORTH COLLINS**

Motion made by Supervisor Tessmer and seconded by Councilman Martin that the following is:

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

WHEREAS, on August 10, 2015 the Town of Collins declared the Highway Department 2001 Mack Dump Truck – VIN No. 1M2P263C7M032502 surplus and approved its sale to the Village of North Collins for \$12,000.00, and

WHEREAS, the selling price was incorrectly submitted as \$12,000.00, and

WHEREAS, the Village of North Collins had previously agreed to a price of \$12,500.00.

NOW, THEREFORE BE IT RESOLVED, that the Town Board modify the previously approved resolution to sell the Highway Department 2001 Mack Dump Truck to the Village of North Collins for a mutually agreed upon price of \$12,500.00.

3. Resolution to award Town Hall Boiler replacement project

RESOLUTION # 186: **AWARD TOWN HALL BOILER REPLACEMENT PROJECT**

Motion made by Councilman Martin and seconded by Councilman Vogtli that the following is:

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

WHEREAS, the Collins Town board desires to update certain components of the Town Hall heating system, and

WHEREAS, the controls for the 51 year old boiler have become unreliable at times and should be replaced with a more efficient boiler, and

WHEREAS, multiple heating convectors throughout the building are operating with zone valves which do not maintain the correct heat settings, and

WHEREAS, the Town of Collins solicited bids from three vendors for the removal of the present boiler and the installation of two new 200,000 BTU natural gas 82% efficient boilers and supplementary systems equipment and for the replacement of 23 heating convector zone valves and the installation of 5 new thermostats, and

WHEREAS, the Town of Collins has received quotes from three responsible bidders for this project and that the Town Building and Grounds Committee has reviewed the quotes and is recommending that the Town Board proceed with the low bidder Creekside Service.

NOW, THEREFORE BE IT RESOLVED, that the Collins Town Board hereby accepts the quote of the lowest responsible bidder Creekside Service at \$16,242.76 for the replacement of the boiler, zone valves and thermostats at the Collins Town Hall and that the project be funded from 2015 Budget Line A1620.470-Improvements.

4. Resolution to award Web Site Development Project

RESOLUTION # 187: **AWARD VENDOR TO UPDATE TOWN WEB SITE**

Motion made by Councilman Stelley and seconded by Councilman Clark that the following is:

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

WHEREAS, the Town signed an agreement on 9/14/2010 to authorize WebArtDesign to design an interactive town web site, and the current vendor is unable to correct issues on the current site unless the town changes the software being currently used for the site, and

WHEREAS, the town solicited and received three proposals to update and refresh the town web site, and

WHEREAS, the town prefers the software system submitted in the RL Computing proposal.

NOW, THEREFORE BE IT RESOLVED, that the Collins Town Board awards web site services to RL Computing of Cheektowaga, New York for the sum of \$2,075, plus annual hosting costs of \$144.00, authorizes the supervisor to sign the contract, submit the required \$500.00 deposit and fund the \$500.00 deposit from 2015 Budget Line A1620.405 – Web Page.

5. Resolution authorizing WSA to solicit Collins Playground bids

RESOLUTION #188: **AUTHORIZE ENGINEER TO SOLICIT PLAYGROUND BIDS**

Motion made by Supervisor Tessmer and seconded by Councilman Clark to authorize William Schutt Associates to solicit bids for the manufacture and installation of playground equipment for the Collins Town Park, and to authorize the Supervisor to sign the amendment to the Owner-Engineer Agreement reducing the contract amount from \$7,500.00 to \$4,750.00.

ADOPTED Aye 4 Vogtli, Stelley, Clark, Tessmer
 Nay 1 Martin

New Business

1. Resolution to advertise for Winter Recreation Staffing

RESOLUTION # 189: **ADVERTISE FOR YOUTH RECREATION ATTENDANTS**

Motion made by Councilman Stelley and seconded by Supervisor Tessmer that the following is:

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

Whereas, the Town of Collins provides Recreational Services to the Youth of the Town, and

Whereas, the Recreation program requires Recreation Attendants to oversee the activities of the participants, as well as a Recreation Attendant (arts and crafts).

NOW, THEREFORE BE IT RESOLVED. that the Collins Town Board approve that the following ad be placed Gowanda News, the Dunkirk Observer, and the Springville Journal, to run for one printing each, the weeks of September 12, and September 19, 2015, and shall require that all applications be delivered to the Collins Town Clerk no later than 4:00 p.m. October 2, 2015.

The Town of Collins is accepting applications for Winter Recreation Staffing.

All positions are part-time, and require weekend availability:

Recreation Supervisor, Recreation Attendant, and Recreation Attendant (arts & crafts)

Preference given to Town of Collins residents

Requirements: High School Graduate or GED

Applications are available at the Collins Town Hall or

on the Town website and will be accepted until

October 2, 2015 at 4:00 PM

2. Resolution to advertise for Town Constable position

RESOLUTION #190: **ADVERTISE FOR CONSTABLE**

Motion made by Supervisor Tessmer and seconded by Councilman Vogtli that the following is:

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

WHEREAS, due to the resignation of current Town of Collins Constable, effective September 4, 2015, it is necessary to advertise for qualified applicants, to ensure the safety of Court personnel as well as the public.

NOW, THEREFORE BE IT RESOLVED that the Collins Town Board approve the placement of the following advertisement in the Gowanda News and Springville Journal the week of September 12, 2015, for the purpose of identifying candidates for the vacant Town Constable position:

TOWN CONSTABLE WANTED -- TOWN OF COLLINS

DUTIES INCLUDE COURT OFFICER RESPONSIBILITIES

If applicant is a retired Officer, must comply with HR 218, "The Law Enforcement Officers Safety Act," by successfully completing the retired officer carry firearms course recognized by their department, which must be offered every year.

Knowledge and yearly review of Penal Law Article 35

Active officer must complete a yearly firearms course recognized by their department

Knowledge and yearly review of Penal Law Article 35

APPLICATIONS AVAILABLE AT THE TOWN CLERKS OFFICE

AND MUST BE RECEIVED BY SEPTEMBER 18, 2015, AT 5:00 PM

3. Resolution to accept Supervisors Reports for July 2015

RESOLUTION # 191: **ACCEPT JULY 2015 SUPERVISORS REPORT**

Motion made by Supervisor Tessmer and seconded by Councilman Clark to accept the Town of Collins Supervisor's Report as submitted, for the month of July 2015.

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

4. Resolution to approve 2015 Budget Modifications

RESOLUTION # 192 **APPROVE 2015 BUDGET MODIFICATIONS**

Motion made by Supervisor Tessmer and seconded by Councilman Martin to approve the following 2015 Budget modifications:

SW3 Fund:*Transfer From:*SW3 8320.425 Source of Supply, Power -
Tools and Equipment \$172.07*Transfer To:*SW3 8320.435 Source of Supply, Power –
Supplies \$172.07**A Fund:***Transfer From:*

A1620.210 Computer Maintenance \$200.00

Transfer To:

A1620-405 Web Page \$200.00

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
Nay 0

5. Resolution to appoint Highway Superintendent

RESOLUTION # 193: **APPOINT TOWN HIGHWAY SUPERINTENDENT**

Motion made by Supervisor Tessmer and seconded by Councilman Clark that the following is:

ADOPTED Aye 4 Vogtli, Stelley, Clark, Tessmer
Nay 1 Martin

WHEREAS, Dennis Jensen, the Town of Collins elected Highway Superintendent is retiring, and submitted his resignation effective September 25, 2015, and

WHEREAS, Peter Waterman, the Deputy Highway Superintendent has expressed his interest in the position, and

WHEREAS, it is the opinion of legal counsel at the New York State Association of Towns, that the Town Board has the authority to appoint the Deputy Highway Superintendent into the position of Highway Superintendent until December 31, 2016, after which a candidate is elected in a special election to be held in November of 2016, and

WHEREAS, Deputy Highway Superintendent, Peter Waterman is well-qualified and has the experience and knowledge to perform the duties of Highway Superintendent.

NOW, THEREFORE BE IT RESOLVED, that the Collins Town Board appoint Peter Waterman to the position of Town of Collins Highway Superintendent, effective September 25, 2015, at a base salary of \$52,284.97 annually, plus an additional amount of \$2,000.00 for overseeing the transfer station and the parks department; totaling \$54,284.97 per annum, pro-rated, effective September 25, 2015, until December 31, 2016, after which time the winner of the election held in November 2016, is sworn into office, and

BE IT FURTHER RESOLVED, that the November 2016 election of a Highway Superintendent will be held to fill the remainder of the current term of office, which expires December 31, 2017.

6. Resolution approving request for Lenox Road Speed Study

RESOLUTION # 194: **REQUEST LENOX ROAD SPEED STUDY**

Motion made by Supervisor Tessmer and seconded by Councilman Martin to approve a request for a study to be conducted by Erie County for a speed reduction to 40 mph on Lenox Road, between Brown Street and Jennings Road.

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
Nay 07. 2016 Budget calendar - budget workshop will be Monday September 14th and Friday September 18th at 2:00 pm.RESOLUTION # 195: **ENTER INTO EXECUTIVE SESSION**

Motion made by Supervisor Tessmer seconded by Councilman Clark that the Board moves into an executive session at 8:42 PM to discuss the medical, financial, credit or employment history of a particular person or corporation.

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
Nay 0

RESOLUTION # 196: **RETURN TO REGULAR SESSION**

Motion made by Supervisor Tessmer seconded by Councilman Vogtli that the Board returns to regular session at 8:53 PM.

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

With no further business, on a motion of Councilman Martin seconded by Councilman Vogtli the meeting was adjourned at 8:53 pm.

Becky Jo Summers, Town Clerk

A Budget Workshop of the Town Board of the Town of Collins, County of Erie State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on the 14th day of September 2015.

Present: David Tessmer, Supervisor Mary Stelley, Councilman
 Mary Clark, Councilman Joanne Kibler, Deputy Town Clerk
 Janet Vogtli, Councilman Susan Gamel, Budget Officer
 Kenneth Martin, Councilman

Others Present: Jeanne Ebersole, Assessor

Supervisor Tessmer called the workshop to order at 2:05 pm.

At this time the Code Enforcer's computer XP needs replacing and can then get OARS. They allow five with the contract.

Ms. Ebersole reported as of yet OARS is not yet interfaced with BAS or Williamson Law but can be viewed to compare information on all parcels in NYS.

She would like to upgrade the Assessor laptop.

The Town Clerk should have a dummy file of "Online Roll Assessment Program" which the Building Inspectors can view and she could train them to use it.

She CAN do Equity Program Reval with a five-year plan to include "sharing entries" for the Assessor and Building Inspectors; all but the Justices.

\$2,000.00 required for postage and mileage. Today's data is so old we cannot work up a reval till a field review is completed and maybe a mailing. She reported that her original promise for a reval was back when she had a full staff and at that time State assistance was free. Questioned "could we fix this in 2016?" Ebersole responded "No – 2018."

She knows a man who sets up server to Network Consulting that backs up to CD and the old computer to be back-up to new one. No PC required, has Windows 7, cost of \$3,500.00 to \$6,000.00. Dues \$600.00 per year, OARS education \$1,600.00, RPS license \$1,800.00, represents 1/3 cost for three-town split.

Dave wants a company that does reval including lots, acres, depth, utilities and rooms etc. – 2,200 parcels / \$55,000.00. State Aid pays \$2.00 per parcel if we apply.

With no further business, the workshop was adjourned.

Joanne Kibler, Deputy Town Clerk

A Budget Workshop of the Town Board of the Town of Collins, County of Erie State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on the 16th day of September 2015.

Present: David Tessmer, Supervisor Mary Stelley, Councilman
Kenneth Martin, Councilman Joanne Kibler, Deputy Town Clerk
Susan Gamel, Budget Officer

Others Present: Peter Waterman Highway Superintendent; Jason Opferbeck Water Operator

Supervisor Tessmer called the workshop to order at 2:00 pm.

Water categories were changed to compare with Jason Opferbeck:

Transportation reduced by half	\$3,500.00
Tools and Equipment	\$1,750.00
Water Purification	\$1,750.00

Jason reported the Village of Cattaraugus received grant money to purchase meters as a Capital Improvement. He would like to see Collins do the same and gave a figure of 750 meters at a cost of each resident of \$300.00 per meter plus installation with check-valves for back-flow prevention with a five to six week completion.

Jason suggested \$4,500.00 for chlorine for district 1 - \$1.69 per gallon – eight gallons per day \$13.52 x 365 days and \$8.00 to \$10.00 for main breaks.

District 3 was discussed.

Justice – Cost to clear 628 open cases and errors stemming from 2004 would cost at least \$4,500.00 to clear these if an individual per paid \$15.00 per hour.

Dog enumeration cases are being charged \$25.00 if they appear with a license and \$50.00 without the license.

\$10,000.00 Contractual, \$3,400.00 spent on Brian's training and robe. They would like to keep the rest to purchase software for scanning. Video-feed is \$70.00 a quarter the panic button.

JCap
Revenue
State Aid

Highway Superintendent Peter Waterman discussed the new truck arrived September 12th but we cannot get rid of the old one. Grade-all is out of reserve. Board comments how the Highway Department appears to be out all the time and busy. Peter responded "Oh Yeah, Lots Gonna Happen". Mechanic Contractual includes doing oil changes, fixing lights etc. (Oil changes by dealers charge \$2,000.00.) We put in new hydraulic pump can cost \$2,900.00, four new tires can cost up to \$30,000.00.

Rainwater testing - \$1,000.00.

Town's portion for winter payroll 6% increase, and salt \$6,300.00 more. Our sand and salt are ok and the amount for that line allows us to fill twice. Diesel and gas \$4,200.00 – County (\$2,000.00 Town to \$1,860.00) Don't buy mix, they mix it themselves (fall starts with one part salt to four parts sand and then one to three, then one to four or five come spring.

County held out No raise in snow contracts. Ours = 87.22 lane miles x 3737 miles. Now \$324.00 and the snow contract ends in 2016. County was asked that they reconsider Taylor Hollow Road as it costs much more keeping ice from building up on the bridge.

We will buy a recycle bin this year and get on a two-year replacement plan. Three have busted beams, two of which can be fixed. Still have \$8,000.00 reserve/transfer for new 2019 truck \$180,000.00. \$50,000.00 transfer - spend all in order to get \$90,000.00 back. Driveway needs work \$26,000.00 – only \$16,000.00 left. Twenty-year Danler lease is up. We got new terms and fees – not good. Need the survey and deed.

\$80,000.00 cost for doors for the new highway building 50' x 100'.

With no further business, the workshop was adjourned.

Joanne Kibler, Deputy Town Clerk

A Regular Meeting of the Town Board of the Town of Collins, County of Erie State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on the 21st day of September 2015.

Present: David Tessmer, Supervisor Mary Stelley, Councilman
 Mary Clark, Councilman Becky Jo Summers, Town Clerk
 Janet Vogtli, Councilman Susan Gamel, Budget Officer
 Kenneth Martin, Councilman James Musacchio, Attorney

Others Present: Doug Martindale; Peter Waterman; Dick Agle; Richard Westland reporter
 Gowanda Penny Saver News and Rebecca Cuthbert reporter Observer

Supervisor Tessmer called the meeting to order at 7:00 PM with the pledge to the Flag.

Resolution # 197: **AGENDA APPROVAL**

Motion made by Councilman Stelley seconded by Councilman Vogtli to approve the agenda.

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

Resolution # 198: **MINUTES APPROVAL**

Motion made by Councilman Martin seconded by Councilman Clark to approve the minutes of the September 8th town board meeting.

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

Resolution # 199: **ABSTRACT APPROVAL**

Motion by Councilman Stelley seconded by Councilman Martin that the bills be paid on abstract # 16 for 2015 dated September 21, 2015 for listed vouchers # 686 – 711 for \$ 29,657.53:

General – Townwide	7,666.56	Special Refuse Fund	1,438.36
General – Part Town	3,295.72	Water District #1	1,891.32
Highway	13,972.46	Water District #3	1,367.38
Special Lighting Fund	25.73	Total	\$ 29,657.53

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

Old Business

1. Resolution to purchase 1998 Gradall Excavator from the Town of Eden

RESOLUTION # 200: **APPROVE PURCHASE OF 1998 GRADALL EXCAVATOR FROM THE TOWN OF EDEN**

Motion made by Supervisor Tessmer and seconded by Councilman Clark to purchase a used 1998 Gradall G3WD – Serial Number SN0132367 from the Town of Eden for a mutually agreed upon price of \$20,000.00.

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

2. Resolution approving MEO Peter Waterman Leave of Absence

RESOLUTION # 201: **APPROVE LEAVE OF ABSENCE FOR HIGHWAY MEO PETER WATERMAN**

Motion made by Supervisor Tessmer and seconded by Councilman Clark that the following is:

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

WHEREAS, Highway Department MEO Peter Waterman has been appointed Highway Superintendent effective September 25, 2015, and

WHEREAS, Peter Waterman has requested a one-year leave of absence from his MEO position, beginning September 25, 2015, to ensure the security of his existing position to keep his benefits and longevity intact, and

WHEREAS, according to the Erie County Rules for Classified Civil Service, Peter Waterman is entitled to a one-year renewable Leave of Absence.

NOW, THEREFORE BE IT RESOLVED, that the Collins Town Board approve a one-year renewable Leave of Absence for Peter Waterman from his MEO position, effective September 25, 2015.

3. Resolution to advertise for MEO position

RESOLUTION # 202: **ADVERTISE FOR HIGHWAY DEPARTMENT MEO**

Motion made by Supervisor Tessmer and seconded by Councilman Martin that the following is:

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

WHEREAS, due to the retirement of the Town of Collins Highway Superintendent, effective September 25, 2015, and subsequent appointment of Peter Waterman as Highway Superintendent, it is necessary to advertise for qualified applicants for the position of MEO.

NOW, THEREFORE BE IT RESOLVED that the Collins Town Board approve the placement of the following advertisement in the Gowanda News and Springville Journal the week of September 27, 2015, for the purpose of identifying candidates for the vacant MEO position:

TOWN OF COLLINS
is accepting applications for
Highway Department Motor Equipment Operator (MEO)
Position is Temporary Full Time and may lead to Permanent Full Time
Candidates must possess a valid CDL and pass a drug test
Snow plowing experience is preferred
Applications are available at the Town Clerk's Office or online at www.townofcollins.com
and must be returned by 4:00 PM on October 9, 2015.
Preference given to Town of Collins residents

New Business

1. Resolution to set Public Hearing on 2016 CDBG Project Requests

RESOLUTION # 203: **SET PUBLIC HEARING ON 2016 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ELIGIBLE PROJECTS:**

Motion made by Supervisor Tessmer, seconded by Councilman Clark to set a public hearing on October 5, 2015 at 7:30 pm to discuss 2016 Community Development Block Grant eligible projects.

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

PLEASE TAKE NOTICE that the Town Board of the Town of Collins will hold a public hearing on **Monday, October 5, 2015 at 7:30 pm** at the Collins Town Hall, 14093 Mill Street, regarding the use of Federal Community Development funds in the Town of Collins.

The Town of Collins is eligible for a Federal Community Development grant under Title I of the Housing and Community Development Act of 1974, as amended.

The purpose of the Hearing is to provide an opportunity for citizens to express community development and housing needs and to discuss possible projects which would benefit low and moderate income persons in the Town of Collins.

Citizens are urged to attend this meeting to make known their views and/or written proposals on the Town of Collins' selection of potential projects to be submitted for possible funding by the Federal Community Development Grant Program.

The Hearing will also present a review of prior Community Development projects and expenditures

and a discussion of eligible activities. The meeting room is wheelchair accessible. Those needing special arrangements should call the Town at 532-4887 ext. 101 by October 2, 2015.

2. Resolution to approve 2015 Budget Transfers and Modifications

RESOLUTION # 204: **APPROVE 2015 BUDGET TRANSFERS**

Motion made by Supervisor Tessmer seconded by Councilman Martin to approve the following 2015 Budget Transfers and Modifications:

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

A Fund:

Transfer From:		Transfer To:	
A 1320.400 Finance Indep Audit	\$7.53	A 1620.401 Shared Svcs - Accounting	\$7.53
A 1620.410 Shared Svcs - Repair	\$59.63	A 1620.401 Shared Svcs - Accnting	\$59.63

DB Fund:

Transfer From:		Transfer To:	
DB 5142.401 Contractl - Diesel	\$1,117.33	DB 5142.402 Contractl - Gas	\$1,117.33
DB 5142.402 Contractl - Gas	\$77.39		
DB 5148.402 Contractl - Gas	\$1,039.94	DB5148.401 Contractl - Diesel	\$1,117.33

SW3 Fund:

Transfer From:		Transfer To:	
SW3 8310.125 Water Admin – Pers Serv	\$1,842.71	SW3 8320.435 Source Pow Suply – Supls	\$1,481.27
		SW3 8320.425 Source Pow Supply - Tools	\$361.44

3. Resolution to approve Supervisors Report for August 2015

RESOLUTION # 205: **ACCEPT SUPERVISOR'S REPORTS FOR AUGUST 2015**

Motion made by Supervisor Tessmer and seconded by Councilman Vogtli to accept the Town of Collins Supervisor's Report as submitted, for the month of August 2015.

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

4. Resolution authorizing Justice Court to apply for JCAP Grant

RESOLUTION # 206: **AUTHORIZE JUSTICE COURT TO APPLY FOR JCAP GRANT**

Motion made by Supervisor Tessmer and seconded by Councilman Vogtli to authorize the Town Justice Court to apply for 2015-16 Justice Court Assistance Program (JCAP) grant money for the purpose of installing an ADA compliant bathroom for the jury deliberation room and Closed Circuit TV (CCTV) cameras for courtroom security.

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

5. Resolution approving LKPCC roof repair bid

Three bids were received from:

Jameson Roofing co., Inc, Dunkirk, NY	\$20,846.00
Roofing Consultants, Inc., Kenmore, NY	14,800.00
Sahlem's Roofing and Siding, West Seneca, NY	11,900.00

RESOLUTION # 207: **AWARD BID FOR LK PAINTER CENTER ROOF REPAIR PROJECT**

Motion made by Supervisor Tessmer and seconded by Councilman Martin that the following is:

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

WHEREAS, the Town solicited bids for the replacement of roof flashing on the LK Painter Community Center, and

WHEREAS, three qualified contractors submitted bids for the project, and

WHEREAS, the lowest responsible bidder meets the terms and conditions of the project requirements.

NOW, THEREFORE BE IT RESOLVED, that the Town of Collins award the roof repair project at the LK Painter Community to, Sahlem's Roofing of West Seneca New York, for the lump sum amount of \$11,900.00.

6. Resolution to purchase commercial mower

Three bids were received from:

Lamb & Webster, Inc., North Java, NY	\$ 5,500.00
Ray's Small Engine, East Otto, NY	8,049.00
Z & M Ag And Turf, Springville, NY	6,206.58

RESOLUTION # 208: **PURCHASE COMMERCIAL LAWN MOWER**

Motion made by Supervisor Tessmer and seconded by Councilman Vogtli that the following is:

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

WHEREAS, the Town currently owns a 2010 Kubota mower for use in maintaining Town properties, and

WHEREAS, the mower is five years old and has more than 1,100 hours on it, and

WHEREAS, in an effort to update equipment on a reasonable interval and prevent breakdowns, the Parks Department solicited three bids for a 990 +/- CC, 60 +/- inch cut zero-turn mower.

NOW THEREFORE BE IT RESOLVED, that the Town Board authorize the purchase of a Ferris IS3200Z, 61" deck, zero-turn mower from Lamb & Webster for \$10,500.00 with a \$5,000.00 trade in allowance, for a net cost of \$5,500.00, to be paid from Budget Line B7110.220 – Parks Improvement.

Workshop Topics

2016 Budget overview / questions and answers – recapped funds that have been gone through; discussed the 5-Year Plan, highway truck replacement and went through 2012 – 2014 revenues and expenditures.

With no further business, on a motion of Councilman Clark seconded by Councilman Martin the meeting was adjourned at 8:07 pm.

Becky Jo Summers, Town Clerk

A budget workshop of the Town Board of the Town of Collins, County of Erie State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on the 23rd day of September 2015.

Present: David Tessmer, Supervisor Mary Stelley, Councilman
Mary Clark, Councilman Becky Jo Summers, Town Clerk
Janet Vogtli, Councilman (2:05) Susan Gamel, Budget Officer
Kenneth Martin, Councilman

Meeting called to order at 1:00 pm.

Others Present: Doug Martindale; Mark Mangano; Rhiannon Starks; Scott Martindale

Doug Martindale reported Sahlem's Roofing and Siding cannot do the LKP roof repair until December. The next lowest bidder, Roofing Consultants, Inc. can get right on the project but is \$ 2,900.00 higher at \$ 14,800.00.

RESOLUTION # 209: RE-AWARD BID FOR LK PAINTER CENTR ROOF REPAIR PROJECT

Motion made by Councilman Clark and seconded by Supervisor Tessmer that the Town Board re-awards the LKP roof repair to the second lowest bidder, Roofing Consultants of Kenmore, at \$14,800.00 due to the lowest bidder could not do the project in a timely manner.

ADOPTED Aye 4 Martin, Stelley, Clark, Tessmer
Nay 0

Mr. Martindale would like to see the stage floor upgraded.

The Board went through the Parks department list with Mark Mangano and Rhiannon Starts.

Scott Martindale went through his list and explained to the board how hiring a third staff member would break down for the months starting October through May.

With no further business, the meeting was adjourned at 2:57 pm.

Becky Jo Summers, Town Clerk

A Regular Meeting of the Town Board of the Town of Collins, County of Erie State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on the 5th day of October 2015.

Present: David Tessmer, Supervisor
Kenneth Martin, Councilman
Mary Stelley, Councilman
Janet Vogtli, Councilman
Absent: Mary Clark, Councilman

Becky Jo Summers, Town Clerk
Susan Gamel, Budget Officer
Peter Waterman, Highway Superintendent
James Musacchio, Attorney

Others Present: Samantha D'Amaro; Lois Johnson; Dick Agle; Richard Westland reporter
Gowanda Penny Saver News and Rebecca Cuthbert reporter Observer

Supervisor Tessmer called the meeting to order at 7:00 PM with the pledge to the Flag.

Resolution # 210: **AGENDA APPROVAL**

Motion made by Councilman Stelley seconded by Councilman Martin to approve the agenda.

ADOPTED Aye 4 Vogtli, Martin, Stelley, Tessmer
Nay 0

Resolution # 211: **MINUTES APPROVAL**

Motion made by Councilman Stelley seconded by Councilman Martin to approve the minutes of the September 21st town board meeting and the September 23rd budget workshop.

ADOPTED Aye 4 Vogtli, Martin, Stelley, Tessmer
Nay 0

Resolution # 212: **ABSTRACT APPROVAL**

Motion by Councilman Stelley seconded by Councilman Vogtli that the bills be paid on abstract # 17 for 2015 dated October 5, 2015 for listed vouchers # 712 – 740 for \$ 30,704.05:

General – Townwide	3,426.86	Water District #1	117.74
General – Part Town	707.00	Water District #3	44.01
Highway	25,418.63	Water District #4	0.83
Special Lighting Fund	965.48	Total	\$ 30,704.05
Special Refuse	23.50		

ADOPTED Aye 4 Vogtli, Martin, Stelley, Tessmer
Nay 0

Reports

Assessor Ebersole – enhanced star applications were mailed out and are starting to be submitted and the online program should be up and running in approximately one week and will be tied in to our website.

Attorney Musacchio spoke with Attorney Weyand on the transfer station property.

Code Enforcement Officers monthly report was submitted.

Highway Department – Superintendent Waterman appointed Mark Hobson as his Deputy. Of the three bridges in the Town the School Street, Collins Center bridge needs work. Mr. Waterman would like to have an engineer look at it. The shop and yard are being cleaned up, blacktopping is being done, mowing is continuing, work has been done in the Collins Center Cemetery and guard rails are being taken down on old Bagdad Road. A telephone call was received stating there are no road stripes on Gowanda Zoar Road. The transfer station has four full containers that were transported.

Recreation interviews will be set up and recreation will start the first week of November.

Town Clerk reported September sales of \$ 16,369.07 and the town's portion \$ 7,028.09.

Board Reports

Councilman Vogtli has been working with the Assessor

Councilman Martin reviewed the vouchers and attended the budget workshops.

Councilman Stelley reviewed the vouchers; attended the budget workshops and updated the website.

Supervisor Tessmer worked on the budget; sent out requests for tree planting in the parks; walked the Park with Councilman Martin regarding planting the trees; met with the engineer and playground committee; spoke with Surveyor Manguso to re-survey the Collins Park line; landscaping around the Town Hall will be completed except the wall that needs to be resealed and that will be completed in the Spring and met with the Highway Superintendent on scheduling. A trip to the Erie County warehouse will be scheduled.

Old Business

1. Resolution to purchase transfer station recyclables container

Quotes to replace the container were received from:

Buck's Fabricating, Hadley, PA	\$ 7,375.00
Northeast Industrial Mfg, Greenville, PA	6,777.00
Stone Valley Welding, Huntingdon, PA	5,630.00

RESOLUTION # 213: **PURCHASE TRANSFER STATION CONTAINER**

Motion made by Supervisor Tessmer and seconded by Councilman Stelley that the following is:

ADOPTED Aye 4 Vogtli, Martin, Stelley, Tessmer

Nay 0

WHEREAS, the Town currently owns 11 containers for use at the Transfer Station, and

WHEREAS, one recyclables container is in deteriorated condition and not suitable for transporting material, and

WHEREAS, in an effort to update equipment on a reasonable interval the Highway Department solicited three bids for a new 40-yard recyclables container.

NOW THEREFORE BE IT RESOLVED, that the Town Board authorize the purchase of a 40-yard recyclables container from Stone Valley Welding LLC of Huntingdon PA for \$5,630.00, including delivery, to be paid from Budget Line SR8160.220 – Equipment, by making a \$5,130.00 budget transfer from Budget Line SR8160.230 – From Reserve, to Budget Line SR8160.220 – Equipment.

2. Resolution to award Collins Park Playground Bid

Three proposals were received for the furnishing and installation:

Alden Pools & Play, Alden, NY	\$ 34,891.00
Game Time Playground Eqpt, Spring Lake, NJ	34,900.00
PlayPower LT, Farmington, MO	34,900.00

RESOLUTION # 214: **AWARD BID FOR COLLINS TOWN PARK PLAYGROUND**

Motion made by Supervisor Tessmer and seconded by Councilman Vogtli that the following is:

ADOPTED Aye 3 Vogtli, Stelley, Tessmer

Nay 1 Martin

WHEREAS, William Schutt Associates prepared specifications and solicited bids for the design, manufacture, and installation of playground equipment at the Collins Town park, and

WHEREAS, three qualified contractors submitted bids for the project, and

WHEREAS, a review committee met and scored the proposals based on several criteria, and

WHEREAS, the highest rated bidder meets the terms and conditions of the project requirements, and

WHEREAS, based on the proposals submitted, William Schutt Associates has recommended that Game Time of Spring Lake New Jersey be awarded the bid.

NOW, THEREFORE BE IT RESOLVED, that the Town of Collins award the design, manufacture and installation of playground equipment at the Collins Town Park to, Game Time of Spring Lake, New Jersey, for the lump sum amount of \$34,900.00, to be substantially completed by December 4, 2015, and authorize the Supervisor to sign the contract.

3. Resolution to hire part-time Court Officer (Constable)

RESOLUTION # 215: **APPOINT PART-TIME COURT OFFICER (CONSTABLE)**

Motion made by Supervisor Tessmer and seconded by Councilman Stelley that the following is:

ADOPTED Aye 4 Vogtli, Martin, Stelley, Tessmer
 Nay 0

WHEREAS, the Town of Collins maintains a Town Court, with two elected Town Justices and an appointed Town Prosecutor, and

WHEREAS, the Town Court hears court cases which may be criminal and/or violent in nature, and

WHEREAS, due to the recent resignation of the Town of Collins part-time Constable, the Town advertised for qualified persons interested in applying for this position, which includes the duties of the Court Officer, and interviews were held by the Justices and members of the Personnel Committee for the two qualified applicants replying to the ad, and

WHEREAS, this interview committee unanimously agreed on one of these candidates,

NOW THEREFORE, BE IT RESOLVED that the Town Board approve the appointment of Glenn T. Kerwin to the position of Constable, to serve as Court Officer, at \$12.50 per hour, effective October 6, 2015.

New Business

1. Announcement of Deputy Highway Superintendent appointment – Mark Hobson Was appointed as Deputy by Highway Superintendent Waterman.

2. Resolution designating Beautification budget timeframe

RESOLUTION # 216: **DESIGNATE TIME FRAME FOR BEAUTIFICATION PERSONAL SERVICES BUDGET**

Motion made by Supervisor Tessmer and seconded by Councilman Martin that the following is:

ADOPTED Aye 4 Vogtli, Martin, Stelley, Tessmer
 Nay 0

WHEREAS, The Town of Collins operates a Beautification program to maintain Town parks and properties during the summer months, and

WHEREAS, the program is funded through Budget Line B7310.103 – Beautification personal services, and

WHEREAS, because the Park Crew Chief and one staff member usually begin maintaining parks and properties prior to the start of the program and continue working after the program ends, it potentially causes additional expenses over the budgeted amount for Beautification.

NOW THEREFORE BE IT RESOLVED, that beginning in 2016, all personal services expenses for the Beautification program be charged against Budget line B7310.103, from May 15 to September 15 of each year, and personal services charges before May 15, and after September 15, be charged against Budget Line B7110.100 – Parks personal services.

3. Resolution to approve Collins Center Cemetery maintenance

RESOLUTION # 217: **APPROVE MAINTENANCE AT COLLINS CENTER CEMETERY**

Motion made by Councilman Martin and seconded by Supervisor Tessmer that the following is:

ADOPTED Aye 4 Vogtli, Martin, Stelley, Tessmer
 Nay 0

WHEREAS, the Collins Center Cemetery Association Board of Directors has made a request to the Collins Town Board to supply materials and labor assistance in upgrading a driveway through the C.C. Cemetery, and

WHEREAS, NYS General Municipal Law §165-a adopted in 2010 allows municipal corporations to provide funding, goods/or services to a public cemetery corporation, and

WHEREAS, the Collins Town Board wishes to assist the C.C. Cemetery Association with this matter

NOW, THEREFORE BE IT RESOLVED, that the Collins Town Board hereby approves supplying approximately 40 ton of stone at an estimated cost of \$720.00 and to authorize the Collins Highway department to supply the labor to install the stone, and that material expenses be taken from the 2015 A Fund Budget Shared Services Line A1620.400 – Contractual and labor expenses be taken from A1620.100 Wages.

4. Resolution to create second Constable position for Court Officer

RESOLUTION # 218: **APPROVE SECOND CONSTABLE (COURT OFFICER) POSITION**

Motion made by Supervisor Tessmer and seconded by Councilman Martin that the following is:

ADOPTED Aye 4 Vogtli, Martin, Stelley, Tessmer

 Nay 0

WHEREAS, the Town of Collins has requested and filled the position of Constable (Court Officer) to maintain order in the courtroom during judicial proceedings, and

WHEREAS, due to the fact that some proceedings are unscheduled and the position is part-time, the Court Officer is not always available to be present during such proceedings, and

WHEREAS, for the safety and efficiency of the Court and of those present, the Justices have requested a second position be created.

NOW, THEREFORE BE IT RESOLVED, that the Collins Town Board authorizes the Budget Officer to submit a Form PO-17 to Erie County Civil Service, requesting a second part-time Constable (Court Officer) position be established for the Town of Collins.

With no further business, on a motion of Councilman Vogtli seconded by Councilman Stelley the meeting was adjourned at 8:02 pm.

Becky Jo Summers, Town Clerk

A Regular Meeting of the Town Board of the Town of Collins, County of Erie State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on the 19th day of October 2015.

Present: David Tessmer, Supervisor Mary Stelley, Councilman
 Mary Clark, Councilman Joanne Kibler, Deputy Town Clerk
 Janet Vogtli, Councilman Peter Waterman, Highway Superintendent
 Kenneth Martin, Councilman James Musacchio, Attorney

Absent: Becky Jo Summers, Town Clerk

Others Present: John Mills, EC Legislator; Karl Simmeth of Assemblyman David DiPietro's office; Dennis Jensen; Mark Burr Hollywood Theater; Nick Hodak; Doug Martindale; Dick Agle; Sue Gamel Bookkeeper; Doug Zurick; Richard Westlund, reporter Gowanda Penny Saver News; Rebecca Cuthbert, reporter Observer

Supervisor Tessmer called the meeting to order at 7:00 PM with the pledge to the Flag.

Resolution # 220: **AGENDA APPROVAL**

Motion made by Councilman Clark seconded by Councilman Stelley to approve the agenda.

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

Resolution # 221: **MINUTES APPROVAL**

Motion made by Councilman Martin seconded by Councilman Vogtli to approve the minutes of the October 5th town board meeting.

ADOPTED Aye 5 Vogtli, Martin Stelley, Clark, Tessmer
 Nay 0

Resolution # 222: **ABSTRACT APPROVAL**

Motion by Councilman Stelley seconded by Councilman Martin that the bills be paid on abstract # 15 for 2015 dated October 19, 2015 for listed vouchers # 741 – 790 for \$ 90,634.57:

General – Townwide	25,259.85	Special Refuse Fund	1,604.05
General – Part Town	6,331.52	Water District #1	12,379.79
Highway	11,849.06	Water District #3	24,791.27
Library Fund	4,750.00	Water District #4	<u>3,643.30</u>
Special Lighting Fund	25.73	Total	\$ 90,634.57

ADOPTED Aye 4 Martin, Stelley, Clark, Tessmer
 Nay 0
 Abstained 1 Vogtli

John Mills, Erie County Legislature Chairman presentation to Highway Superintendent retiree Dennis Jensen for his 37 years of service.

NYS Assemblyman Representative, Karl Simmeth is working to prevent group home saturation and allow full disclosure of sex offenders and allow a minimum of three residents from local community.

Mark Burr from the Gowanda Hollywood Theater group asked the Board for a letter of support for Community Development Block Grant ranking to fund their renovation for drainage excavating, heating-AC and plaster/painting.

Public Hearing – 7:30 PM on 2016 CDBG Project Requests

RESOLUTION # 223: **OPEN SCHEDULED PUBLIC HEARING ON 2016 CDBG PROJECT REQUESTS**

Motion made by Supervisor Tessmer and seconded by Councilman Vogtli to interrupt Board meeting to conduct a Public Hearing on 2016 Community Development Block Grant project requests as advertised and scheduled for this evening at 7:30 PM.

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

The Town of Collins is eligible for a Federal Community Development grant under Title I of the Housing and Community Development Act of 1974, as amended.

The purpose of the Hearing is to provide an opportunity for citizens to express community development and housing needs and to discuss possible projects which would benefit low and moderate income persons in the Town of Collins.

Supervisor Tessmer presented a review of prior Community Development projects and expenditures and a discussion of eligible activities. The floor was opened up to comments.

Supervisor Tessmer – rural transit

Nick Hodak – water study covering odor and chlorine residue. Discussion followed.

With no one else wishing to be heard, the public hearing was closed.

RESOLUTION: # 224: CLOSE PUBLIC HEARING ON 2016 CDBG PROJECT REQUESTS

Motion made by Supervisor Tessmer and seconded by Councilman Clark to close the Public Hearing on 2016 CDBG project requests at 7:44 PM.

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

Old Business

1. Resolution to rank 2016 CDBG project requests

RESOLUTION # 225: RANK 2016 ECCDBG PROJECT REQUESTS:

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

Motion made by Councilman Martin, seconded by Councilman Stelley to authorize David F. Tessmer, Supervisor, to sign, submit, and execute a contract with Erie County Community Development Block Grant (ECCDBG) program for the following projects, upon approval of ECCDBG:

1. Rural Transit Van Program

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

2. Resolution to hire Winter Recreation staff

RESOLUTION # 226: HIRE 2015-16 WINTER RECREATION STAFF

Motion made by Councilman Clark and seconded by Councilman Stelley that the following is:

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

WHEREAS, the Town of Collins sponsors a Youth Program during the winter months, and

WHEREAS, the Town wishes to fill the positions necessary to begin this program, and

WHEREAS, the Town advertised for the positions of Recreation Supervisor and Recreation Attendant, the Personnel Committee, along with the Recreation Director, invited eight applicants for interview.

NOW, THEREFORE BE IT RESOLVED that the Collins Town Board follow the recommendations of the interview committee, to hire the following applicants for the 2015-16 winter program:

New Recreation Attendant at \$9.00 per hour: Andrea Battaglia

Returning Recreation Attendants at \$9.30 per hour: Tom McMullen, Rebecca McMullen, Christian Peglowski, Chandler Kusiowski, Angel Menoff
Recreation Supervisor at \$12.00 per hour: Jaimie Morris

3. Resolution to hire Highway Department MEO

RESOLUTION # 227: HIRE HIGHWAY DEPARTMENT MEO

Motion made by Councilman Clark and seconded by Councilman Stelley that the following is:

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

WHEREAS, the elected Highway Superintendent retired from his position in September 2015, and

WHEREAS, the Town Board subsequently appointed Deputy Highway Superintendent Peter Waterman to replace the retired Superintendent, and granted him a leave of absence from his position as Motor Equipment Operator, and

WHEREAS, that appointment created a need for a temporary full time Motor Equipment Operator to fill Waterman's vacant position, and

WHEREAS, the Town advertised for the position of Temporary Full Time Motor Equipment Operator, and the Highway Superintendent and Personnel Committee interviewed six applicants, and found five of them to be qualified.

NOW THEREFORE BE IT RESOLVED, that the Collins Town Board endorses the Highway Superintendent's appointment of Mark Mangano to the temporary full-time position of Motor Equipment Operator, at the starting salary of this position, currently \$17.59 per hour, with a 90-day probationary period, effective October 20, 2015.

New Business

1. Resolution to accept Supervisors Report for September 2015

RESOLUTION # 228: ACCEPT SEPTEMBER 2015 SUPERVISORS REPORT

Motion made by Supervisor Tessmer and seconded by Councilman Clark to accept the Town of Collins Supervisor's Report as submitted, for the month of September 2015.

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

2. Resolution to approve 2015 Budget Transfers and Modifications

RESOLUTION # 229: APPROVE 2015 BUDGET TRANSFERS

Motion made by Supervisor Tessmer seconded by Councilman Martin to approve the following 2015 Budget Transfers and Modifications:

A Fund:

Transfer From:

A-1620.420 Shared Svcs - Light

\$712.84

Transfer To:

A-1620.460 Shared Svcs – Supplies

\$712.84

B Fund:

Transfer From:

B-7110.220 Parks Improvements \$1,375.18

B-7310.101 Recreation Personnel \$236.26

Transfer To:

B-7110.400 Parks Contractural \$1,375.18

B-7310.404 Recreation – Field Trips \$236.26

SW1 Fund:

Transfer From:

SW1-8320.441 Source Sup – Meters Parts \$550.41

Transfer To:

SW1-8320.421 Source Sup – Tools \$550.41

SW3 Fund:

Transfer From:

Transfer To:

2. Supervisor \$18,360.00 per annum base amount, and an additional \$1,500.00 to supervise the Water Department, making the total \$19,860.00 per annum
3. Town Clerk \$39,901.45 per annum
4. Superintendent of Highways \$53,330.67 base amount, and an additional \$2,000.00 to supervise the Parks and Transfer Station, making the total \$55,330.67 per annum

With no further business, on a motion of Supervisor Tessmer seconded by Councilman Vogtli the meeting was adjourned at 8:28 pm.

Joanne Kibler, Deputy Town Clerk

A Regular Meeting of the Town Board of the Town of Collins, County of Erie State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on the 2ND day of November 2015.

Present: David Tessmer, Supervisor Mary Stelley, Councilman
 Mary Clark, Councilman Becky Jo Summers, Town Clerk
 Janet Vogtli, Councilman Peter Waterman, Highway Superintendent
 Kenneth Martin, Councilman James Musacchio, Attorney

Others Present: Kyle Stender; Phil Palen; Doug Martindale; Dick Agle; Sue Gamel Bookkeeper; Samantha D'Amario; Richard Westlund, reporter Gowanda Penny Saver News; Rebecca Cuthbert, reporter Observer

Supervisor Tessmer called the meeting to order at 7:00 PM with the pledge to the Flag.

Resolution # 234: **AGENDA APPROVAL**

Motion made by Councilman Clark seconded by Councilman Stelley to approve the agenda.

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

Resolution # 235: **MINUTES APPROVAL**

Motion made by Councilman Martin seconded by Councilman Clark to approve the minutes of the October 19th town board meeting with the addition of discussion followed after Nick Hodak's comments on the water.

ADOPTED Aye 5 Vogtli, Martin Stelley, Clark, Tessmer
 Nay 0

Resolution # 236: **ABSTRACT APPROVAL**

Motion by Councilman Martin seconded by Supervisor Tessmer that the bills be paid on abstract # 19 for 2015 dated November 2, 2015 for listed vouchers # 791 – 831 for \$ 33,807.13:

General – Townwide	18,155.91	Water District #1	277.84
General – Part Town	4,458.55	Water District #3	79.53
Highway	9,402.64	Water District #4	.83
Special Refuse Fund	1,431.83	Total	\$ 33,807.13

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

Public Access

Phil Palen questioned the maintenance of Lenox Road between Jennings Road and Sisson Hwy regarding the drop-off. Highway Superintendent Waterman will look into it.

Reports of Department Heads and Consultants

Assessor - Councilman Vogtli explained the new OARS system of being able to search for property information.

CEO Degman handed out his monthly report and held a discussion on distressed properties. Charlie Siegle is still working on the list.

Highway & Transfer Station – some holes were patched; water line repaired in Collins Center; trees have been cut down; the new bin is here and on the last trash day three open tops and one compactor were used. Councilman Vogtli brought up there is no sink at the transfer station. Supervisor Tessmer will look into getting something there.

Recreation starts Friday. Friday night from 6:00 – 8:30 is for 5 – 12 year olds; Saturday 10:00 – 2:00 is for 5 – 12 year olds and 6:00 – 10:00 is for 13 – 18 year olds.

Public Hearing – 7:30 PM on 2015 Preliminary Budget

RESOLUTION # 237: **MOVE TO SCHEDULED PUBLIC HEARING ON 2016 PRELIMINARY TOWN BUDGET**

Motion made by Supervisor Tessmer and seconded by Councilman Clark to interrupt this Board

meeting to conduct a Public Hearing on the Town of Collins 2016 Preliminary Budget as advertised and scheduled for this evening at 7:30 PM.

ADOPTED Aye 5 Vogtli, Martin Stelley, Clark, Tessmer
 Nay 0

Supervisor Tessmer read the notice of public hearing and thanked all who worked on putting this budget together.

A power point presentation was shown and the fund rates and changes were explained.

Supervisor Tessmer asked for any comments or questions on the proposed budget. With none being offered the public hearing was closed.

RESOLUTION # 238: MOVE TO CLOSE PUBLIC HEARING ON 2016 PRELIMINARY TOWN BUDGET

Motion made by Supervisor Tessmer and seconded by Councilman Vogtli to close the Public Hearing on 2016 Preliminary Town Budget at 8:08 PM.

ADOPTED Aye 5 Vogtli, Martin Stelley, Clark, Tessmer
 Nay 0

RESOLUTION # 239: ADOPT 2016 PRELIMINARY TOWN BUDGET

Motion made by Supervisor Tessmer and seconded by Councilman Clark to adopt 2016 Town Budget.

ADOPTED Aye 5 Vogtli, Martin Stelley, Clark, Tessmer
 Nay 0

Reports continued:

Town Clerk reported October sales of \$ 5,518.00 with the town's portion \$ 4,089.09.

The water report for October was read.

Reports of Board and Committees

Councilman Martin reviewed the vouchers and attended the Prison Advisory Board meeting.

Councilman Stelley reviewed the vouchers, updated the website and spoke with Assessor Ebersole on the OARS system.

Old Business

1. Resolution to adopt Medicare Part B policy

RESOLUTION # 240: ADOPT POLICY ON MEDICARE PART B REIMBURSEMENT

Motion made by Supervisor Tessmer and seconded by Councilman Martin (motion and second were withdrawn)

WHEREAS, the Town of Collins elected Town Clerk position is eligible for health insurance coverage through the Town, and

WHEREAS, Becky Jo Summers has been eligible for health insurance and declined participation, and

WHEREAS, Becky Jo Summers is currently covered by Medicare, but remains in a full time position, and

WHEREAS, it is the opinion of our health insurance administrator that is fair and equitable to offer Becky Jo Summers a contribution, in-lieu-of health insurance premiums, toward her Medicare Part B coverage cost.

NOW, THEREFORE BE IT RESOLVED, that effective with the November 2015 premium, the Town of Collins reimburse Becky Jo Summers the cost of her Medicare Part B coverage, currently \$104.90 per month as long as she remains in a full-time eligible position, and

BE IT FURTHER RESOLVED, that the reimbursement be made by the submission of a monthly voucher with the Medicare Part B statement attached.

After discussion Supervisor Tessmer withdrew his motion and will recraft the resolution and Councilman Martin withdrew his second.

New Business

1. Resolution to set public hearing on 2016 Kennel Special Use Permits

RESOLUTION # 241: **SET PUBLIC HEARING ON 2016 KENNEL SPECIAL-USE PERMITS**

Motion made by Supervisor Tessmer and seconded by Councilman Clark to set a Public Hearing on 2016 Dog Kennel special-use permits for December 21, 2015 at 7:30 PM.

ADOPTED Aye 5 Vogtli, Martin Stelley, Clark, Tessmer
 Nay 0

NOTICE OF PUBLIC HEARING

PLEASE TAKE NOTICE that the Town Board of the Town of Collins will hold a public hearing under Section 30.65 Kennels of the Town of Collins Municipal Code on the year 2016 Dog Kennel Special Use Permit applications for the following:

Claudia Beaton, 2406 Cemetery Road, Collins, NY 14034

Linda M. Bowdish and Sarah A. Bowdish, 5076 Woodside Road, Springville, NY 14141

Karen Fedick, 13688 Brewer Road, Collins, NY 14034

Sandy Maloney, 14600 Collins Center Zoar Road, Collins, NY 14034

Richard Young, 2602 Lenox Road, Collins, NY 14034

Melody Esposito, 4038 East Becker Road, Collins, NY 14034

A Public Hearing will be held on **Monday, December 21, 2015 at 7:30 p.m.** at the Town Hall, 14093 Mill Street, Collins, New York. The Town Board may, under Section 30.65 Kennel of the Town of Collins Municipal Code, impose conditions and restrictions upon said Dog Kennel Special Use Permit.

2. Resolution to set 2015-16 Winter Recreation Fees

RESOLUTION # 242: **SET 2015-2016 WINTER RECREATION FEES**

Motion made by Councilman Clark and seconded by Councilman Martin that the following is:

ADOPTED Aye 5 Vogtli, Martin Stelley, Clark, Tessmer
 Nay 0

WHEREAS, the Town of Collins provides a Winter Recreation program for the youth of the Town, and

WHEREAS, in order to reduce the burden to taxpayers to provide this program, it has been determined that charging participants a small fee to attend the program is the best way to help offset its cost.

NOW, THEREFORE BE IT RESOLVED, that the Collins Town Board approves the following fee schedule for participants of the 2015-16 Winter Recreation Program:

Resident participants:

1 child per family \$10/program season

2 children per family- \$20/program season

3 or more children per family- \$30/program season

Out-of-town participants:

\$1.00 per child, per session

3. Discussion on Park Crew Chief position and duties

With Mark Mangano gone to the highway department his position with the parks is now vacant. Rhiannon Starks is recommended to take the position.

Discussion also covered snow plowing the lots and cleaning the sidewalks. Supervisor Tessmer will work on getting some plowing quotes. Highway Superintendent Waterman said they can plow the lots.

Discussion on Helmuth – Supervisor Tessmer will send a follow-up letter.

With no further business, on a motion of Councilman Clark Tessmer seconded by Councilman Vogtli the meeting was adjourned at 9:08 pm.

A Regular Meeting of the Town Board of the Town of Collins, County of Erie State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on the 16th day of November 2015.

Present: David Tessmer, Supervisor Mary Stelley, Councilman
 Mary Clark, Councilman Becky Jo Summers, Town Clerk
 Janet Vogtli, Councilman Peter Waterman, Highway Superintendent
 Kenneth Martin, Councilman James Musacchio, Attorney

Others Present: Dick Clark, Ted Walsh Springville Griffith Administrator; Sylvia Root Interim Superintendent SGI; Richard Westlund, reporter Gowanda Penny Saver News

Supervisor Tessmer called the meeting to order at 7:00 PM with the pledge to the Flag.

Resolution # 243: **AGENDA APPROVAL**

Motion made by Councilman Stelley seconded by Councilman Vogtli to approve the agenda.

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

Resolution # 244: **MINUTES APPROVAL**

Motion made by Councilman Martin seconded by Councilman Stelley to approve the minutes of the November 2nd town board meeting.

ADOPTED Aye 5 Vogtli, Martin Stelley, Clark, Tessmer
 Nay 0

Resolution # 245: **ABSTRACT APPROVAL**

Motion by Councilman Stelley seconded by Vogtli that the bills be paid on abstract # 20 for 2015 dated November 16, 2015 for listed vouchers # 832 – 875 for \$ 71,424.10:

General – Townwide	22,104.28	Water District #1	27,798.88
General – Part Town	864.11	Water District #3	8,679.80
Highway	10,193.62	Water District #4	711.98
Special Lighting Fund	980.92	Total	\$ 71,424.10
Special Refuse	90.51		

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

Presentation – Springville-Griffith

Springville School Administrator Ted Welch and Interim Superintendent Sylvia Root went through the Proposed Capital Project covering needed repairs, renovations and upgrades to the district schools. December 10, 2015 is voter registration day with the vote being held on December 15, 2015.

Old Business

1. Discussion on supporting the termination of 1977 Sales Tax Agreement: not sure if any new formula will benefit the towns and wait and see who else does the supporting resolution.

2. Resolution to appoint Park Crew Chief

RESOLUTION # 246: **APPOINT PARK CREW CHIEF**

Motion made by Supervisor Tessmer and seconded by Councilman Clark that the following is:

ADOPTED Aye 5 Vogtli, Martin Stelley, Clark, Tessmer
 Nay 0

WHEREAS, the Town of Collins maintains Town Parks and other properties, and

WHEREAS, the existing Park Crew Chief (PT), who oversees the maintenance of properties and supervises the Summer Beautification program was recently hired as a Highway Department Motor Equipment Operator, and

WHEREAS, Rhiannon Starks, who has worked with the Beautification program for four years, is experienced with the maintenance program, and is highly recommended by her supervisors, and

WHEREAS, it is in the best interest of the Town to promote from within when practical.

NOW, THEREFORE BE IT RESOLVED, that the Collins Town Board approves the promotion of Rhiannon Starks to Park Crew Chief (PT), at an hourly rate of \$14.00 per hour, effective November 17, 2015, and that snow removal be identified as one of the additional duties outlined in the job description for Park Crew Chief (PT) position.

This position is for up to 19½ hours per week and the cleaning position is also up to 19½ hours per week.

3. Resolution to purchase 2012 Pickup truck

RESOLUTION # 247: **PURCHASE 2012 FORD F-350 PICKUP TRUCK**

Motion made by Supervisor Tessmer and seconded by Councilman Clark that the following is:

ADOPTED Aye 5 Vogtli, Martin Stelley, Clark, Tessmer
 Nay 0

WHEREAS, in May 2015, the Collins Town Board entered into an Agreement with the Village of Gowanda to provide the Operation and Maintenance of the Town's Water Districts, and

WHEREAS, the three Town water districts own a 2012 Ford F-350 pickup truck with plow – VIN 1FT8W3B65CEC12355, that is no longer needed by the Water Districts, and

WHEREAS, the 2012 pickup truck has value for other purposes in the Town of Collins, and was appraised at \$21,500.00.

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Collins approves the purchase of the 2012 Ford F-350 pickup truck with plow for \$21,500.00 to be paid from 2015 Budget line A1620.470 in the amount of \$10,750.00, and from 2015 Budget Line B7110.220 in the amount of \$10,750.00, and that the water budgets be reimbursed as follows: SW1-2665 - \$16,125.00, SW3-2665 - \$4,945.00, and SW4-2665 - \$430.00, and

BE IT FURTHER RESOLVED, the Collins Town Board declares the 2009 Ford F-250 pickup truck – VIN 1FTSW21529EA70368, as surplus, and sent to the next available on-line or live auction, and the proceeds be divided equally between the B Fund and the three Water Districts.

New Business

1. Resolution to approve 2015 Budget Modifications

RESOLUTION # 248: **APPROVE 2015 BUDGET TRANSFERS**

Motion made by Supervisor Tessmer seconded by Councilman Martin to approve the following 2015 Budget Transfers and Modifications:

A Fund:

Transfer From:		Transfer To:	
A-1950.400 Contingency	\$2,127.08	A-7550.410 Celebrations – Liberty Fest	\$2,127.08

B Fund:

Transfer From:		Transfer To:	
B-7310.101 Youth Svcs – Rec Personnel	\$261.72	B-7310.404 Youth Svcs – Filed Trip	\$261.72
B-7110.100 Parks – Personal Svcs	\$1,321.19	B-7310.100 Youth Program – Beautif.	\$982.61
		B-7110.400 Parks Contractural	\$338.58

DB Fund:

Transfer From:	Transfer To:
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DB-5110.400 Hwy Part Town Contr'l \$5,193.25 DB-5130.400 Hwy Mechanic Contr'l \$5,193.25
ADOPTED Aye 5 Vogtli, Martin Stelley, Clark, Tessmer
Nay 0

2. Resolution to accept Supervisor's report for October 2015

RESOLUTION # 249: **ACCEPT OCTOBER 2015 SUPERVISORS REPORTS**

Motion made by Supervisor Tessmer and seconded by Councilman Clark to accept the Town of Collins Supervisor's Report as submitted, for the month of October 2015.

ADOPTED Aye 5 Vogtli, Martin Stelley, Clark, Tessmer
Nay 0

3. Resolution to approve Change Order No. 1 for Park Playground Project

RESOLUTION # 250: **APPROVE CHANGE ORDER NO. 1 FOR COLLINS TOWN PARK PLAYGROUND PROJECT**

Motion made by Supervisor Tessmer and seconded by Councilman Vogtli that the following is:

ADOPTED Aye 5 Vogtli, Martin Stelley, Clark, Tessmer
Nay 0

WHEREAS, during the preconstruction walk-through at the Collins Town Park playground site, it was determined that there is a drainage issue at the proposed playground and existing shelter site, and

WHEREAS, it is our desire protect our assets and make the park safe and inviting to all who use it, and

WHEREAS, William Schutt Associates recommends that drainage work be completed in conjunction with the playground installation.

NOW THEREFORE BE IT RESOLVED, that the Collins Town Board approve Change Order Number 1 for the Collins Park Playground project contract by Game Time and its subcontractor Titan Development in the amount of \$3,600.00, which includes a \$900.00 credit for the Town to supply the stone, and authorize the Supervisor to notify the contractor.

4. Resolution to appoint Recreation Attendant

RESOLUTION # 251: **HIRE RECREATION ATTENDANT FOR WINTER YOUTH PROGRAM**

Motion made by Clark and seconded by Councilman Stelley that the following is:

ADOPTED Aye 5 Vogtli, Martin Stelley, Clark, Tessmer
Nay 0

WHEREAS, the Town of Collins sponsors a Youth Program during the winter months, and

WHEREAS, the Town wishes to fill the positions necessary to begin this program, and

WHEREAS, the Town advertised for the positions of Recreation Supervisor and Recreation Attendant, and the Personnel Committee, along with the Recreation Director interviewed one additional applicant.

NOW THEREFORE BE IT RESOLVED that the Town Board of the Town of Collins follow the recommendations of the interview committee, and hire the following additional applicant for 2015-2016 winter program, effective November 20, 2015, at \$9.00 per hour, the rate for a new Recreation Attendant: Les Young

Executive Session – to discuss the employment history of a particular person/persons relating to the appointment, promotion, demotion, discipline or removal

RESOLUTION # 252: **ENTER INTO EXECUTIVE SESSION**

Motion made by Supervisor Tessmer seconded by Councilman Vogtli that the Board moves into

an executive session at 7:55 PM to discuss the employment history of a particular person/persons relating to the appointment, promotion, demotion, discipline or removal.

ADOPTED Aye 5 Vogtli, Martin Stelley, Clark, Tessmer
 Nay 0

RESOLUTION # 253: **RETURN TO REGULAR SESSION**

Motion made by Councilman Clark seconded by Councilman Martin that the Board returns to regular session at 8:37 PM.

ADOPTED Aye 5 Vogtli, Martin Stelley, Clark, Tessmer
 Nay 0

Workshop Topics

Water operations & maintenance update – outstanding issues covered included Collins and Gowanda handle administrative tasks differently; Gowanda has policies where they have charges for some repairs. Discussion covered how to merge forms used to streamline the process.

Jason Opferbeck went through our water code and found some items he would like to have addressed:

1. we do not have a Senior Water Operator as listed
2. there is no fee listed to turn water on or off (all fees have been taken out of our code book so they do have to be changed by formal action)
3. frozen meter charge of \$60.00 is too low
4. eliminate water shut off fee but charge to turn the water on
5. could have a shut off fee for non-payment

If water lines freeze Jason suggests the residents be told to contact a plumber first and we should put this on the website.

Mr. Opferbeck said they will plow the pump houses and he is working to get a bigger tank for the chlorine to be delivered in bulk.

With no further business, on a motion of Councilman Clark seconded by Councilman Vogtli the meeting was adjourned at 9:35 pm.

Becky Jo Summers, Town Clerk

A Regular Meeting of the Town Board of the Town of Collins, County of Erie State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on the 7th day of December 2015.

Present: David Tessmer, Supervisor Mary Stelley, Councilman
 Mary Clark, Councilman Becky Jo Summers, Town Clerk
 Janet Vogtli, Councilman Peter Waterman, Highway Superintendent
 Kenneth Martin, Councilman James Musacchio, Attorney

Others Present: Dick Clark, Brian Martin; Jeff and Trish Weiss; Sam D'Amaro; Jaimie Morris; Dick Agle; Larry Wroblewski, reporter Gowanda News and Rebecca Cuthbert, reporter Observer

Supervisor Tessmer called the meeting to order at 7:00 PM with the pledge to the Flag.

Resolution # 254: **AGENDA APPROVAL**

Motion made by Councilman Stelley seconded by Councilman Clark to approve the agenda.

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

Resolution # 255: **MINUTES APPROVAL**

Motion made by Councilman Vogtli seconded by Councilman Clark to approve the minutes of the November 16th town board meeting.

ADOPTED Aye 5 Vogtli, Martin Stelley, Clark, Tessmer
 Nay 0

Resolution # 256: **ABSTRACT APPROVAL**

Motion by Councilman Martin seconded by Councilman Stelley that the bills be paid on abstract # 21 for 2015 dated December 7, 2015 for listed vouchers # 876 – 938 for \$ 217,530.03:

General – Townwide	49,757.25	Water District #1	10,628.01
General – Part Town	47,226.06	Water District #3	6,096.98
Highway	93,492.88	Water District #4	232.69
Special Lighting Fund	1,000.09	Total	\$ 217,530.03
Special Refuse	9,096.07		

ADOPTED Aye 4 Martin, Stelley, Clark, Tessmer
 Nay 0
 Abstained Vogtli

Public Access – Jeff and Trish Weiss of Kerr Warner Road asked again, what can be done about the loud music that goes on until early in the morning. Supervisor Tessmer will look at other avenues that can be done.

Reports of Department Heads

Assessor – agricultural exemptions have been mailed out – deadline for all exemptions is March 1, 2016.

Code Enforcement Officer Degman handed out his monthly report.

Highway Superintendent reported on the guard rails; the Collins Center Bridge was inspected and found to be safe for now; signs are up in the park stating no 4-wheelers are allowed; hauled in sand; did repairs on some trucks and installed a driveway sluice on North Division Street.

Parks - new crew chief Rhiannon Starks has compiled a report of assets; buttoned up for winter; ordered new swings for the parks and the new playground is up.

Recreation Director D'Amaro reported they will be making winter hats, one to keep and one to donate to Love Inc. for their Warm the Children program. Numbers are low so they will change the time and age limits for the program. Ages now are 5 – 12 (approximately 30 – 35 attend) and 13 – 18 (approximately 5 – 6 attend) years and the new ages will be 5 – 13 and 12 – 18.

Planning Board Chairman Brian Martin state they are looking at windmills and sub-division fees.

Town Clerk Summers reported November sales of \$ 7,629.95 with the Town portion \$ 5,105.55.

Water – had a water service line leak in Collins Center over the weekend which was fixed today.

Reports of Board and Committees

Councilman Vogtli has been working with the Assessor.

Councilman Martin reviewed the vouchers.

Councilman Stelley reviewed the vouchers and worked on the new website, which came online late today.

Councilman Clark worked on the website and with Highway Superintendent Waterman on the resolution.

Supervisor Tessmer attended meetings of the Southtowns Community Enhancement Coalition, CDBG tour, proposal of the Railroad corridor, DOT Safe Route to School, CDBG scoring and the Seminar on Solar of Municipalities.

Old Business

1. Resolution to designate Senior Water Operator

RESOLUTION # 257: DESIGNATE SENIOR WATER OPERATOR

Motion made by Supervisor Tessmer and seconded by Councilman Vogtli that the following is:

ADOPTED Aye 5 Vogtli, Martin Stelley, Clark, Tessmer
 Nay 0

WHEREAS, In May of 2015, the Town of Collins entered into agreement with the Village of Gowanda to provide the operation and maintenance for the Town of Collins Water Districts , and

WHEREAS, in conjunction with that Agreement, the Town of Collins eliminated the internal staffing positions for the Water Department, and

WHEREAS, Town of Collins Municipal Code references the title "Senior Water Operator," which is a designation for the lead person, not an official position.

NOW, THEREFORE BE IT RESOLVED, that the Collins Town Board designates Jason Opferbeck, Village of Gowanda DPW Superintendent, as Town of Collins Senior Water Operator, for the purpose of clarity in the Town of Collins Municipal Code.

2. Resolution to withdraw basketball court paving bid award

RESOLUTION # 258: WITHDRAW BID FOR REPAIRS AND RESURFACING BASKETBALL COURTS

Motion made by Supervisor Tessmer and seconded by Councilman Vogtli that the following is:

ADOPTED Aye 5 Vogtli, Martin Stelley, Clark, Tessmer
 Nay 0

WHEREAS, the Town solicited quotations for the repairing and resurfacing of the basketball courts at the Collins and Collins Center parks, and

WHEREAS, the contract was awarded to B&B Blacktop Enterprises, Inc. of Angola New York on July 13, 2015, for the lump sum amount of \$13,000.00, and

WHEREAS, as of this date the contractor has failed to start the project and will no longer respond to inquiries.

NOW, THEREFORE BE IT RESOLVED, that the Collins Town Board withdraw the award for repair and resurfacing of the basketball courts at the Collins and Collins Center parks to B&B Blacktop Enterprises, Inc., of Angola, New York, for the lump sum amount of \$13,000.00, authorize the Supervisor to notify the contractor, and solicit new quotations for the work to commence in the spring of 2016.

3. Discussion on distressed property demolition – Code Enforcement Officer Degman sent a letter and on 3581 Route 39 to demo the property. The biggest pitfalls are the cost to the town and that the building could contain asbestos.

New Business

1. Discussion on NY-Sun Unified Solar Permit application package – The Planning Board looked at the application but could not find a lot of information about this. Mr. Degman said it is regulated by New York State and has to be inspected by the electric company and the structure would be inspected by the Town. The Code Enforcement Officers have attended a seminar and will go to an update class.

2. Resolution to approve 2015 Budget Modifications

RESOLUTION # 259: **APPROVE 2015 BUDGET TRANSFER**

Motion made by Supervisor Tessmer seconded by Councilman Martin to approve the following 2015 Budget Transfers and Modifications:

ADOPTED	Aye	5	Vogtli, Martin Stelley, Clark, Tessmer
	Nay	0	

A Fund:

Transfer From:

A-1940.400 Contingency \$1,799.00

Transfer To:

A-1620.405 Web Page \$1,799.00

3. Resolution to purchase single axle dump truck

RESOLUTION # 260: **PURCHASE 2017 MACK GU 712**

Motion made by Councilman Clark and seconded by Councilman Martin that the following is:

ADOPTED	Aye	5	Vogtli, Martin Stelley, Clark, Tessmer
	Nay	0	

WHEREAS, the Town of Collins Highway Department has determined that it has a need for a new single axle plow truck, and

WHEREAS, several years ago, the Board approved a resolution to standardize its plow trucks to Mack, and

WHEREAS, such Mack truck is available per Onondaga County Blanket Price Agreement, bid ref. #7823, issued 8/26/13, through vendor Beam Mack Sales & Service, Inc., 2874 W. Henrietta Rd., Rochester, NY 14623.

NOW THEREFORE BE IT RESOLVED, that the Collins Town Board approves the purchase of the 2017 Mack GU712 from Beam Mack at a cost of \$114,607.06 for complete cab and chassis. In addition, the Board authorizes the Highway Superintendent to purchase a stainless steel dump box with side sander, plows, cable wing and hydraulic plow system from State Contract with Valley Fab at a cost of \$88,364.81, bringing the total cost to \$202,971.87.

With no further business, on a motion of Councilman Clark seconded by Councilman Martin the meeting was adjourned at 8:35 pm.

Becky Jo Summers, Town Clerk

A Regular Meeting of the Town Board of the Town of Collins, County of Erie State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on the 21st day of December 2015.

Present: David Tessmer, Supervisor Mary Stelley, Councilman
 Mary Clark, Councilman Becky Jo Summers, Town Clerk
 Janet Vogtli, Councilman Peter Waterman, Highway Superintendent
 Kenneth Martin, Councilman James Musacchio, Attorney

Others Present: Dick Clark, Dick Agle; Jason Opferbeck and Shawn Malik and Larry Wroblewski, reporter Gowanda News

Supervisor Tessmer called the meeting to order at 7:00 PM with the pledge to the Flag.

Resolution # 261: **AGENDA APPROVAL**

Motion made by Councilman Martin seconded by Councilman Clark to approve the agenda.

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

Resolution # 262: **MINUTES APPROVAL**

Motion made by Councilman Martin seconded by Councilman Stelley to approve the minutes of the December 7th town board meeting.

ADOPTED Aye 5 Vogtli, Martin Stelley, Clark, Tessmer
 Nay 0

Resolution # 263: **ABSTRACT APPROVAL**

Motion by Councilman Clark seconded by Councilman Stelley that the bills be paid on abstract # 22 for 2015 dated December 21, 2015 for listed vouchers # 936 – 960 and 962 - 991 for \$ 36,710.86:

General – Townwide	14,617.23	Special Refuse	3,256.42
General – Part Town	403.04	Water District #1	1,056.13
Highway	16,876.73	Water District #3	475.58
Special Lighting Fund	25.73	Total	\$ 36,710.86

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

Old Business

1. Helmuth Audit – Supervisor Tessmer sent a letter to the joint members of Helmuth Control regarding the close-out of the books. This response was forwarded to all the board members to review and Supervisor Tessmer will contact the North Collins Supervisor after the first of the year.

2. Distressed Property Update – The property on Route 39 in Collins Center that is being considered for demolition has been transferred to a new owner. Attorney Musacchio will contact the attorney of sale for more information.

3. Dog Census – Councilman Vogtli asked if there has been a report on the census has been submitted. Supervisor Tessmer will contact the DCO regarding one.

More information would like to be seen on the Kennel renewals.

Supervisor Tessmer went through his list of items that were completed in 2015.

Public Hearing 7:30 PM – 2016 Dog Kennel Special-Use Permits

RESOLUTION # 264: **MOVE TO SCHEDULED PUBLIC HEARING ON 2015 KENNEL SPECIAL-USE PERMITS**

Motion made by Supervisor Tessmer and seconded by Councilman Clark to interrupt this Board meeting to conduct a Public Hearing on the 2016 Dog Kennel special-use permits as advertised

and scheduled for this evening at 7:30 PM.

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

Supervisor Tessmer read the notice of public hearing for the renewal of five permits and the granting of one new one. Mr. Tessmer read off each name and address and asked for comments on each. None were received.

RESOLUTION # 265: MOVE TO CLOSE PUBLIC HEARING ON 2015 KENNEL SPECIAL-USE PERMITS

Motion made by Supervisor Tessmer and seconded by Councilman Vogtli to close the Public Hearing on 2016 Kennel special-use permits at 7:36 PM.

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

RESOLUTION # 266: APPROVE DOG KENNEL SPECIAL-USE PERMITS

Motion made by Supervisor Tessmer and seconded by Councilman Stelley to approve the 2016 Dog Kennel Special-Use permits for the following applicants:

Claudia Beaton, 2406 Cemetery Road, Collins, NY 14034
Linda M. Bowdish and Sarah A. Bowdish, 5076 Woodside Road, Springville, NY 14141
Karen Fedick, 13688 Brewer Road, Collins, NY 14034
Sandy Maloney, 14600 Collins Center Zoar Road, Collins, NY 14034
Richard Young, 2602 Lenox Road, Collins, NY 14034
Melody Esposito, 4038 East Becker Road, Collins, NY 14034

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

New Business

1. Water Meter Readings and Billing Issues – Jason Opferbeck, SWO (Senior Water Operator) did a power point presentation showing six different meters, readers on the back of houses, 135 meters could not be read out of approximately 650 meters, well over 1/3 are broke or don't work and meter pits had to be dug up. Ten full days were spent reading meters compared to two and one half days before. Councilman Vogtli asked how are we going to get all the meters read. Mr. Opferbeck stated they cannot send a man out to read meters next quarter with this like this.

With all new meters and software program that allow driving slow down the road to read meters (outside readers are not needed) would cost under \$200,000.00 (bought and installed). \$90,000.00 for district 1 and \$40,000.00 for district 3.

With no further business, on a motion of Councilman Vogtli seconded by Councilman Stelley the meeting was adjourned at 8:34 pm.

Becky Jo Summers, Town Clerk